



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PTR12010

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
FRANK WHITTAKER 304-558-2316

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF PUBLIC TRANSIT
 BUILDING 5, ROOM 906
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0432 304-558-0428

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
01/17/2012				
BID OPENING DATE: 02/09/2012		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO. 1 *****						
THIS ADDENDUM IS ISSUED TO:						
1) CLARIFY THAT THE DEADLINE FOR TECHNICAL QUESTIONS IS 01/17/2012 AT 4:00 PM.						
2) REQUIRE BUILDER'S RISK INSURANCE TO BE PROVIDED BY THE SUCCESSFUL VENDOR.						
(XX) BUILDERS RISK INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF BUILDERS RISK - ALL RISK INSURANCE IN AN AMOUNT EQUAL TO 100% OF THE AMOUNT OF THE CONTRACT.						
3) CHANGE REQUIREMENT FOR THE AIA-305 FORM AS FOLLOWS: THE COMPLETED AIA-305 FORM IS NOT REQUIRED WITH BID. A COMPLETED AIA-305 IS TO BE PROVIDED BY THE SUCCESSFUL VENDOR PRIOR TO CONTRACT AWARD.						
4) CLARIFY THE REQUIREMENT FOR BID FORM #13 AS FOLLOWS: BIDS MUST INCLUDE A COMPLETED COPY OF BID FORM #13 FOR EACH DBE SUBCONTRACTOR/SUPLIER THAT IS PARTICIPATING IN THE CONTRACT. THE ORIGINAL MUST BE PROVIDED WITHIN 3 BUSINESS DAYS OF REQUEST.						
5) PROVIDE THE ATTACHED MANDATORY PRE-BID SIGN-IN SHEET						
***** END ADDENDUM NO. 1 *****						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
 2. The State may accept or reject in part, or in whole, any bid.
 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
 5. Payment may only be made after the delivery and acceptance of goods or services.
 6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
 7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
 10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
 12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
 13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.html and is hereby made part of the agreement provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
 14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
 15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
 16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.
- I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

Pre-Bid Conference
SIGN IN SHEET

[Please Print]

Request for Proposal No.: PTR 12010 Date: 1/12/12

<u>Firm & Representative Name</u>	<u>Mailing Address</u>	<u>Telephone & FAX Numbers</u>
1. <u>Phillip S. Johnson</u> <u>Sharon Johnson</u>	<u>Alumina PO Box 1196</u> <u>Barboursville W.V. 25304</u>	T: <u>304-302-2290</u> F: <u>302-2291</u>
2. <u>J. D & E Inc.</u> <u>Todd Dei</u>	<u>200 G.C. & P. Road</u> <u>Wheeling, WV 26003</u>	T: <u>304-232-5000</u> F: <u>304-232-0619</u>
3. <u>Terry Turley</u> <u>IBEW LOCAL 466</u>	<u>800 INDIANA AVE</u> <u>CHARS WV 25302</u>	T: <u>304-342-0800</u> F: <u>304-342-7716</u>
4. <u>Daniel Shamblin</u> <u>Shamblin Const Inc.</u>	<u>792 Call Rd</u> <u>Sissonville WV 25231</u>	T: <u>304-984-1948</u> F: <u>304-984-2303</u>
5. <u>ETD EWING</u> <u>WOLF CREEK CONTRACTING</u>	<u>401 WATERLOO RD</u> <u>WATERFORD OHIO 45780</u>	T: <u>740-749-5808</u> F: <u>740-749-3500</u>
6. <u>JOE SAUL</u> <u>NITRO SERVICES</u>	<u>4300 FIRST AVE.</u> <u>NITRO WV 25143</u>	T: <u>304-552-2761</u> F: <u>304-204-1350</u>
7. <u>GREG LOWE</u> <u>NITRO ELECTRIC</u>	<u>4300 FIRST AVE.</u> <u>NITRO, WV 25143</u>	T: <u>304-204-1510</u> F: <u>304-204-1350</u>
8. <u>ADAM SAMPLES</u> <u>MIRC CONSTRUCTION SERVICES</u>	<u>PO BOX 465</u> <u>SCOTT DEPOT, WV 25560</u>	T: <u>304-757-0880</u> F: <u>304-757-0881</u>
9. <u>MARK DENNIS</u> <u>WV GLASS CO., INC</u>	<u>235 RURAL ACRES DR</u> <u>BECKLEY, WV 25801</u>	T: <u>304-252-6343</u> F: <u>304-255-1790</u>
10. <u>Pat Habel</u> <u>Venture One Construction</u>	<u>3883 VIRGINIA AVE</u> <u>CINCINNATI, OH 45227</u>	T: <u>513-527-4055</u> F: <u>513-527-4066</u>

Please print or write legibly. The fax number is essential to contact the attendees in a timely manner.

