

## SOLE SOURCE DETERMINATION

The Purchasing Division has been requested to approve a sole source purchase for the commodity or service described below. Pursuant to West Virginia Code 5A-3-10c, the Purchasing Division is attempting to determine whether the commodity or service is a sole source procurement. If you believe your company meets the required experience and qualification criteria stated below, please e-mail the Purchasing Division Buyer at [Frank.M.Whittaker@wv.gov](mailto:Frank.M.Whittaker@wv.gov) with a copy to [w.michael.sheets@wv.gov](mailto:w.michael.sheets@wv.gov) to express your interest in the project. Please forward any and all information that will support your company's compliance with required qualification and eligibility criteria along with any other pertinent information relative to this project to the Purchasing Division no later than 1:30 PM on 02/06/2012.

Requisition Number: **ERP12005**

Department/Agency: **Enterprise Resource Planning Board (ERP)**

Detailed Description of Project:

**This transaction is for the labor and materials for security/card access to tie in the Enterprise Resource Planning Board offices located at 312 MacCorkle Ave SE, Charleston, WV**

Proposed Sole Source Vendor: **Electronic Specialty**

Specific Eligibility Criteria: **There are only two vendors who have passed the necessary background checks required to have access to the Protective Services Command Center/Secure Server Room; Electronic Specialty Company and NewTech.**

Specific Qualification Criteria: **Electronic Specialty Company is the only "factory certified" vendor in the region. Protective Services required this designation to get server maintenance and a ready supply of parts to service and maintain their equipment. Electronic Specialty Company is also the only vendor with a channel to purchase GE/UTC equipment. Since the ERP offices will be tied into Protective Services systems, ERP needs to utilize the same "factory certified" vendor.**