



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**DEP15659**

PAGE  
**1**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**GUY NISBET**  
**304-558-8802**

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

ENVIRONMENTAL PROTECTION  
 DEPARTMENT OF  
 OFFICE OF AML&R  
 601 57TH STREET SE  
 CHARLESTON, WV  
 25304                      304-926-0499

| DATE PRINTED | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHT TERMS |
|--------------|---------------|----------|--------|---------------|
| 12/20/2011   |               |          |        |               |

BID OPENING DATE: **01/08/2012**                      BID OPENING TIME **01:30PM**

| LINE | QUANTITY | UOP | CAT NO. | ITEM NUMBER  | UNIT PRICE | AMOUNT |
|------|----------|-----|---------|--|------------|--------|
|      |          |     |         | ADDENDUM NO. 1   |            |        |
|      |          |     |         | ADDENDUM ISSUED FOR THE "ROBINSON RUN (CALE) DRAINAGE PROJECT TO DISTRIBUTE THE PRE-BID SIGN-IN SHEET, THE Q&A'S FROM THE PRE-BID ON:12/06/2011 AND THE REVISED CONTRACTOR BID-SHEET. ALSO ON THIS ADDENDUM THE BID BOND FORM AND CONTRACTORS DRUG FREE AFFIDAVIT IS ATTACHED THAT WAS NOT INCLUDED ON THE ORIGINAL RFQ. |            |        |
|      |          |     |         | BID OPENING DATE HAS CHANGED AS NOTED.   |            |        |
|      |          |     |         | FROM: 12/22/2011 AT 1:30PM   |            |        |
|      |          |     |         | TO: 01/08/2012 AT 1:30PM   |            |        |
|      |          |     |         | NO OTHER CHANGES.  |            |        |
|      |          |     |         | END OF ADDENDUM NO. 1  |            |        |
| 0001 | 1        | JB  |         | 962-73   |            |        |
|      |          |     |         | RECLAMATION: RESTORATION OF LAND & OTHER PROPERTIES  |            |        |
|      |          |     |         | ***** THIS IS THE END OF RFQ DEP15659 ***** TOTAL:   |            |        |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE \_\_\_\_\_ TELEPHONE \_\_\_\_\_ DATE \_\_\_\_\_

TITLE \_\_\_\_\_ FEIN \_\_\_\_\_ ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
  2. The State may accept or reject in part, or in whole, any bid.
  3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
  4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
  5. Payment may only be made after the delivery and acceptance of goods or services.
  6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
  7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
  8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
  9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
  10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
  11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
  12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
  13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at [www.state.wv.us/admin/purchase/vrc/hipaa.html](http://www.state.wv.us/admin/purchase/vrc/hipaa.html) and is hereby made part of the agreement provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
  14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
  15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
  16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.
- I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

### INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

Addendum #1 - Questions During Pre-Bid Meeting

For DEP 15659

Robinson Run (Cale) Mine Drainage

The following comments and questions were identified from the Pre-Bid Conference. The answers provided herein take precedence over verbal answers at the PBC should there be any conflict between the two.

The 3' and 4' riprap channels shown on the plans will now be 3' and 4' grouted riprap channels.

The two road culverts that are shown on the plans as 15" HDPE shall be changed to 18" HDPE. DOH is now requiring all road crossing culverts to be 18" in diameter.

This grout specification shall be added to the existing specification and made part of the bidding contract.

- 7.3.4 Grout to be used in the grouted riprap ditches shall consist of a cubic yard mixture as follows;
- Cement - 470 lbs
  - Fly Ash – 220 lbs
  - Water – 316 lbs
  - Air Entrainment 6% +/- 2%
  - Sand – 2676 lbs
  - Rheobuild 1000 (as needed to achieve the required slump and strength).

The minimum required compressive strength of the grout shall be 2000 psi @ 28 days. All testing shall be the responsibility of the contractor as part of Section 3 of these specifications. Two sets (4 cylinders) of test cylinders per day shall serve as a minimum.

All seeding on this project will be lawn mix and all the mulch must be straw mulch.

All the manholes and drop inlets are bid by vertical foot and not per each.

All trees and shrubs damaged during construction must be replaced with nursery stock of similar size.

