

**WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTECTION
OSR CONSULTANT QUALIFICATION QUESTIONNAIRE**

Attachment "B"

PROJECT NAME	DATE (DAY, MONTH, YER)	FEIN NUMBER
1.FIRM NAME	2.HOME OFFICE BUSINESS ADDRESS	3.FORMER FIRM NAME
4.HOME OFFICE TELEPHONE	5.ESTABLISHED (YEAR)	6.TYPE OWNERSHIP
	INDIVIDUAL CORPORATION	6A.WV REGISTERED DBE (Disadvantaged Business Enterprise)
	PARTNERSHIP JOINT-VENTURE	YES NO
7. PRIMARY OSR DESIGN OFFICE: ADDRESS/TELEPHONE /PERSON IN CHARGE/ NO. OSR DESIGN PERSONNEL EACH OFFICE		
8. PRINCIPAL OFFICERS OR MEMBER OF FIRM		8A. NAME, TITLE, & TELEPHONE – OTHER PRINCIPALS
9. PERSONNEL BY DISCIPLINE		
<input type="checkbox"/> ADMINISTRATIVE <input type="checkbox"/> ARCHITECTS <input type="checkbox"/> BIOLOGISTS <input type="checkbox"/> CADD OPERATORS <input type="checkbox"/> CHEMICAL ENGINEERS <input type="checkbox"/> CIVIL ENGINEERS <input type="checkbox"/> CONSTRUCTION INSPECTORS <input type="checkbox"/> DESIGNERS <input type="checkbox"/> DRAFTSMEN	<input type="checkbox"/> ECOLOGISTS <input type="checkbox"/> ECONOMISTS <input type="checkbox"/> ELECTRICAL ENGINEERS <input type="checkbox"/> ENVIRONMENTALISTS <input type="checkbox"/> ESTIMATORS <input type="checkbox"/> GEOLOGISTS <input type="checkbox"/> HISTORIANS <input type="checkbox"/> HYDROLOGISTS	<input type="checkbox"/> LANDSCAPE ARCHITECTS <input type="checkbox"/> MECHANICAL ENGINEERS <input type="checkbox"/> MINING ENGINEERS <input type="checkbox"/> PHOTOGRAMMETRISTS <input type="checkbox"/> PLANNERS: URBAN REGIONAL <input type="checkbox"/> SANITARY ENGINEERS <input type="checkbox"/> SOILS ENGINEERS <input type="checkbox"/> SPECIFICATION WRITERS <input type="checkbox"/> STRUCTURAL ENGINEERS <input type="checkbox"/> SURVEYORS <input type="checkbox"/> TRAFFIC ENGINEERS <input type="checkbox"/> OTHER <input type="checkbox"/> TOTAL PERSONNEL
TOTAL NUMBER OF WV REGISTERDD PROFESSIONAL ENGINEERS IN PRIMARY OFFICE: _____ *RPEs other than Civil and Mining must provide supporting documentation that qualifies them to supervise and perform this type of work.		
10. HAS THIS JOINT-VENTURE WORKED TOGETHER BEFORE? YES NO		

11. OUTSIDE KEY CONSULTANTS/SUBCONSULTANTS ANTICIPATED TO BE USED. Attach OSR "Consultant Qualification Questionnaire "

NAME AND ADDRESS:	SPECIALTY:	WORKED WITH BEFORE _____ YES _____ NO
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NAME AND ADDRESS:	SPECIALTY:	WORKED WITH BEFORE _____ YES _____ NO

