



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Solicitation

NUMBER
ABCA33

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
CONNIE OSWALD 304-558-2157

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

ALCOHOL BEVERAGE CONTROL  
 COMMISSION  
 900 PENNSYLVANIA AVE  
 4TH FLOOR  
 CHARLESTON, WV  
 25302 304-558-2487

DATE PRINTED
11/01/2012

BID OPENING DATE: 11/29/2012 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
1. TO MOVE BID OPENING DATE FROM: 11/15/2012 TO: 11/29/2012						
2. TO PROVIDE MANDATORY PRE-BID SIGN IN SHEETS.						
3. TO REVISE BID BOND AMOUNT FROM 5% OF BID COST TO THE AMOUNT OF \$10,000.00						
4. TO PROVIDE ADDENDUM ACKNOWLEDGMENT. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUAL- IFICATION OF YOUR BID.						
END OF ADDENDUM NO. 1						

SIGNATURE		TELEPHONE		DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE		

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: ABCA33

Addendum Number: 01

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The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Description of Modification to Solicitation:**

1. To move bid opening date to November 29, 2012 at 1:30pm
2. To provide mandatory pre-bid sign in sheets.
3. To revise bid bond amount from 5% of bid to the amount of \$10,000.00
4. To provide addendum acknowledgment.

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

# ATTACHMENT A

**SIGN IN SHEET**

Request for Proposal No. ABCA33

PLEASE PRINT

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>WV ABCA</u> Rep: <u>Belinda Burdette</u> Email Address: <u>Belinda.K.Burdette@wv.gov</u>	<u>900 Pennsylvania Ave</u> <u>Charleston WV 25302</u>	PHONE <u>356-5513</u> TOLL FREE FAX
Company: <u>WV ABCA</u> Rep: <u>Shawn E. Smith</u> Email Address: <u>Shawn.E.Smith@wv.gov</u>	<u>900 Penn. Ave.</u> <u>Charleston, WV 25302</u>	PHONE <u>356-5513</u> TOLL FREE FAX
Company: <u>WV ABCA</u> Rep: <u>Randy Hynes</u> Email Address: <u>Randy.L.Hynes@wv.gov</u>		PHONE <u>304640 5081</u> TOLL FREE FAX
Company: <u>Erin Brewster WV ABCA</u> Rep: <u>G</u> Email Address: <u>Erin.R.Brewster@wv.gov</u>		PHONE <u>304.356.5500</u> TOLL FREE FAX
Company: <u>WV ABCA</u> Rep: <u>Chris Romaca</u> Email Address: <u>Daniel.C.Romaca@wv.gov</u>	<u>900 Pennsylvania Ave 4th Floor</u> <u>Charleston WV 25302</u>	PHONE <u>304 356 5532</u> TOLL FREE FAX

# SIGN IN SHEET

Request for Proposal No. ABCA33

PLEASE PRINT

Date: 10-26-12

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Iron Data</u>	<u>4515 Falls of Neuse Rd</u>	PHONE <u>919 800 4852</u>
Rep: <u>Brad Cranford</u>	<u>Raleigh, NC 27609</u>	TOLL FREE <u>1 800 959 2288</u>
Email Address: <u>Brad.Cranford@IronData.com</u>		FAX <u>919 846 2107</u>
Company: <u>WV ABCA</u>	<u>900 Pennsylvania Ave</u>	PHONE <u>304-356-5510</u>
Rep: <u>Julia Jones</u>	<u>4th Floor</u>	TOLL FREE
Email Address: <u>julia.m.jones@wv.gov</u>	<u>Charleston, WV 25302</u>	FAX
Company: <del><u>WV ABCA</u></del>		PHONE
Rep: <del><u>    </u></del>		TOLL FREE
Email Address: <u>    </u>		FAX
Company: <u>WVI</u>	<u>10 Hale St, 3rd fl</u>	PHONE <u>304-414-0265</u>
Rep: <u>Ian McQuinn</u>	<u>Charleston, WV 25301</u>	TOLL FREE
Email Address: <u>iam@wvinteractive.com</u>		FAX <u>304-414-0266</u>
Company: <u>WVI</u>	<u>10 Hale St, 3rd fl</u>	PHONE <u>304-414-0265</u>
Rep: <u>Will Smith</u>	<u>Charleston, WV 25301</u>	TOLL FREE
Email Address: <u>will@wvinteractive.com</u>		FAX <u>304-414-0266</u>

## SIGN IN SHEET

Page 3 of     Request for Proposal No. ABCA33

PLEASE PRINT

Date: 10-26-12

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FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Infra</u>	<u>21933 Bellair Ct</u>	PHONE <u>651-767-6755</u>
Rep: <u>JERRY KUENY</u>	<u>Ashburn VA 20147</u>	TOLL FREE
Email Address: <u>JERRY.KUENY@INFRA.COM</u>		FAX <u>703-723-1213</u>
Company: <u>INFOR</u>	<u>53 WEST AVE</u>	PHONE <u>716-570-1019</u>
Rep: <u>MICHAEL A. RIVERA</u>	<u>BUFFALO, NY 14201</u>	TOLL FREE
Email Address: <u>MIKE.RIVERA@INFOR.COM</u>		FAX
Company: <u>GL Solutions</u>	<u>PO Box 591</u>	PHONE <u>541-312-3662</u>
Rep: <u>Jake Burtz</u>	<u>Bend OR 97709</u>	TOLL FREE
Email Address: <u>Burtz@GLSolutions.com</u>		FAX <u>503 374 9063</u>
Company: <u>Planet Technologies</u>	<u>20400 Observation Dr. <sup>Suite</sup> 204</u>	PHONE <u>301-721-0100</u>
Rep: <u>Tom Hilliard</u>	<u>Germantown, MD 20876</u>	TOLL FREE
Email Address: <u>thilliard@go-planet.com</u>		FAX <u>301-721-0189</u>
Company: <u>WV Purchasing</u>	<u>2019 Washington St. East</u>	PHONE <u>304-558-2157</u>
Rep: <u>Connie Oswald</u>	<u>Charleston, WV 25304</u>	TOLL FREE
Email Address: <u>Connie.S.Oswald@wv.gov</u>		FAX <u>304-558-3970</u>



**BRAD CRANFORD**  
Director of Technical Solutions

Direct • 919.800.4852  
Cell • 919.702.6328  
Fax • 919.846.2107  
Toll Free • 1.800.959.2288  
4515 Falls of Neuse Road, Suite 250  
Raleigh, NC 27609  
brad.cranford@irondata.com

**Jerry Kueny**  
Sr. Account Executive  
Infor Public Sector

DIRECT: 651-767-6755  
MOBILE: 703-307-6880  
jerry.kueny@infor.com

**INFOR**

21933 Bellair Court  
Ashburn, VA 20147  
www.infor.com

printed on 100% postconsumer recycled paper

**Tom Hilliard**  
MOSS and Web Application  
Architect

thilliard@go-planet.com  
Phone: 301.721.0100 ext. 130  
Cell: 703.362.1821

**Microsoft**  
GOLD CERTIFIED  
Partner

**PLANET**  
technologies

**www.go-planet.com**  
20400 Observation Drive  
Suite 204  
Germantown, MD 20876  
Fax: 301.721.0189

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**Jake Burts** † 541.312.3662 EXT. 133  
Client Engagement Manager † 503.374.9063

burts@glsolutions.com PO Box 591  
glsolutions.com Bend OR 97709

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: ABCA33**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

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Company

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Authorized Signature

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Date

**NOTE:** This addendum acknowledgement should be submitted with the bid to expedite document processing.  
 Revised 6/8/2012