



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
WEH12086

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER 304-558-0067

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

HEALTH AND HUMAN RESOURCES
 WELCH COMMUNITY HOSPITAL
 454 MCDOWELL STREET
 WELCH, WV
 24801 304-436-8710

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
12/29/2011				

BID OPENING DATE: 01/12/2012 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
1. QUESTIONS AND ANSWERS ARE ATTACHED. 2. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.						
EXHIBIT 10						
REQUISITION NO.: WEH12086						
ADDENDUM ACKNOWLEDGEMENT						
I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.						
ADDENDUM NO.'S:						
NO. 1						
NO. 2						
NO. 3						
NO. 4						
NO. 5						
I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
-----------	-----------	------

TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
-------	------	-----------------------------------

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
WEH12086

PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER 304-558-0067

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

HEALTH AND HUMAN RESOURCES
 WELCH COMMUNITY HOSPITAL
 454 MCDOWELL STREET
 WELCH, WV
 24801 304-436-8710

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
12/29/2011				

BID OPENING DATE: 01/12/2012 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p style="text-align: center;">..... SIGNATURE COMPANY DATE</p> <p>NOTE: THIS ADDENDUM ACKNOWLEDGEMENT SHOULD BE SUBMITTED WITH THE BID.</p> <p>REV. 09/21/2009</p> <p style="text-align: right;">END OF ADDENDUM NO. 1</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
-----------	-----------	------

TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
-------	------	-----------------------------------

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
WEH12086

PAGE
3

ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER 304-558-0067

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

HEALTH AND HUMAN RESOURCES
 WELCH COMMUNITY HOSPITAL
 454 MCDOWELL STREET
 WELCH, WV
 24801 304-436-8710

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
12/29/2011				

BID OPENING DATE: 01/12/2012 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	2	BA		948-74		
RECRUITMENT SERVICES FOR OB/GYN PHYSICIANS						
***** THIS IS THE END OF RFQ WEH12086 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

Addendum 1
WEH12086

Q. 1.a. Can you please let me know exactly what I need to do to supply the bid?

A.1.a. A signed bid must be submitted on or before 01/12/2012 1:30 p.m. to :

**Department of Administration
Purchasing Division
Building 15
2019 Washington Street, East
Charleston, WV 25305-0130**

Q. 1.b. Can I send you my standard contract and references?

**A.1.b. All bids received must meet or exceed the specifications as listed on the RFQ.
Vendors not meeting bid specifications will not be considered for award.**

Q. 1.c. I work on a retained basis and do not do contingency placement. Will this be a problem?

**A. 1.c. All bids received must meet or exceed the specifications as listed on the RFQ.
Vendors not meeting bid specifications will not be considered for award. This RFQ
is to contract a vendor to recruit OB-GYN physicians for permanent placement here
at Welch Community Hospital.**

Q. 2. Will you add the following to contract terms?

Notwithstanding anything contained in the Request For Quotation to the contrary, Vendor shall screen physician candidates for the required education, licensure, certification, experience, etc., but such screening shall be based solely on representations made by the physician candidates to Vendor. Welch Community Hospital shall be responsible for the hiring decision and shall verify licensure and credential physician candidates. Vendor makes no warranty regarding the suitability or qualifications of any physician candidate hired by Welch Community Hospital pursuant to this agreement.

**A.2. All bids received must meet or exceed the specifications as listed on the RFQ.
Vendors not meeting bid specifications will not be considered for award. Request
for quotation will not be changed or altered at the request of the vendor.**

Q. 3. RFQ Mandatory Requirements: As CompHealth does not employ the physician directly, we do not conduct a formal background check on each physician. However we do ask questions in our screening process to verify licensure, board status, malpractice, and background. At your request, CompHealth will conduct reference checks on the references provided by the physician. We can use our reference form or your form. Is this acceptable for this RFQ?

- A. 3. All mandatory requirements shall be adhered to. All bids received must meet or exceed the specifications as listed on the RFQ. Vendors not meeting bid specifications will not be considered for award. Request for quotation will not be changed or altered at the request of the vendor.**
- Q. 4. Payment for Services: If a Physician Candidate hired by Client fails to maintain a practice with Client for thirty (90) calendar days after start of work with Client, CompHealth will, upon notification in writing from Client, exercise best efforts to recruit a replacement Physician Candidate for Client for no additional Fee. Client will be responsible for all expenses associated with recruitment of the replacement Physician Candidate, including interview costs. This guarantee shall not apply if Client is in breach with respect to any obligation under this Agreement or if the Physician Candidate's failure to continue to work for Client is due to the elimination of the Position, insufficient work for the Physician Candidate, or a change in business conditions outside the Physician Candidate's control. Is this acceptable for this RFQ?
- A. 4. All mandatory requirements shall be adhered to. All bids received must meet or exceed the specifications as listed on the RFQ. Vendors not meeting bid specifications will not be considered for award. Request for quotation will not be changed or altered at the request of the vendor.**
- Q. 5. Do we need to bid on this, or is our current contract still adequate?
- A. 4. WEH12086 is for the purpose of obtaining a permanent placed physician, not a locum's contract.**