12. A. Is your firm experienced in Special Reclamation remediation/ Mine Reclamation Engineering?

YES Description and number of projects: _____

NO

B. Is your firm experienced in soil analysis and coal refuse analyses?

YES Description and number of projects: _____

NO

C. Is your firm experienced in hydrology and hydraulics for handling mine water discharges on mining sites?

YES Description and number of projects: _____

NO

D. Does your firm produce its own aerial photography and development of contour mapping?

YES Description and number of projects: _____

NO

E. Is your firm experienced in design of highwall elimination, grading and material handling plans for land reclamation?

YES Description and Number of Projects: _____

NO

13. PERSONAL HISTORY STATEMENT OF PRINCIPALS AND ASSOCIATES RESPONSIBLE FOR OSR PROJECT DESIGN (Furnish complete date but keep to essentials)		
NAME & TITLE (Last, First, MI)	YEARS OF EXPERIENCE	
	YEARS OF OSR DESIGN EXPERIENCE	YEARS OF OSR RELATED DESIGN EXPERIENCE
Brief explanation of responsibilities		
EDUCATION (Degree, year, specialization)		
MEMBERSHIP IN PROFESSIONAL ORGANIZATIONS		REGISTRATION (Type, year, state)
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Brief explanation of responsibilities		
EDUCATION (Degree, year, specialization)		
MEMBERSHIP IN PROFESSIONAL ORGANIZATIONS		REGISTRATION (Type, year, state)

14. PROVIDE A LIST OF SOFTWARE AND EQUIPMENT AVAILABLE IN THE PRIMARY OFFICE WHICH WILL BE USED TO COMPLETE OSR DESIGN SERVICES

15. CURRENT ACTIVITIES ON WHICH YOUR FIRM IS THE DESIGNATED ENGINEER OF RECORD

PROJECT NAME, TYPE & LOCATION	NAME & ADDRESS OF OWNER	NATURE OF YOUR FIRM'S RESPONSIBILITY	ESTIMATED CONSTRUCTION COST	PERCENT COMPLETE

TOTAL NUMBER OF PROJECTS:

TOTAL ESTIMATED CONSTRUCTION COSTS: \$

16. CURRENT ACTIVITIES ON WHICH YOUR FIRM IS SERVING AS A SUBCONSULTANT TO OTHERS

PROJECT NAME, TYPE & LOCATION	NATURE OF FIRMS RESPONSIBILITY	NAME & ADDRESS OF OWNER	ESTIMATED COMPLETION DATE	ESTIMATED CONSTRUCTION COST	
				ENTIRE PROJECT	YOUR FIRMS RESPONSIBILITY

17. COMPLETED WORK WITH IN LAST 5 YEARS ON WHICH YOUR FIRM WAS THE DESIGNATED ENGINEER OF RECORD

PROJECT NAME, TYPE & LOCATION	NAME & ADDRESS OF OWNER	ESIMATED CONSTRUCTION COST	YEAR	CONSTRUCTED (YES OR NO)

18. COMPLETED WORK WITHIN LAST 5 YEARS ON WHICH YOUR FIRM HAS BEEN A SUB-CONSULTANT TO OTHER FIRMS (INDICATE PHASE OF WORK WHICH YOUR FIRM WAS RESPONSIBLE)

PROJECT NAME, TYPE & LOCATION	NAME & ADDRESS OF OWNER	ESTIMATED CONSTRUCTION COST OF YOUR FIRM'S PORTION	YEAR	CONSTRUCTED (YES OR NO)	FIRM ASSOCIATED WITH

19. Use this space to provide any additional information or description of resources supporting your firm's qualifications to perform work for the West Virginia Office of Special Reclamation.

20. The foregoing is a statement of facts

Signature: _____ Title: _____

Printed Name: _____

Date: _____

OSR and RELATED PROJECT EXPERIENCE MATRIX

PROJECT	Exp. Basis C-Corp P-Personal *	Additional info provided in Section (s) **	PROJECT EXPERIENCE REQUIREMENTS															Primary staff participation/capacity *** M-Management P-Professional				
			Forfeited Surface Mine Reclamation	Forfeited Deep Mine Reclamation	Portal/shaft closure	Hydrologic/Hydraulic design/ Eval.	Remining Evaluation	Mine / refuse fire abatement	Subsidence investigation/ mitigation	Hazardous waste disposal	Project specifications	Water quality evaluation /mitigation replacement	Construction inspection / management	Water treatment	Equipment /structure removal	Stream restoration	Geotechnical/stability	NPDES/ Stormwater preparation				

*List whether project experience is corporate or personnel based or both
 ** Use this area to provide specific sections or pages if needed for reference
 *** List primary design personnel and their functional capacity for the projects listed.

Attachment “C”