



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
SMC21079

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
 TARA LYLE
 304-558-2544

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF CORRECTIONS
 ST. MARYS CORRECTIONAL CENTER
 (COLIN ANDERSON CENTER)
 STATE ROUTE 2
 ST. MARYS, WV
 26170 304-558-2036

DATE PRINTED
 06/13/2012

BID OPENING DATE: 06/26/2012 BID OPENING TIME 01:30PM

LINE	QUANTITY	UCP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 3		
				SEE ATTACHMENTS FOR SOLICITATION - SMC21079		
				END OF ADDENDUM NO. 3		
0001	1	LS		898-70		
				PREVENTIVE MAINTENANCE ON X-RAY MACHINE		
***** THIS IS THE END OF RFQ SMC21079 ***** TOTAL:						

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: SMC21079
Addendum Number: 3

The purpose of this addendum is to modify the solicitation identified as SMC21079 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation: To include clarifications to the specifications, add additional terms and conditions, attach pre-bid sign-in sheet, move the bid opening date from 06/14/2012 to 06/26/2012 and attach revised bid form.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

ADDITIONS TO SPECIFICATIONS OR CLARIFICATIONS:

- 1: Successful vendor must supply the following to SMCC Medical Department which is currently run by Wexford.
 - A. Monthly cleaning of AFP Imaging Mini-Med 90 x-ray film processor, serial number mm1988-90. This is to consist of cleaning and changing chemistry, check rollers, replenishment and recirculation and check bearings.
 - B. Test must be run before tech leaves as well as leaving any solutions that are needed (i.e. developer and fixer.)
 - C. Also, a yearly preventative maintenance to be done on Liner MC-150 x-ray machine to include all parts functioning properly and the radiation field is checked.
- 2: Vendor must be available when x-ray Tech is on-site. Also, vendor must have at least 24-hour turnaround time when emergency calls are made.
- 3: Vendor shall include maintenance as well. The following are examples of the repairs done to the above mentioned machine:
 - a) Collumnator repair
 - b) Re-circulating pump
 - c) Various fuses

These are by no means the only repairs that are to be covered under contract they are just examples to which repairs have been made.
- 4: Delete Part 1.02, Section A, Subsection 8 dealing with Factory Trained Technicians.
- 5: Vendors must provide certification (training certificates) for all technicians **with their bid** to ensure the machine is being repaired by knowledgeable technicians. All technicians must have a minimum of 9 months prior experience in x-ray maintenance.
- 6: The bid opening has changed from 06/14/2012 to 06/26/2012. The bid opening time remains at 1:30 pm.
- 7: Revised bid form attached. It is preferred vendors use the attach form when submitting their bid.

ADDITIONAL TERMS AND CONDITIONS

Various Legislative acts passed in the 2012 session require inclusion of certain provisions in all state contracts. Accordingly, this addendum will add the three provisions listed below to the solicitation and resulting contract entered into between the State of West Virginia and the vendor. In the event that the solicitation is not for construction or architectural/engineering work, sections 2 and 3 below will not apply.

1. **BACKGROUND CHECK:** In accordance with W. Va. Code § 15-2D-3, the Director of the Division of Protective Services may require any service provider whose employees are regularly employed on the grounds or in the buildings of the Capitol complex or who have access to sensitive or critical information to submit to a fingerprint-based state and federal background inquiry through the state repository.

After the contract for such services has been approved, but before any such employees are permitted to be on the grounds or in the buildings of the Capitol complex or have access to sensitive or critical information, the service provider shall submit a list of all persons who will be physically present and working at the Capitol complex to the Director of the Division of Protective Services for purposes of verifying compliance with this provision.

The State reserves the right to prohibit a service provider's employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check.

