



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DNR212004

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
FRANK WHITTAKER
304-558-2316

RFQ COPY
 TYPE NAME/ADDRESS HERE

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DIVISION OF NATURAL RESOURCES
 ELKINS OFFICE
 RANDOLPH CENTER - SUITE 222
 1200 HARRISON AVENUE
 ELKINS, WV
 26241

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
08/15/2011				

BID OPENING DATE: 08/30/2011 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
***** THIS ADDENDUM IS ISSUED TO PROVIDE THE ATTACHED MINUTES OF THE MANDATORY PRE-BID MEETING AND THE SIGN IN SHEET. BID OPENING DATE AND TIME HAVE NOT CHANGED. ***** END ADDENDUM NO. 1 *****						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		968-42		
	GENERAL CONSTRUCTION					
***** THIS IS THE END OF RFQ DNR212004 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

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Cacapon Resort
DNR 212004, Old Inn HVAC (ReBid)
Pre-Bid Meeting Minutes
August 2, 2011

1. A pre-bid meeting was held as advertized for this project, at 1:00 pm at the Resort Lodge.
2. A sign in sheet was circulated and a copy is attached.
3. Rob Angus, Miller Engineering, read a text of pre-bid meeting administrative notes, he then discussed the scope of project and technical items.
4. All attendees were instructed to submit all technical questions in writing to Frank Whittaker at the Division of Purchasing. It was also noted that verbal responses to questions are not binding. The bid documents and addendums should be the basis for their bid.
5. It was noted the period of the contract is the defined period from Nov 1, 2011 to Feb 14, 2012, and a notice to proceed will be issued accordingly.
6. The Old Inn was available for inspection/walk-through by attendees, following the meeting.