**Q1.** Will this project start this winter?

**A1.** No this project will not start before April 1, 2012.

**Q2.** Does the road stone placed on the main roads at the completion of the project need to be compacted?

**A2.** Yes. It must be rolled in with a roller.

**Q3.** Are there any utilities that will be affected by construction?

**A3.** Yes. A Miss Utility inspection must be completed prior to any construction activities.

**Q4.** Does the vegetation in the proposed disposal area below need to be removed?

**A4.** Yes. It must adhere to the requirements of Section 4 "Site Preparation" of the Construction Specifications for this project.

The Contractor shall have 90 days from the date of the Notice to Proceed to complete construction activities on the project. The \$250.00 per day liquidated damages clause will be in effect after the 90 days. However, the total performance period will be 365 days from the date of the Notice to Proceed for invoicing purposes.



**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, \_\_\_\_\_  
of \_\_\_\_\_, \_\_\_\_\_, as Principal, and \_\_\_\_\_  
of \_\_\_\_\_, \_\_\_\_\_, a corporation organized and existing under the laws of the State of \_\_\_\_\_  
with its principal office in the City of \_\_\_\_\_, as Surety, are held and firmly bound unto the State  
of West Virginia, as Obligee, in the penal sum of \_\_\_\_\_ (\$ \_\_\_\_\_) for the payment of which,  
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the  
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOW THEREFORE,**

(a) If said bid shall be rejected, or  
(b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached  
hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the  
agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in full  
force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event,  
exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no  
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby  
waive notice of any such extension.

IN WITNESS WHEREOF, Principal and Surety have hereunto set their hands and seals, and such of them as are corporations  
have caused their corporate seals to be affixed hereunto and these presents to be signed by their proper officers, this  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Principal Corporate Seal

\_\_\_\_\_  
(Name of Principal)

By \_\_\_\_\_

(Must be President or  
Vice President)

\_\_\_\_\_  
(Title)

Surety Corporate Seal

\_\_\_\_\_  
(Name of Surety)

\_\_\_\_\_  
Attorney-in-Fact

**IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals  
must be affixed, a power of attorney must be attached.**

BID BOND PREPARATION INSTRUCTIONS

AGENCY \_\_\_\_\_ (A)  
 RFQ/RFP# \_\_\_\_\_ (B)

**Bid Bond**

- (A) WV State Agency  
 (Stated on Page 1 "Spending Unit")  
 Request for Quotation Number (upper  
 right corner of page #1)
- (C) Your Company Name
- (D) City, Location of your Company
- (E) State, Location of your Company
- (F) Surety Corporate Name
- (G) City, Location of Surety
- (H) State, Location of Surety
- (I) State of Surety Incorporation
- (J) City of Surety Incorporation
- (K) Minimum amount of acceptable bid  
 bond is 5% of total bid. You may state  
 "5% of bid" or a specific amount on  
 this line in words.
- (L) Amount of bond in figures
- (M) Brief Description of scope of work
- (N) Day of the month
- (O) Month
- (P) Year
- (Q) Name of Corporation
- (R) Raised Corporate Seal of Principal
- (S) Signature of President or Vice  
 President
- (T) Title of person signing
- (U) Raised Corporate Seal of Surety
- (V) Corporate Name of Surety
- (W) Signature of Attorney in Fact of the  
 Surety

NOTE: Dated, Power of Attorney with Raised  
 Surety Seal must accompany this bid  
 bond.

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned,  
 \_\_\_\_\_ (C) of \_\_\_\_\_ (D), \_\_\_\_\_ (E),  
 as Principal, and \_\_\_\_\_ (F) of \_\_\_\_\_ (G),  
 \_\_\_\_\_ (H), a corporation organized and existing under the laws  
 of the State of \_\_\_\_\_ (I) with its principal office in the City of  
 \_\_\_\_\_ (J), as Surety, are held and firmly bound unto The State  
 of West Virginia, as Obligee, in the penal sum of \_\_\_\_\_ (K)  
 (\$ \_\_\_\_\_ (L)) for the payment of which, well and truly to be made,  
 we jointly and severally bind ourselves, our heirs, administrators, executors,  
 successors and assigns.

The Condition of the above obligation is such that whereas the Principal  
 has submitted to the Purchasing Section of the Department of Administration  
 a certain bid or proposal, attached hereto and made a part hereof to enter into a  
 contract in writing for \_\_\_\_\_

\_\_\_\_\_ (M)  
 \_\_\_\_\_  
 \_\_\_\_\_

NOW THEREFORE.

