APPENDIX B MANDATORY SPECIFICATION CHECKLIST

The mandatory specifications contained in RFP Section 4.6 are provided below. Vendors must respond to each mandatory requirement describing how they will comply with each. The terms "must", "will", "shall", "minimum", "maximum", or "is/are required" identify a mandatory item or factor. Decisions regarding compliance with any mandatory requirements shall be at the sole discretion of the Purchasing Division.

Temporary Office Space (RFP Section 4.6.1)

The vendor must agree to procure temporary office space suitable to house its own team and up to eight co-located WVCPRB staff members.

Vendor Response:

Full-Time Project Manager (RFP Section 4.6.2)

The vendor must designate a single full-time project manager to represent the vendor and oversee the project.

Vendor Response:

Data Dictionary and Schema Definition (RFP Section 4.6.3)

As part of the delivered solution, the vendor must provide both a data dictionary (including table descriptions, field or column definitions and types, defined keys, and value domains) and a schema definition for use by WVCPRB in using the ad hoc query and reporting capability

Vendor Response:

Perpetual, Non-Exclusive, Irrevocable License & Right to Purchase LOB Source Code (RFP Section 4.6.4)

The vendor must grant to WVCPRB a perpetual, non-exclusive, irrevocable license to the software and the right to purchase the **source code of the LOB application software**, for purposes of maintaining and extending the solution.

Vendor Response: