



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
DNRB12082

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
FRANK WHITTAKER 304-558-2316

VENDOR

SHIP TO

DIVISION OF NATURAL RESOURCES  
 PARKS & RECREATION SECTION  
 324 4TH AVENUE  
 SOUTH CHARLESTON, WV  
 25303-1228 304-558-3397

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
01/24/2012				

BID OPENING DATE: 02/08/2012 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				ADDENDUM ISSUED TO PROVIDE THE FOLLOWING INFORMATION.		
				1. TO PROVIDE NON-MANDATORY PRE-BID SIGN IN SHEET.		
				2. PRE-BID MEETING MINUTES (1/5/2012)		
				3. BID CLARIFICATIONS		
				4. QUESTIONS AND ANSWERS		
				NO OTHER CHANGES.		
				END OF ADDENDUM NO. 1		
0001	1	LS		968-42		
				GENERAL CONSTRUCTION		
				***** THIS IS THE END OF RFQ DNRB12082 ***** TOTAL:		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE		TELEPHONE		DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE		

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at [www.state.wv.us/admin/purchase/vrc/hipaa.html](http://www.state.wv.us/admin/purchase/vrc/hipaa.html) and is hereby made part of the agreement provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

### INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

PRE-BID CONFERENCE  
SIGN IN SHEET

Request for Quotation Number DWPB 12082 Date 1/5/12 Park Berkland

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

<p>Firm Name: <u>DAVID HILL CONSTRUCTION</u>            Firm Address: <u>PO Box 685</u>  <u>Gauley Bridge, WV 25085</u></p> <p>Representative Attending:  <u>MIKE SIEMIA CZEKO</u>  <u>304-632-1600</u>  <u>304-632-1501</u>  <u>Powhatan Rd @ Harbortail - Conn</u></p>	<p>Firm Name: <u>BUSINESS &amp; HEALTHY SYSTEMS</u>            Firm Address: <u>PO Box 160</u>  <u>Temperance BR WV</u>  <u>25069</u></p> <p>Representative Attending:  <u>TRU WHITTAKER</u>  <u>1-304-466-3746</u>  <u>1-304-466-3412</u>  <u>BUSINESS &amp; HEALTHY SYSTEMS .COM</u></p>
<p>Firm Name: <u>National Pools of Rowe VA</u>            Firm Address: <u>2113 Meirise Avenue</u>  <u>Roanoke VA 24018</u></p> <p>Representative Attending:  <u>Lee Vaughan / Dave Robert</u>  <u>540 3485 7465</u>  <u>540 343 5240</u>  <u>lee@nationalpools.com</u></p>	<p>Firm Name: <u>WV DNR / MOTHER EXPERIENCES</u>            Firm Address: <u>PO Box 26, 1962</u>  <u>Prison / Carney, PE</u>  <u>Shelby Briley</u></p> <p>Representative Attending:  <u>Lee Vaughan / Dave Robert</u>  <u>540 3485 7465</u>  <u>540 343 5240</u>  <u>lee@nationalpools.com</u></p>
<p>Firm Name: <u>Pennington Plumbing &amp; Htg.</u>            Firm Address: <u>501 Stage St.</u>  <u>Berkley WV 25801</u></p> <p>Representative Attending:  <u>Tom McWhorter</u>  <u>304-252-7825</u>  <u>304-253-1123</u></p>	<p>Firm Name: <u>David Hill Const. Co</u>            Firm Address: <u>PO Box 685</u>  <u>Gauley Bridge WV</u>  <u>25085</u></p> <p>Representative Attending:  <u>David Hill</u>  <u>304-632-1600</u>  <u>304-632-1501</u>  <u>Eden Hill @ hot mail.com</u></p>



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ADDENDUM #1  
Berwind Pool Renovations  
w/ Meeting Minutes  
Pre-Bid Meeting: 5 Jan 2012 2:00PM

**CALL TO ORDER:**

Meeting called to order by Robert Angus of Miller Engineering.

**INTRODUCTIONS:**

Introduced the Owner's Personnel and Agents in attendance including:  
Brian Carney – Engineer, WVDNR Parks and Recreation  
Robert Angus -- Construction Project Rep Miller Engineering

**BIDDING / ADMINISTRATIVE:**

Contractors reminded that the pre-bid was non-mandatory but they need to sign in to be sure to receive all Addenda. Addenda will also be sent to know plan holders.

Brian Carney reviewed the bidding procedures including the use of the provided bid forms, bid bond, contract time period, and liquidated damages, progress payments, and acknowledge of addenda. Failure to acknowledge any addenda will result in the bid not being accepted.

The project is a prevailing wage project and the Owner reserves the right to request certified payroll.

Brian cautioned that all verbal comments made related to the project are subject to verification in writing through meeting minutes and addenda. The plans and specifications, plus written minutes and addenda will be the basis of bidding.

All questions are to be in writing and directed to Frank Whittaker at WV Purchasing. Responses to questions are by written addendum only and distributed by WV Purchasing. The last day for questions is Wednesday January 11, 2012 at 4PM.

The Acknowledgement of Addenda for the bid packet was omitted; it will be included in Addendum #1.

Miller Engineering's phone number is incorrect on the bid packet. The phone number is 304-291-2234.

Substantial completion for this project will be the 15<sup>th</sup> of April 2012.

A properly executed Bid Bond Form ("WV form", with raised seal) is required for the bid. Review any questions regarding bid forms with Frank Whittaker of WV Purchasing Division.

#### TECHNICAL OVERVIEW:

MEI presented a general review of the project scope.

The project is the demolition of the deck and filter piping and installation of a concrete surge tank with piping. Also included are the installation of filter, pump, piping, and heater for the wading pool. All work is as indicated on the project drawings.

The work will include supporting electrical, plumbing and general trades.

#### CLARIFICATION OF WORK HOURS:

Despite what may or may not have been discussed at the Pre-Bid meeting, work hours will be 8:00 am to 8:00 pm with no other restrictions.

#### ATTACHMENTS:

Prebid attendance sheet and plan holder list.

#### BID DATE:

The bid date, time, and location remain unchanged.

#### QUESTIONS:

The following questions have been submitted since the pre-bid meeting:

Question 1) Due to the size and weight (8'x8'x6') of the precast concrete surge tank, can the tank be formed and poured on site with rubber water stop around the base. The 18"x18"x12" depressed sump can be poured into the floor for gravity drain.

ANSWER: The surge tank may be cast in place but may not have any cold joints; it must be monolithic. It may be cast on site using shotcrete. ACI standards for cast in place and shotcrete (pneumatically applied) concrete will apply. Nozzle operators must have at least 5 years documented experience.

Question 2) Is there a provision for hitting rock for the excavation of the surge tank and 4" gravity drain. The 4" line will be ran a minimum of 7' in the ground to daylight and it seems there may be a good possibility of hitting unknown rock during the dig. Instead of draining the tank completely during the winter a winter overflow could be installed below the plumbing level (2'-3' down) and could be opened during the winter to drain the plumbing and drain the tank down. If the tank ever needs to be drained completely it could be pumped out with an external sump pump.

ANSWER: The drain will be installed as indicated to drain the surge tank completely to daylight. Any rock determined to be not rippable with equipment in good repair will be treated as an unforeseen condition and be eligible for additional compensation by change order. The Owner/ Engineer must be informed immediately and the material must be left on site for Owner/ Engineer verification prior to disposal or wasting.

Question 3) Are there facilities at the lake (cabins with kitchen/bath) that could be used for lodging for the men during the work. If so what rate could be given to contractors?

ANSWER: There are no lodging facilities at the Park. There is a campground but we cannot speak to its availability. Contact the Park management to determine what facilities are available during the work period. The construction team does not set or regulate the use of park facilities in this way and the Park is in no way obligated to provide such facilities under this contract. All rules governing the use of facilities will be enforced by the Park personnel, not the design/ construction team. The contractor or personnel involved in such an arrangement will be considered as any other user of park space. There is no appeal to the construction team for disputes related to such use.

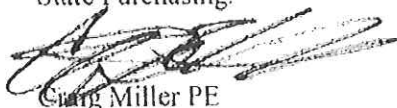
CLARIFICATIONS:

The scope of work of the project includes the installation of paddock 2424PCDC VGB covers over the existing outlet sumps. The installation will include field determined 316L stainless bracketing and support as necessary to secure the cover frames to the sump. The sump is concrete and the existing liner terminates at the edge of the sump and does not line the sump. The sump was previously coated with a hardening mastic material of unknown origin. Stainless 3/8" Hilti stud anchors will be used to install the frame supports/ brackets. They will be epoxied into place using Hilti NP1 to maintain the sump seal. Any sealant required around the brackets or in the sump will be Pecora Synthacaulk GC2+.

ACKNOWLEDGEMENT:

The minutes, questions, answers and comments detailed herein are part of the project documents for this project and are to be acknowledged as ADDENDUM #1.

Submitted this 12th day of January 2012 by Miller Engineering; for distribution by WV State Purchasing.



Craig Miller PE  
President  
Miller Engineering, Inc

Cc: Project file

