



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**Solicitation**

NUMBER
DCH13069

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
CONNIE OSWALD 304-558-2157

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF CULTURE & HISTORY  
 CULTURAL CENTER  
 1900 KANAWHA BOULEVARD, EAST  
 CHARLESTON, WV  
 25305-0300 558-0220

DATE PRINTED
05/16/2013

BID OPENING DATE: 05/23/2013 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
1.				TO PROVIDE ANSWERS TO QUESTIONS RECEIVED FOR THIS SOLICITATION.		
2.				TO PROVIDE THE MANDATORY PRE-BID SIGN IN SHEETS.		
3.				TO PROVIDE THE ADDENDUM ACKNOWLEDGMENT. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.		
END OF ADDENDUM NO. 1						

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: DCH13069

Addendum Number: 01

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The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Description of Modification to Solicitation:**

1. TO PROVIDE ANSWERS TO QUESTIONS RECEIVED FOR THIS SOLICITATION.
2. TO PROVIDE THE MANDATORY PRE-BID SIGN IN SHEET.
3. TO PROVIDE THE ADDENDUM ACKNOWLEDGMENT.

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

DCH13069  
Addendum No. 1  
Questions & Answers

Q: In regard to the Solicitation DCH13069 for the WV Division of Culture & History elevator upgrades the elevator contractors at the pre-bid meeting were told we were to bid on the elevator work only as described in the solicitation. If during the inspection (after the elevator work is completed) there is other building related work that needs performed (other building related work required by an inspector) will that work be taken care of by the WV Division of Culture & History?

A: *Other Building Related work, if required, will be taken care of by the Division of Culture and History.*

# SIGN IN SHEET

Request for Proposal No. DCH13069

PLEASE PRINT

Date: 5-8-13

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>KONE INC.</u>	<u>735 Cross Pointe Rd.</u>	PHONE <u>614-866-1751</u>
Rep: <u>Math Eisenicher / Jeff Havens</u>	<u>Gahanna OH 43230</u>	TOLL FREE
Email Address: <u>math.eisenicher@kone.com</u>		FAX <u>614-866-3240</u>
Company: <u>OTIS ELEVATOR</u>	<u>4768 CHIMNEY DR.</u>	PHONE <u>304-352-7298</u>
Rep: <u>DAN DUQUENOY</u>	<u>CHARLESTON, WV</u>	TOLL FREE
Email Address: <u>DANIEL.DUQUENOY@OTIS.COM</u>	<u>25302</u>	FAX <small>05/14/13 09:49:14 AM West Virginia Purchasing Division</small>
Company: <u>MURPHY ELEVATOR</u>	<u>1004 4th AVE</u>	PHONE <u>304-389-0272</u>
Rep: <u>WALT BAKER</u>	<u>HUNTINGTON, WV 25701</u>	TOLL FREE <u>800-321-1527</u>
Email Address: <u>walt@murphyelevator.com</u>		FAX <u>304-697-0675</u>
Company: <u>Oracle Elevator</u>	<u>4136 W. Washington St.</u>	PHONE <u>304-356-6694</u>
Rep: <u>Kimberly Johnson</u>	<u>Charleston, WV 25313</u>	TOLL FREE
Email Address: <u>Kim.johnson@oracleelevator.com</u>		FAX <u>304-744-4820</u>
Company: <u>ThyssenKrupp Elevator</u>	<u>901 Morris Street</u>	PHONE <u>304-552-3073</u>
Rep: <u>Gary Roberts</u>	<u>Charleston, WV 25301</u>	TOLL FREE
Email Address: <u>GARYW.Roberts@thyssenKrupp.com</u>		FAX <u>866-812-5542</u>

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: DCH13069**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

\_\_\_\_\_  
Company

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.  
 Revised 6/8/2012