



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**Solicitation**

NUMBER
6613C028

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
ALAN CUMMINGS 304-558-2402

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF HIGHWAYS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED
05/28/2013

BID OPENING DATE: 06/12/2013 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	WK		984-36-01-003		
ADDENDUM NO. 01 ISSUED TO CORRECT PRICING PAGE ERROR AND TO CHANGE BID OPENING DATE AND TIME. FROM: 05/29/2013 AT 1:30 P.M. TO: 06/12/2013 AT 1:30 P.M. UNIFORM SERVICE						
***** THIS IS THE END OF RFQ 6613C028 ***** TOTAL:						

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: 6613C028

Addendum Number: 1

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The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Description of Modification to Solicitation:**

Issued to correct pricing page error and to change bid opening date and time.

From: 05/29/2013 at 1:30 P.M.

To: 06/12/2013 at 1:30 P.M.

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

# ATTACHMENT A

Addendum #1

Uniform Rental Service Contract

RFQ#6613C028

Issued to correct Item #6 on the Pricing Page to match the specifications in Section 3.1.1.3

Item should read:

Enhanced Visibility Unlined Coveralls, **Flame Resistant**,

Navy Blue, 100% Cotton

2-Way Zipper, Left and Right Chest Pocket

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: 6613C028**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

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Company

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Authorized Signature

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Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.  
 Revised 6/8/2012

PRE-BID CONFERENCE  
SIGN IN SHEET

Request for Quotation Number:

6613C028

Date:

5/16/13 10:00 A.M.

Project Description:

Uniform services

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>Coyne Textile Services</u>
Firm Address:	<u>1975 DONNA DR.</u> <u>ASHLAND VA 41101</u>
Representative Attending:	<u>Cary Thompson</u>
Phone Number:	<u>606 928 2018</u>
Fax Number:	<u>606 929 9045</u>
Email Address:	<u>Cary.Thompson@CoyneTextileServices.com</u>

Firm Name:	<u>ARAMARK Uniforms Services</u>
Firm Address:	<u>712 S. College Ave.</u> <u>Bluefield, VA 24605</u>
Representative Attending:	<u>Bruce Boykin</u>
Phone Number:	<u>(903) 283-5081</u>
Fax Number:	<u>(276) 322-4040</u>
Email Address:	<u>bruce.boykin@uniform.aramark.com</u>

Firm Name:	<u>Coyne Textile Services</u>
Firm Address:	<u>201 3rd Ave</u> <u>Beckley WV 25801</u>
Representative Attending:	<u>Joe Syner</u>
Phone Number:	<u>304-252-9902</u>
Fax Number:	<u>304-252-5332</u>
Email Address:	<u>Joe.Syner@CoyneTextileservices.com</u>

Firm Name:	<u>Aramark Uniform Services</u>
Firm Address:	<u>712 S. College Ave.</u> <u>Bluefield, VA 24605</u>
Representative Attending:	<u>Stan Odham</u>
Phone Number:	<u>(304) 389-1153</u>
Fax Number:	<u>(276) 322-4040</u>
Email Address:	<u>stanley.odham@uniform.aramark.com</u>

Firm Name:	<u>Cintas Corporation</u>
Firm Address:	<u>654 Winfield Rd.</u> <u>St. Albans, WV 25177</u>
Representative Attending:	<u>Mike Mullen</u>
Phone Number:	<u>304-755-0590</u>
Fax Number:	<u>304-755-0593</u>
Email Address:	<u>mullenm@cintas.com</u>

Firm Name:	<u>ARAMARK Uniform Services</u>
Firm Address:	<u>712 S. College Ave.</u> <u>Bluefield, VA 24605</u>
Representative Attending:	<u>JASON HORAN</u>
Phone Number:	<u>304-952-5934</u>
Fax Number:	<u>276-322-4040</u>
Email Address:	<u>jason.horan@uniform.aramark.com</u>

PRE-BID CONFERENCE  
SIGN IN SHEET

Request for Quotation Number: 6613C028

Date: 5/16/13 10:00 A.M.

Project Description: Uniform services

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>WV DOH Dusty Smith</u>
Firm Address:	<u>1900 Kanawha Blvd E</u> <u>Charleston WV 25305</u>
Representative Attending:	<u>WV DOH</u>
Phone Number:	<u>304 558 9398</u>
Fax Number:	<u>304 558 7844</u>
Email Address:	<u>dusty.j.smith@wv.gov</u>

Firm Name:	_____
Firm Address:	_____
Representative Attending:	_____
Phone Number:	_____
Fax Number:	_____
Email Address:	_____

Firm Name:	<u>HEATHER HUFFMAN</u>
Firm Address:	<u>1900 KAN BLVD E</u> <u>CHAS., WV 25305</u>
Representative Attending:	<u>WV DOH</u>
Phone Number:	<u>304-558-9430</u>
Fax Number:	_____
Email Address:	<u>Heather.J.Huffman@wv.gov</u>

Firm Name:	_____
Firm Address:	_____
Representative Attending:	_____
Phone Number:	_____
Fax Number:	_____
Email Address:	_____

Firm Name:	<u>Syble Atkins</u>
Firm Address:	<u>1900 Kanawha Blvd, E</u> <u>Bldg 5, Rm A-350</u> <u>Charleston WV 25305</u>
Representative Attending:	<u>WV DOH</u>
Phone Number:	<u>304-558-9495</u>
Fax Number:	_____
Email Address:	<u>Syble.a.atkins@wv.gov</u>

Firm Name:	_____
Firm Address:	_____
Representative Attending:	_____
Phone Number:	_____
Fax Number:	_____
Email Address:	_____