



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 GSD116426

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 KRISTA FERRELL  
 304-558-2596

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

DEPARTMENT OF ADMINISTRATION  
 GENERAL SERVICES DIVISION  
 BUILDING 11 CHILLER PLANT  
 218 CALIFORNIA AVENUE  
 CHARLESTON, WV  
 25305 304-558-2317

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/06/2011				

BID OPENING DATE: 07/14/2011 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
THIS ADDENDUM IS ISSUED TO:						
1.) PROVIDE A COPY OF THE MANDATORY PRE-BID ATTENDEE LIST AND						
2.) PROVIDE ANSWERS TO ALL TECHNICAL QUESTIONS SUBMITTED IN ACCORDANCE WITH THE PROVISIONS OF THE ORIGINAL RFQ (GSD116426)						
BID OPENING DATE REMAINS: 07/14/2011						
BID OPENING TIME REMAINS: 1:30 PM						
***** END ADDENDUM NO. 1 *****						
0001	1	LS		968-42		
CONSTRUCTION OF GRATING, RAILING & STAIRS, BLDG#11						
***** THIS IS THE END OF RFQ GSD116426 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

2

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at [www.state.wv.us/admin/purchase/vrc/hipaa.htm](http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

PRE-BID CONFERENCE  
SIGN IN SHEET

Request for Quotation Number: 650116 926

Date: 6/23/2011

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name: Dan Hill Construction CO  
 Firm Address: P.O. Box 685 Gauley Bridge WV 25005  
 Representative Attending: Dale Legg  
 Phone Number: 304 632-1600  
 Fax Number: 304-632-1501  
 Email Address: rdalehill@hotmail.com

Firm Name: ORDERS CONST. CO, INC.  
 Firm Address: P.O. BOX 1448 ST ALBANS, WV 25177  
 Representative Attending: JOHN R. PERSUOL JR.  
 Phone Number: 304-782-4237  
 Fax Number: 304-201-2405  
 Email Address: John.P.O. Orders Construction.com

Firm Name: Precision Fabrications  
 Firm Address: Rt 1 Box 409 POWERSBURGH, WV 25550  
 Representative Attending: Wendy W. Davitt  
 Phone Number: 304 675 2450  
 Fax Number: 304 675 8151  
 Email Address: wendy@precisionfab.com

Firm Name: WINGARD C. SMITH CONCRETE CO INC  
 Firm Address: 3710 CHESTERFIELD AVE CHARLESTON, WV 25304  
 Representative Attending: JOHN DINGEL CONRO  
 Phone Number: 304 925 3190  
 Fax Number: 304 925 3228  
 Email Address: JDINGEL@WCS-CONCRETE.COM

Firm Name: WIRC CONSTRUCTIVE SERVICES LLC  
 Firm Address: P.O. Box 465 SCOTT DEER W. VA 25560  
 Representative Attending: PHYSICAL  
 Phone Number: 500 822 8550  
 Fax Number: 304 757 0880  
 Email Address: ASAMPLIS@WIRC-CONSTRUCTIVE.COM

Firm Name: DUAL CONSTRUCTION INC  
 Firm Address: P.O. Box 701 CHARLESTON, WV 25322  
 Representative Attending: LINDA GRANT  
 Phone Number: 304 582 20  
 Fax Number: 304 788 24  
 Email Address: CHARLES@DUALCONSTRUCTION.COM

PRE-BID CONFERENCE  
SIGN IN SHEET

Request for Quotation Number: \_\_\_\_\_

Date: \_\_\_\_\_

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO  
MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	Breca Calespic
Firm Address:	3414th Street Malibu
Representative Attending:	
Phone Number:	650 416 1234
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
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Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

**GSD 116426 Building 11 Grating and Handrails - Technical Questions**

1. Grating Specification – Verify that this is a non-exit area and that Paragraph 1.2 A.3. 60 lbs/sf is the correct design load performance.  
Yes
2. Are the stair treads grating material as well? We see this often due to freezing conditions on plate treads.  
Yes, the stairs will be grating material.
3. Paragraph 2.6 B. Removable grating section – Does this apply?  
No, does not apply
4. Are the existing gratings to be removed and replaced? If not, are the new gratings to utilize the top of existing steel for bearing?  
Yes, the existing grating is to be removed and replaced. New grating will be placed on the existing structural steel. Add new structural angles at the edge of grating to provide additional rigidity for long unsupported edges.
5. If the above performance of 60 lbf/sf is correct, then the stair structure will be designed to 60 lbf/sf. If not, please advise.  
Correct stair grating are to be designed for 60 lbs/sf.