(a) If said bid shall be rejected, or  
 (b) If said bid shall be accepted and the Principal shall enter into a  
 contract in accordance with the bid or proposal attached hereto and shall furnish  
 any other bonds and insurance required by the bid or proposal, and shall in all  
 other respects perform the agreement created by the acceptance of said bid then  
 this obligation shall be null and void, otherwise this obligation shall remain in full  
 force and effect. It is expressly understood and agreed that the liability of the  
 Surety for any and all claims hereunder shall, in no event, exceed the penal  
 amount of this obligation as herein stated

The Surety for value received, hereby stipulates and agrees that the  
 obligations of said Surety and its bond shall be in no way impaired or affected by  
 any extension of time within which the Obligee may accept such bid: and said  
 Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, Principal and Surety have hereunto set their  
 hands and seals, and such of them as are corporations have caused their corporate  
 seals to be affixed hereto and these presents to be signed by their proper officers,  
 this \_\_\_\_\_ (N) day of \_\_\_\_\_ (O), 20 \_\_\_\_\_ (P).

Principal Corporate Seal

(R)

(U)  
 Surety Corporate Seal

\_\_\_\_\_ (Q)  
 (Name of Principal)  
 By \_\_\_\_\_ (S)  
 (Must be President or  
 Vice President)  
 \_\_\_\_\_ (T)  
 Title  
 \_\_\_\_\_ (V)  
 (Name of Surety)  
 \_\_\_\_\_ (W)  
 Attorney-in-Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to  
 transact surety insurance. Raised Corporate Seals must be affixed and a Power of  
 Attorney must be attached.



State of West Virginia  
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT  
West Virginia Code §21-1D-5

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_, TO-WIT:

I, \_\_\_\_\_, after being first duly sworn, depose and state as follows:

1. I am an employee of \_\_\_\_\_; and,  
(Company Name)

2. I do hereby attest that \_\_\_\_\_  
(Company Name)

maintains a valid written drug free workplace policy and that such policy is in compliance with **West Virginia Code §21-1D-5**.

The above statements are sworn to under the penalty of perjury.

\_\_\_\_\_  
(Company Name)

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Taken, subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_.

By Commission expires \_\_\_\_\_

(Seal)

\_\_\_\_\_  
(Notary Public)

**THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.**



STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code §61-5-3*), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

**WITNESS THE FOLLOWING SIGNATURE**

Vendor's Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

State of \_\_\_\_\_

County of \_\_\_\_\_, to-wit:

Taken, subscribed, and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

My Commission expires \_\_\_\_\_, 20\_\_\_\_.

AFFIX SEAL HERE

NOTARY PUBLIC \_\_\_\_\_

REQUEST FOR QUOTATION NO. 15659

Robinson Run (ALE) MINE DRAINAGE

PLEASE PRINT

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

Date: DEC 6, 2011

SIGN IN SHEET

TELEPHONE & FAX NUMBERS

MAILING ADDRESS

FIRM & REPRESENTATIVE NAME

| FIRM & REPRESENTATIVE NAME   | MAILING ADDRESS                           | TELEPHONE & FAX NUMBERS                               |
|--|---|---|
| Company: CHARLES E. BOLYARD & SON INC<br>Rep: BOB BOLYARD<br>Email Address: cebstac@frontier.com | 125 EAST HEATH ST.<br>KANSASWOOD WV 26537 | PHONE 304-329-1330<br>TOLL FREE -<br>FAX 304-329-1571 |
| Company: Breakaway Inc<br>Rep: Dan Vincent<br>Email Address: doug@breakaway.wv.com               | 1075 OLD TURNPIKE Rd.<br>SUTTON WV 26601  | PHONE 304-265-5317<br>TOLL FREE<br>FAX 304-265-5389   |
| Company: Cowgirl Up Inc<br>Rep: Spencer Wooddell<br>Email Address: scw-cowgirlup@earthlink.net   | PO BOX 243<br>Simpson WVa<br>26476        | PHONE 304-739-4397<br>TOLL FREE<br>FAX 304-739-4401   |
| Company: DE 1 SHARES INC<br>Rep: Robert Cartledge<br>Email Address: Bob.Cartledge@De1Shares.com  | PO Box 1259<br>Bluefield. wva 26010       | PHONE 304-698-9388<br>TOLL FREE<br>FAX 304-823-8087   |
| Company: Solid Rock Ex. Inc<br>Rep: Ty Martin<br>Email Address: Solid_rex@frontier.net           | 3106 Hudson Rd<br>Altoona WV 26517        | PHONE 304-379-9502<br>TOLL FREE<br>FAX 304-379-4969   |

