



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

| |
|----------|
| NUMBER |
| WSH13025 |

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|------|
| PAGE |
| 1 |

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|---|
| ADDRESS CORRESPONDENCE TO ATTENTION OF: |
| ROBERTA WAGNER |
| 804-558-0067 |

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

HEALTH AND HUMAN RESOURCES
 WILLIAM R. SHARPE JR. HOSPITAL
 CENTRAL RECEIVING
 936 SHARPE HOSPITAL ROAD
 WESTON, WV
 26452 304-269-1210

| |
|--------------|
| DATE PRINTED |
| 06/29/2012 |

BID OPENING DATE: 07/05/2012 BID OPENING TIME 1:30PM

| LINE | QUANTITY | UOP | CAT. NO. | ITEM NUMBER | UNIT PRICE | AMOUNT |
|------|----------|-----|----------|--|------------|--------|
| | | | | ADDENDUM NO. 3 | | |
| | | | | 1. TO PROVIDE A RESPONSE TO AN INQUIRY CONCERNING THIS SOLICITATION. | | |
| | | | | 2. ADDENDUM ACKNOWLEDGMENT IS ATTACHED AND SHOULD BE RETURNED WITH YOUR BID. FAILURE TO RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID. | | |
| | | | | END OF ADDENDUM NO. 3 | | |
| 0001 | 1 | EA | | 936-73 | | |
| | | | | DIGITAL VIDEO SURVEILLANCE SYSTEM | | |

| | | |
|-----------|-----------|-----------------------------------|
| SIGNATURE | TELEPHONE | DATE |
| TITLE | FEIN | ADDRESS CHANGES TO BE NOTED ABOVE |

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: WSH13025

Addendum Number: 3

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- | Modify bid opening date and time
- | Modify specifications of product or service being sought
- | Attachment of vendor questions and responses
- | Attachment of pre-bid sign-in sheet
- | Correction of error
- | Other

Description of Modification to Solicitation: To provide answer to additional inquiry for this solicitation.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

WSH13025 Addendum 03

To respond to vendor inquiries about Request for Information WSH13025:

1. **INQUIRY:** I received RFQ WSH13025 Request for Information for a hospital wide video surveillance system. I believe I can greatly help you.

The process of collecting information and organizing it into a well written procurement specification and drawings is a difficult task. If done incorrectly, the results can be project delays, cost overruns, underperformance and contract default. The area of video surveillance is highly technical and has many areas for costly mistakes to be made.

As a security consulting and engineering firm, we can help by acting as the owners representative, gathering necessary design programming information from end users, matching appropriate and available technology, expressing as unbiased design in a detailed specification supported by technical and floor plan drawings and finally assisting in the procurement process by qualifying and leveling bid received from qualified vendors.

On average we have documented saving owners 20% of the total system cost in comparison to RFP's received directly from security integrators. This is due to the large amount of detail we provide in the specification process.

Most importantly, we do not sell anything and are not affiliated with any manufacturers or vendors. This insures that we represent our clients full interest in the design and procurement process.

Our services are available on GSA Schedule and can also be procured directly. To get started, we would need to collect some additional information so we could provide you with a proposal for our services.

RESPONSE: DHHR – William R. Sharpe Jr., Hospital, is gathering information to develop specifications for bidding. There is no interest in contracting with a particular firm to write these specifications, at this time.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: WSH13025

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

Revised 6/8/2012