

SOLE SOURCE DETERMINATION

The Purchasing Division has been requested to approve a sole source purchase for the commodity or service described below. Pursuant to West Virginia Code 5A-3-10c, the Purchasing Division is attempting to determine whether the commodity or service is a sole source procurement. If you believe your company meets the required experience and qualification criteria stated below, please e-mail the Purchasing Division Buyer at shelly.l.murray@wv.gov with a copy to w.michael.sheets@wv.gov to express your interest in the project. Please forward any and all information that will support your company's compliance with required qualification and eligibility criteria along with any other pertinent information relative to this project to the Purchasing Division no later than 1:30 PM on 11/07/2011.

Requisition Number: TAX12001 **Department/Agency:** Tax Division

Detailed Description of Project: Mapping services for the conversion of tax maps into polygons with annotations and required features to publish tax maps in a true Geographic Information System (GIS) manner. This is for the following counties: Mingo, Webster, and Gilmer Counties.

Proposed Sole Source Vendor: **Marshall University Research Corp.**
401 11th Street, Suite 1400
Huntington, WV 25701

Specific Eligibility Criteria: Convert county property tax maps into digitized layers that include all attributes of a true GIS layering in a cost effective, cost efficient manner.

Specific Qualification Criteria: Experience in GIS and Tax Parcel Mapping as it relates to the State Tax Department in rectification, vectorization, attribute tagging, IAS data linking, and annotation. This vendor has the experience in GIS and Tax parcel mapping that is needed for this project. This vendor is able to complete these complex tasks as well as symbol tagging, finished map publication, and countywide surface parcel polygon geo-database and digital tax map books for the WV State Tax Department.