



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
631300018

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
ALAN CUMMINGS 304-558-2402

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF HIGHWAYS
 CHIEF OF INFORMATION SYSTEMS
 BUILDING 5
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0430 304-558-0408

DATE PRINTED
12/20/2012

BID OPENING DATE: 01/09/2013 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	10	EA		939-59		
ADDENDUM NO. 02 ISSUED TO DISTRIBUTE VENDOR QUESTIONS AND AGENCY RESPONSE. BID OPENING REMAINS UNCHANGED AS 01/09/2013 AT 1:30 P.M. MAINTENANCE AGREEMENT						
***** THIS IS THE END OF RFQ 631300018 ***** TOTAL:						

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: 631300018

Addendum Number: 2

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- | Modify bid opening date and time
- | Modify specifications of product or service being sought
- | Attachment of vendor questions and responses
- | Attachment of pre-bid sign-in sheet
- | Correction of error
- | Other

Description of Modification to Solicitation:

Issued to distribute vendor questions and agency answers. Bid opening date and time remain unchanged as 01/09/2013 at 1:30 P.M.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

Addendum No. 02

Q1. In past bid request, the agency was to cover certain items that would be decided by both agency & vendor so, as I read this bid is an all inclusive, with no agency out of pocket, please reply if this is still the understanding?

A1. As stated in the Request for Quotation section 3.1.1.3 "This service contract shall include at no additional charge, consumable parts, and schedule and perform a minimum of two (2) preventative maintenance inspections per contract year. Under this agreement, belts, pads, rollers and lamps are considered consumable parts."

Q2. The interface boards can not to be covered because they are no longer in production and vendors can not supply if needed?

A2. Interface boards are not covered under this maintenance agreement as they are not consumable parts.

Q3. The way the bid is written, it implies no service experience with the products is needed, as I read any one at any service level can meet the bid, based only upon low bid ? Also these units are **No Longer** in production and now that Kodak has filed Chapter 11, it should be noted service available as long as parts can be obtained, if no parts can be obtained is vendor liable?

A3. No service level is requested however as stated in 3.1.1.3 "The vendor will be required to provide service repairs, make adjustments and perform other actions necessary to maintain the hardware in good working condition throughout the life of the contract."

Q4. This reads any other agency can piggy back upon this request, I feel a change should be made that any agency wishing to obtain cost as bid will be required to contact Vendor 1st because of possible service distance and units to cover

A4. As number 48 of the terms and conditions states:

If the Vendor does not wish to extend the prices, terms, and conditions of its bid and subsequent contract to the Other Government Entities, the Vendor must clearly indicate such refusal in its bid. A refusal to extend this Contract to the Other Government Entities shall not impact or influence the award of this Contract in any manner.

5 Can agency confirm all 10-service requesting scanners are in current working condition at time of this bid If any unit is down can a pre-service inspection be completed prior to bid date?

A5. Agency confirms all 10 scanners are in current working condition.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: 631300018

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
Revised 6/8/2012