

## SOLE SOURCE DETERMINATION

The Purchasing Division has been requested to approve a sole source purchase for the commodity or service described below. Pursuant to West Virginia Code 5A-3-10c, the Purchasing Division is attempting to determine whether the commodity or service is a sole source procurement. If you believe your company meets the required experience and qualification criteria stated below, please e-mail the Purchasing Division Buyer at [frank.m.whittaker@wv.gov](mailto:frank.m.whittaker@wv.gov) with a copy to [w.michael.sheets@wv.gov](mailto:w.michael.sheets@wv.gov) to express your interest in the project. Please forward any and all information that will support your company's compliance with required qualification and eligibility criteria along with any other pertinent information relative to this project to the Purchasing Division no later than 1:30 PM on 09/14/2012.

**Requisition Number:** DNR213031      **Department/Agency:** Commerce/  
Natural Resources/Parks and  
Recreation Section

### **Detailed Description of Project:**

The West Virginia Division of Natural Resources' Parks and Recreation section is seeking historical operations expertise for management and oversight at Prickett's Fort State Park.

### **Proposed Sole Source Vendor:**

Prickett's Fort Memorial Foundation, Inc.  
RR 3, Box 407  
Fairmont, WV 26554-9470  
Voice 304.363-3030  
Fax: 304.363-3857

### **Specific Eligibility Criteria:**

Requirements include the following:

- Management seven (7) days per week;
- Oversight of historical structures;
- Interpretive period costume displays;
- Performance of period accurate trades; and
- Coordination of concert and theatre series programs during the summer months.

**Specific Qualification Criteria:**

The successful vendor must meet the following minimum qualification criteria:

- The vendor shall be required to meet on a regular basis with the state park superintendent to coordinate all programs, special events, and to advise and see approval for all maintenance projects.
- Must have a minimum of 10 years experience in the preservation of museum artifacts.
- Must have a minimum of 10 years experience in the writing of grant proposals.
- Must have a minimum of 10 years experience in the performance of living history operations.