



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
DEP16028

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
FRANK WHITTAKER 304-558-2316

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

ENVIRONMENTAL PROTECTION
 DEPT. OF
 OFFICE OF MINING & RECLAMATION
 601 57TH STREET SE
 CHARLESTON, WV
 25304 304-926-0499

DATE PRINTED
03/20/2013

BID OPENING DATE:

04/04/2013

BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 3						
1.				ADDENDUM ISSUED TO PROVIDE TECHNICAL QUESTIONS AND ANSWERS AS ATTACHED.		
2.				TO EXTEND DEADLINE FOR SUBMISSION OF ADDITIONAL TECHNICAL QUESTIONS UNTIL MARCH 22, 2013.		
3.				TO PROVIDE HIPAA VERBIAGE AS AN ADDITIONAL LANGUAGE OF THE MASTER TERMS AND CONDITIONS.		
4.				THE BID OPENING DATE AND TIME REMAIN UNCHANGED.		
5.				TO PROVIDE ADDENDUM ACKNOWLEDGEMENT. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN THE DISQUALIFICATION OF YOUR BID.		
***** END OF ADDENDUM NO. 3 *****						

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		961-48		
WATER SAMPLING 250 LOCATIONS THROUGHOUT COAL REGIONS						
***** THIS IS THE END OF RFQ DEP16028 ***** TOTAL:						

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: DEP16028

Addendum Number: 3

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. To provide technical Questions & Answers.
2. To extend deadline of submission of Q&A until March 22, 2013.
3. To add HIPAA verbiage to the Master Terms & Conditions Language.
4. To provide Addendum Acknowledgement.
5. Bid opening date & time remain unchanged.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

DEP16028
Questions and Answers

1. Question: We did not see an inquiry for a technical proposal. Are we correct in assuming that a technical proposal is not a necessary submittal for this project?

Answer: You are correct

2. Question: We see that the "Insurance" section was not checked off in the downloadable package. What are the insurance requirements for this project?

Answer: \$250,000.00 Liability

3. Question: On the "Bid Schedule" page, the last item says, "Labor per Site Visit" (est. quantity 500 hrs). May we please get clarification on what constitutes a Site Visit (e.g. one sample event, one sample collected)?

Answer: A visit to the site to collect samples.

4. Question: Following the RBP III Protocol, what level of taxonomic identification is required for benthic identification?

Answer: Please read protocol.

5. Question: What are the collection periods for the biannual benthic sampling?

Answer: Please read protocol.

6. Question: Is there a specific turnaround for reporting benthic identifications?

Answer: Please read protocol.

7. Question: What is the reporting format requested for the benthic identifications?

Answer: Please read protocol and collection permit requirements.

8. Question: Does the benthic sample line item include field, lab, and data generation costs?
Answer: Yes.
9. Question: For the line item 'Labor per Site Visit', is the unit cost as a per hour rate regardless of the number of personnel used?
Answer: Yes.
10. Question: Should all time be accounted for in "Labor per Site Visit" (sampling, analysis, reporting, review)?
Answer: Whatever is done at the site is included in labor cost.
11. Question: Is flow measured using cross-sectional data and instantaneous flow rods?
Answer: Depends on the site.
12. Question: Can a WV certified lab submit as a prime vendor and team with another WV certified lab?
Answer: Any subcontractor must be WV Certified.
13. Question: Approximately how many sites do not flow in dry conditions?
Answer: Unknown.
14. Question: Approximately how many sites are inaccessible during high flow conditions?
Answer: Unknown.
15. Question: Is the 500 hours labor a total for monthly, quarterly, and benthic sampling?
Answer: Used for comparison only.

16. Question: For metals analysis, what is the preferred method / MDL to be used?

Answer: Please refer to the RFQ specifications.

17. Question: Could an example of the monthly/quarterly and benthic report be provided

Answer: Please read protocol and collection permit requirements.

HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at <http://www.state.wv.us/admin/purchase/vrc/hipaa.html> and is hereby made part of the agreement provided that the Agency meets the definition of a Covered entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the Vendor. Additionally, the HIPAA Privacy, Security, Enforcement & Breach Notification Final Omnibus Rule was published on January 25, 2013. It may be viewed online at <http://www.gpo.gov/fdsys/pkg/FR-2013-01-25/pdf/2013-01073.pdf>. Any organization, that qualifies as the Agency's Business Associate, is expected to be in compliance with this Final Rule. For those Business Associates entering into contracts with a HIPAA Covered State Agency between January 25, 2013 and the release of the 2013 WV State Agency Business Associate Agreement, or September 23, 2013 (whichever is earlier), be advised that you will be required to comply with the 2013 WV State Agency Business Associate Agreement. For those Business Associates with contracts with a HIPAA Covered State Agency executed prior to January 25, 2013, be advised that upon renewal or modification, you will be required to comply with the 2013 WV State Agency Business Associate Agreement no later than September 22, 2014.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: DEP16028

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
 Revised 6/8/2012