



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Solicitation

NUMBER
ABCA137

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
CONNIE OSWALD 304-558-2157

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

ALCOHOL BEVERAGE CONTROL  
 COMMISSION  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED
05/16/2013

BID OPENING DATE: 05/28/2013 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 2		
1.				TO PROVIDE ANSWERS TO QUESTIONS RECEIVED FOR THIS SOLICITATION.		
2.				TO PROVIDE REVISED SPECIFICATIONS PER THE ATTACHED.		
3.				TO PROVIDE A REVISED PRICING PAGE.		
4.				TO PROVIDE THE ADDENDUM ACKNOWLEDGMENT. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.		
				END OF ADDENDUM NO. 2		

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: ABCA137

Addendum Number: 02

---

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Description of Modification to Solicitation:**

1. TO PROVIDE ANSWERS TO QUESTIONS RECEIVED FOR THIS SOLICITATION.
2. TO PROVIDE REVISED SPECIFICATIONS PER THE ATTACHED.
3. TO PROVIDE A REVISED PRICING PAGE.
4. TO PROVIDE THE ADDENDUM ACKNOWLEDGMENT.

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

# ATTACHMENT A

## Questions &amp; Answers

**ABCA137 – ADDENDUM #2****QUESTION AND ANSWER**

Question: On page 22, section 3.1.1.7, Must be installed by a Liebert factory trained and certified technician. Being that it must be important to be a separate requirement, do we need to attach our certificates with the bid. Also how current does the certification need to be? 2 yrs, 5 yrs?

ANSWER: SEE THE REVISION OF 3.1.1.7 OF THIS ADDENDUM

## Clarifications to Specifications

**ABCA137 – ADDENDUM #2**

**The language in # 1, Purpose and Scope has been revised as follows:**

Three year maintenance agreement will start when unit is started up and owner training is complete. Maintenance should entail the following:

1. Quarterly filter changes evaporator (Merv 8)
2. Semiannual filter changes on condenser intake (Merv 3)
3. Annual Humidifier drum changes
4. All motor direct drive no belt changes
5. Quarterly check out of system operation

**The language in section 3.1.1.7 has been revised to read as follows:**

Must be installed by a Liebert factory trained and certified technician. A copy of the technicians most current certification must be attached.

**Add: Section 3.1.1.30 has been added to this solicitation and reads as follows:**

Duct work: Supply and return duct for condenser to be ducted to the outside with fusible link fire dampers. Condenser intake to have a merv 3 filter installed in the duct work above the ceiling.

**ADD: A REVISED COST SHEET**

REQUEST FOR QUOTATION  
ABCA137 LIEBERT COOLING SYSTEM MMD24E7PHED0

---

## 7. PRICING PAGE

Revised 5/16/13  
Addendum No. 2

<b>1. ALL INCLUSIVE PRICE FOR MATERIALS, PARTS, LABOR, AND PERMITS TO INSTALL A TWO-TON LIEBERT MINI-MATE2 PRECISION COOLING SYSTEM MODEL MD24E7PHED0</b>	<b>\$</b>
<b>2. THREE (3) YEAR MAINTENANCE</b>	<b>\$</b>
<b>GRAND TOTAL (ITEMS 1 &amp; 2)</b>	<b>\$</b>

<b>COMPANY NAME</b>	
<b>ADDRESS</b>	
<b>CITY / STATE / ZIP CODE</b>	
<b>CONTACT PERSON</b>	
<b>SIGNATURE</b>	
<b>DATE</b>	
<b>PHONE NUMBER</b>	
<b>EMAIL ADDRESS</b>	
<b>FAX NUMBER</b>	

Contract will be awarded to the Vendor with the lowest Grand Total meeting specifications.

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: ABCA137**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

\_\_\_\_\_  
Company

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.  
Revised 6/8/2012