2. **SUBCONTRACTOR LIST SUBMISSION:** In accordance with W. Va. Code § 5-22-1, The apparent low bidder on a contract for the construction, alteration, decoration, painting or improvement of a new or existing building or structure valued at more than \$500,000.00 shall submit a list of all subcontractors who will perform more than \$25,000.00 of work on the project including labor and materials. This provision shall not apply to any other construction projects, such as highway, mine reclamation, water or sewer projects.

a. **Required Information.** The subcontractor list shall contain the following information:

- i. Bidder's name
- ii. Name of each subcontractor
- iii. License numbers as required by W. Va. Code § 21-11-1 et. seq.
- iv. Notation that no subcontractors will be used if the bidder will perform the work

- b. Submission.** The completed subcontractor list shall be provided to the Purchasing Division within one business day of the opening of bids for review. Failure to submit the subcontractor list within one business day after the deadline for submitting bids shall result in disqualification of the bid.
- c. Substitution of Subcontractor.** Written approval must be obtained from the Purchasing Division before any subcontractor substitution is permitted. Substitutions are not permitted unless:
- i. The subcontractor listed in the original bid has filed for bankruptcy;
 - ii. The subcontractor in the original bid has been debarred or suspended; or
 - iii. The contractor certifies in writing that the subcontractor listed in the original bill fails, is unable, or refuses to perform his subcontract.

- 3. GREEN BUILDINGS MINIMUM ENERGY STANDARDS:** In accordance with § 22-29-4, all new building construction projects of public agencies that have not entered the schematic design phase prior to July 1, 2012, or any building construction project receiving state grant funds and appropriations, including public schools, that have not entered the schematic design phase prior to July 1, 2012, shall be designed and constructed complying with the ICC International Energy Conservation Code, adopted by the State Fire Commission, and the ANSI/ASHRAE/IESNA Standard 90.1-2007: *Provided*, That if any construction project has a commitment of federal funds to pay for a portion of such project, this provision shall only apply to the extent such standards are consistent with the federal standards.

SMC21079-St. Mary's Correctional Center

Bid Form - revised 6/13/2012

Item #	Description	Estimated Quantity	Unit Price	Extended Amount
1	Monthly Flat Rate for Preventive Maintenance on X-Ray machine	12 months		
2	Hourly Rate for Maintenance on X-Ray Machine	12 months		
	** Holiday and After Hours does not apply	N/A		
3	Parts Usage _____ % mark-up	5,000	%	\$
	Failure to use this form may result in disqualification		GRAND TOTAL:	
Bidder / Vendor Information:				
Name: _____				
Address: _____				
Phone# : _____				
Email Address: _____				
Authorized Signaure: _____				

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0000007

SIGN IN SHEET

Request for Proposal No. Smead 1079

PLEASE PRINT

Date: 25 April 2012

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Amis Systems Inc</u>	<u>221 22nd St</u>	PHONE <u>304-525-8974</u>
Rep: <u>David Campbell</u>	<u>Huntington, WV 25703</u>	TOLL
Email Address: <u>David.Campbell@AmisSystems.com</u>		FREE <u>800-446-4135</u>
		FAX <u>304-525-5682</u>
Company: <u>Service Not Medical Xray</u>	<u>5262 Washington Rd</u>	PHONE <u>740 698 4113</u>
Rep: <u>Ralph Scribner</u>	<u>Albany Ohio</u>	TOLL
Email Address: <u>ralph@xray-service.com</u>	<u>45710</u>	FREE <u>1-800-830-1035</u>
		FAX <u>1-740-698-7169</u>
Company: _____	_____	PHONE _____
Rep: _____	_____	TOLL _____
Email Address: _____	_____	FREE _____
		FAX _____
Company: _____	_____	PHONE _____
Rep: _____	_____	TOLL _____
Email Address: _____	_____	FREE _____
		FAX _____
Company: _____	_____	PHONE _____
Rep: _____	_____	TOLL _____
Email Address: _____	_____	FREE _____
		FAX _____

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: 3

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
 Revised 6/8/2012