Page 2 of 3

Pre-Bid Conference
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Request for Proposal No.: _____ Date: _____

<u>Firm & Representative Name</u>	<u>Mailing Address</u>	<u>Telephone & FAX Numbers</u>
1. <u>PARAMOUNT BUILDERS</u> <u>FRED PACK</u>	<u>501 6TH AVE.</u> <u>ST ALBANS, WV 25177</u>	T: <u>304-727-2770</u> F: <u>304-727-0302</u>
2. <u>Riffle Contracting LLC</u> <u>Jason Riffle</u>	<u>po 418 Dellslow</u> <u>WV 26531</u>	T: <u>304-241-4965</u> F: <u>304-241-4354</u>
3. <u>Danhill Construction</u> <u>David Elsrick</u>	<u>PO Box 685</u> <u>Gauley Bridge, WV 25085</u>	T: <u>304 632-1600</u> F: <u>304 632-1501</u>
4. <u>Danhill Const. Co</u> <u>Dan Hill</u>	<u>PO Box 685</u> <u>Gauley Bridge, WV 2508</u>	T: <u>304 632-1600</u> F: <u>632-1501</u> <i>Rdanhill@hotmail.com</i>
5. <u>Huffman Construction</u> <u>WAYNE E. Huffman</u>	<u>415-A Bismarck Drive</u> <u>Bridgeport WV 26330</u>	T: <u>304 842-8500</u> F: <u>304 842-8526</u>
6. <u>Kyle Const. Co</u> <u>Kenneth Kyle</u>	<u>PO Box 780, 1800 Webster Rd</u> <u>Summersville WV 26657</u>	T: <u>304 872 2870</u> F: <u>304 872 5440</u> <i>KKyle41@gmail.com</i>
7. <u>Heeter Construction</u> <u>Matthew Coefer</u>	<u>21 Briarwood Ln</u> <u>Spencer WV 25276</u>	T: <u>304-688-8244</u> F: <u>304-927-2630</u>
8. <u>Flint Construction Co., Inc.</u> <u>Richard Hacker</u>	<u>PO Box 146</u> <u>Grassaway, WV 26624</u>	T: <u>(304) 364-5555</u> F: <u>(304) 364-5556</u>
9. <u>Drema Smith</u> <u>WV DOT</u>	_____	T: <u>304-558-3931</u> F: _____
10. <u>Todd Dorcas</u> <u>WV/DOT/DPT</u>	_____	T: <u>304-558-0428</u> F: _____

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Request for Proposal No.: _____ Date: _____

Firm & Representative Name	Mailing Address	Telephone & FAX Numbers
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1. <u>S&G BUILDERS INC.</u> <u>MIKE DAVIS</u>	<u>500 Corporate Center Dr. Suite 550</u> <u>Scott Depot, WV 25560</u>	T: <u>304-757-9196</u> F: <u>304-757-0993</u>
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2. <u>TIM COFFMAN</u> <u>PHOENIX ASSOCIATES</u>	<u>501 EAST STREET</u> <u>PARKERSBURG, WV 26101</u>	T: <u>304.485.3255</u> F: <u>304.485.3261</u>
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3. <u>Fox Construction</u> <u>Jen Fox Cassey</u>	<u>Ripley, WV</u>	T: <u>304.372.3705</u> F: _____
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4. <u>Southern Building Sys, Inc</u> <u>Chris Bryant</u>	<u>2882 Piedmont Rd</u> <u>Charleston, WV</u>	T: <u>304 925 9214</u> F: <u>304 925 9218</u>
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5. <u>JIM CARNLEY</u> <u>OVAL CONSTRUCTION</u>	<u>P.O. Box 401</u> <u>CHARLESTON, WV 26322</u>	T: <u>304-347-8826</u> F: <u>304-347-8821</u>
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6. <u>Susan O'Connell</u>	<u>Division of Public Transit</u>	F: _____
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7. <u>Cindy Fish</u>	<u>Division of Public Transit</u>	T: _____ F: _____
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8. <u>Jessica Webb</u>	<u>DPT</u>	T: _____ F: _____
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9. _____	_____	T: _____ F: _____
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10. _____	_____	T: _____ F: _____
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