



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
GSD116473

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
KRISTA FERRELL 304-558-2596

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES DIVISION
 JOBSITE
 SEE SPECIFICATIONS

SHIP TO

304-558-2317

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
08/02/2011				

BID OPENING DATE: 08/18/2011 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
	*****	*****	END	ADDENDUM NO. 1	*****	
				ADDENDUM NO. 2		
				THIS ADDENDUM IS ISSUED TO:		
				1.) PROVIDE ANSWERS TO ALL TECHNICAL QUESTIONS SUBMITTED IN ACCORDANCE WITH THE PROVISIONS OF THE ORIGINAL RFQ (GSD116473) AND ADDENDUM NO. 1 AND		
				2.) PROVIDE A COPY OF THE MANDATORY PRE-BID ATTENDEE LIST.		
				BID OPENING DATE REMAINS: 08/18/2011 BID OPENING TIME REMAINS: 1:30 PM		
				*****	*****	
0001		LS		988-15		
	1			FENCE INSTALLATION AROUND REHAB PARKING LOT		
				***** THIS IS THE END OF RFQ GSD116473 ***** TOTAL:		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

GSD116473 Technical Questions and Answers

Q1. Does the fencing require bottom rail?

A1. Utilize 1-5/8" Schedule 40 bottom rail

Q2. Is the use of foreign pipe allowed?

A2. Refer Exhibit 7 of the RFQ. Where the cost of steel is more than \$50,000 or more than 10,000 pounds of steel are required, the State will only accept steel, aluminum or glass products produced in the United States.

Q3. The post diameter and depths are not standard unless they were done for another reason. The 4" posts should be set in an 18" diameter X 39" deep concrete footer. The 2-1/2" line posts should be set in a 12" diameter X 39" deep concrete footer.

A3. We specified a wider base and shallower hole due to so many utility and piping issues we could not document. We want to avoid cutting or drilling through cables which would be at around the 30" depth level.

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: GSD116473

Date: 7-21-2011

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>All Quality</u>
Firm Address:	<u>PO Box 71690</u> <u>Cross Lanes WV 25356</u>
Representative Attending:	<u>Tyson Davis</u>
Phone Number:	<u>776 9473</u>
Fax Number:	<u>776 9474</u>
Email Address:	<u>allquality16@aol.com</u>

Firm Name:	<u>Shepard Enterprises</u>
Firm Address:	<u>P.O. Box 1635</u> <u>Beckley, WV 25802</u>
Representative Attending:	<u>Mark W. Williams</u>
Phone Number:	<u>304-877-6451</u>
Fax Number:	<u>304-877-5789</u>
Email Address:	<u>mark@l18@yahoo.com</u>

Firm Name:	<u>J. H. Tomblin Fence Co</u>
Firm Address:	<u>2710 Sissionville Rd</u> <u>Charleston WV 25315</u>
Representative Attending:	<u>Greg Whitfield</u>
Phone Number:	<u>304 302-1525</u>
Fax Number:	<u>304 410-6495</u>
Email Address:	

Firm Name:	<u>HAGER</u>
Firm Address:	<u>5197 Marble Rd</u> <u>Huntington WV 25705</u>
Representative Attending:	<u>Bruce Gould</u>
Phone Number:	<u>304 302 7885</u>
Fax Number:	<u>304 302 7895</u>
Email Address:	<u>bhgould@cs.com</u>

Firm Name:	<u>Heberich Fence Co.</u>
Firm Address:	<u>214 Riverview Lane</u> <u>Lebanon OH 45744</u>
Representative Attending:	<u>MIKE Heberich</u>
Phone Number:	<u>740 896-2211</u>
Fax Number:	<u>740 896-2279</u>
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: EGD 116473 Date: 7-21-2011

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>Dole Redox</u>
Firm Address:	<u>Double C Inc</u> <u>57524 Dalwood Dr</u> <u>Conrad Lands WV</u> <u>26313</u>
Representative Attending:	
Phone Number:	<u>304 776-4147</u>
Fax Number:	<u>304-776-0225</u>
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	<u>MONIEEL FENCE CO INC</u>
Firm Address:	<u>PO BOX 6122</u> <u>CHARLESTON WV 25327</u>
Representative Attending:	<u>CHARLES SAYDER</u>
Phone Number:	<u>304 744 8051</u>
Fax Number:	<u>304 - 744 4411</u>
Email Address:	<u>CHARLES@MONIEELFENCE</u> <u>CO INC</u>

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
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