Date: DEC 6, 2011

**SIGN IN SHEET**

PLEASE PRINT

REQUEST FOR QUOTATION NO. 15659

Robison Run (ALE) MINE DEBRIS

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

TELEPHONE & FAX NUMBERS

| FIRM & REPRESENTATIVE NAME                       | MAILING ADDRESS                | TELEPHONE & FAX NUMBERS   |
|--|--------------------------------|---------------------------|
| Company: <u>Green Mountain CO</u>                | <u>511 50<sup>th</sup> St.</u> | PHONE <u>304-925-0253</u> |
| Rep: <u>Harrison Bowman</u>                      | <u>Charleston WV 25304</u>     | TOLL FREE                 |
| Email Address: <u>DHB 722 @ Aol. com</u>         |                                | FAX <u>304-925-9230</u>   |
| Company: <u>ALL-CON, LLC</u>                     | <u>124 PILKOTT LANE</u>        | PHONE <u>3047310190</u>   |
| Rep: <u>DAVID IRUE</u>                           | <u>BEAVER WV 25813</u>         | TOLL FREE                 |
| Email Address: <u>DIREL CACI-WV.COM</u>          |                                | FAX <u>304 255 4232</u>   |
| Company: <u>JF ALLEN CO</u>                      | <u>P.O. Box 2049</u>           | PHONE <u>304 472 8890</u> |
| Rep: <u>JAMIES ALLEN</u>                         | <u>Buckhannon WV</u>           | TOLL FREE                 |
| Email Address: <u>JAMES.ALLEN@JFALLEN.CO.COM</u> | <u>26201</u>                   | FAX <u>304 472 8897</u>   |
| Company: <u>LAURITA INC</u>                      | <u>302 DENTS Run Road</u>      | PHONE <u>304 296-7531</u> |
| Rep: <u>OTY MEALE</u>                            | <u>Morgantown WV</u>           | TOLL FREE                 |
| Email Address: <u>OTT@LAURITA.COM</u>            | <u>26501</u>                   | FAX <u>304-292-4606</u>   |
| Company: <u>GREEN River Group LLC</u>            | <u>530 Ashbrook Sq</u>         | PHONE <u>304-594-3991</u> |
| Rep: <u>Bob Calvert J</u>                        | <u>MORGANTOWN WV 26508</u>     | TOLL FREE                 |
| Email Address: <u>SCALVERT@RB@AOL.COM</u>        |                                | FAX <u>304 594-3992</u>   |

**SIGN IN SHEET**

PLEASE PRINT

REQUEST FOR QUOTATION NO. 15659  
Robinson Run (ALE) MINE DRAINAGE

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

TELEPHONE & FAX NUMBERS

| FIRM & REPRESENTATIVE NAME                    | MAILING ADDRESS          | PHONE TOLL FREE           | FAX                     |
|---|--------------------------|---------------------------|-------------------------|
| Company: <u>COOK BIOS INC</u>                 | <u>RT 1 BOX 196-D</u>    | PHONE <u>304-287-7109</u> |                         |
| Rep: <u>DENNIS COOK</u>                       | <u>SPERMONT WV 26554</u> | TOLL FREE                 | FAX <u>304-287-7893</u> |
| Email Address: <u>COOK BIOS INC @ AOL.COM</u> |                          |                           |                         |
| Company: <u>Aspen Corporation</u>             | <u>2400 Ritter Drive</u> | PHONE <u>304-763-4593</u> |                         |
| Rep: <u>Ashley Adkins</u>                     | <u>Daniels WV 25832</u>  | TOLL FREE                 | FAX <u>304-763-4591</u> |
| Email Address: <u>jadkins@aspen-golf.com</u>  |                          |                           |                         |
| Company: _____                                | _____                    | PHONE TOLL FREE           | FAX                     |
| Rep: _____                                    | _____                    |                           |                         |
| Email Address: _____                          | _____                    |                           |                         |
| Company: _____                                | _____                    | PHONE TOLL FREE           | FAX                     |
| Rep: _____                                    | _____                    |                           |                         |
| Email Address: _____                          | _____                    |                           |                         |
| Company: _____                                | _____                    | PHONE TOLL FREE           | FAX                     |
| Rep: _____                                    | _____                    |                           |                         |
| Email Address: _____                          | _____                    |                           |                         |