



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DEFK11035

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
TARA LYLE 304-558-2544

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DIV ENGINEERING & FACILITIES
 NATIONAL GUARD ARMORY
 ROUTE 4, BOX 498
 MARTINSBURG, WV
 25401 341-6368

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/31/2011				

BID OPENING DATE: 08/16/2011 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
1. QUESTIONS AND ANSWERS ARE ATTACHED. 2. PRE-BID SIGN-IN SHEETS ATTACHED. 3. DRAWING ATTACHED. THIS DRAWING IS TOO LARGE TO SCAN. AN ORIGINAL COPY WILL BE MAILED. 4. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.						
EXHIBIT 10						
REQUISITION NO.: DEFK11035						
ADDENDUM ACKNOWLEDGEMENT						
I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.						
ADDENDUM NO.'S:						
NO. 1						
NO. 2						
NO. 3						
NO. 4						
NO. 5						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



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NATIONAL GUARD ARMORY
ROUTE 4, BOX 498

MARTINSBURG, WV
25401 341-6368

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07/31/2011				

BID OPENING DATE: **08/16/2011** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS. VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p style="text-align: center;">..... SIGNATURE</p> <p style="text-align: center;">..... COMPANY</p> <p style="text-align: center;">..... DATE</p> <p>NOTE: THIS ADDENDUM ACKNOWLEDGEMENT SHOULD BE SUBMITTED WITH THE BID.</p> <p>REV. 09/21/2009</p> <p style="text-align: center;">END OF ADDENDUM NO. 1</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

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LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	JB		910-65		
REMODELING AND ALTERATIONS						
***** THIS IS THE END OF RFQ DEFK11035 ***** TOTAL: _____						

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DEFK11035
Addendum No. 1
Martinsburg Armory

Q1: What conduit type should be used to run exposed on the outside of the building?

A1: ½" EMT with compression fittings.

Q2: Should the conduits be painted to match existing conduits for the area installed?

A2: No.

Q3: Could you specify a distance from the boiler room to the first pole light (Alt #1)?

A3: It is approximately 85' to the outside of the exterior wall of the building.

Q4: When feeding the pole lights we will need to cut some pavement. I was told at the site visit to fill the area where pavement was cut to finish grade with concrete. Is this correct?

A4: Backfill and compact with soil to within 1"-0" of the finish grade and then fill with concrete (3500 psi) to the finish grade.

Q5: What electrical panel should we feed the three pole lights (Alt #1) from?

A5: The electrical panel is in the drill hall. This panel is approximately 150' from the first pole.

Q6: Should the photo control for the pole lights (Alt #1) be building mounted?

A6: Yes.

Q7: Will there need to be a contactor to control the pole lights (Alt #1)?

A7: Yes.

Q8: Several of the existing emergency lights have cords which are plugged into a receptacle. Should we "hard wire" these fixtures and eliminate the cord and plugs?

A8: Yes.

Q9: Would it be possible to show on a drawing which light fixtures are existing and which are new?

A9: I have enclosed a drawing dated March 31, 1975. The architect is Bernard R. Lively. This drawing is from the original design and construction drawings. This drawing is to assist you in determining existing fixtures. Please note that of the accuracy I am not sure. Fixtures may have been installed after this drawing. Please note that the accuracy of the fixture count (both new and old) is the responsible of the contractor and not WVANG. If an additional site visit is needed, you may contact Mr. David Toup @ 304 267-2772 to schedule an appointment. **The last day to view the site is Thursday, August 11, 2011. After this deadline, no other visits will be permitted.**

Please note: Agency personnel may not answer any technical questions during the site visit. The deadline to submit technical questions has already elapsed and no further questions will be accepted. This is site visit ONLY.

Q10: Will there be an equal light fixture package that can be used?

A10: See the fifth paragraph on Page 12 of the RFQ. The Scope of Work states the following:

“Vendors wishing to supply ‘or equal’ to the products scheduled must submit their requests for approval (prior to the mandatory pre-bid meeting) . . . The deadline to submit your request for approval is July 21, 2011 at 4:00 pm.”

No vendors other than Lithonia submitted documentation by July 21, 2011, therefore, Lithonia is the only acceptable vendor.

MARTINSBURG LIGHTING PROJECT DEFK11035
 BID DATE: 8-16-11, SIGN IN SHEET
 1:30 P.M.

SIGN IN SHEET

Page 1 of 2

Request for Proposal No. DEFK11035

PLEASE PRINT

Date: July 22, 2011

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>LAFACE & McGOVERN</u>		PHONE <u>304-634-2803</u>
Rep: <u>ART TILLMAN</u>		TOLL FREE
Email Address: <u>ATILLMAN@LAFACE-MCGOVERN.COM</u>		FAX <u>304-523-3481</u>
Company: <u>TRUMBO ELECTRIC</u>		PHONE <u>540-896-7095</u>
Rep: <u>JEFF MORRIS</u>		TOLL FREE <u>1-800-448-9058</u>
Email Address: <u>JSM@TRUMBOELECTRIC.COM</u>		FAX <u>1-540-896-9546</u>
Company: <u>MASTER SERVICE MA</u>		PHONE <u>304-636-8170</u>
Rep: <u>BOB SIEDHOF</u>		TOLL FREE
Email Address: <u>rsiedhof@frontier.net.net</u>		FAX <u>304-636-8206</u>
Company: <u>CRAIGS GENERAL CONTRACT & ELECTRICAL 68 Douglas Grove Rd</u>		PHONE <u>304-279-0399</u>
Rep: <u>CRAIG HUYETT 68 Douglas Grove Rd</u>		TOLL FREE
Email Address: <u>CRHUYETT@aol.com</u>		FAX <u>304-263-2712</u>
Company: _____		PHONE
Rep: _____		TOLL FREE
Email Address: _____		FAX

MARTINSBURG LIGHTING PROJECT DEFK11035
 BID DATE: 8-16-11, SIGN IN SHEET
 1:30 P.M.

SIGN IN SHEET

Page 2 of 2

Request for Proposal No. DEFK11035

PLEASE PRINT

Date: July 22, 2011

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FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: S+S ELECTRIC	RT 1 BOX 91	PHONE 304-738-9406
Rep: DOUG SMITH	RIDLEY WVA.	TOLL FREE
Email Address: SSELECTRIC.SEAN@ATLANTICRR.NET		FAX
Company: W. HARLEY MILLER Contractors	1193 Hedgsville Road	PHONE 304-267-8959
Rep: TERRY A. AIKENS	Martinsburg W.Va. 25403	TOLL FREE 800-339-4226
Email Address: aikens@whmcontractors.com		FAX 304-267-3847
Company: ETK Construction	RT 3 BOX 1565	PHONE 304-476-0007
Rep: Mark Eaton	BRIDGEPORT, WV 26330	TOLL FREE
Email Address: ETKCOS@MA.RR.COM		FAX 304-842-5206
Company:		PHONE
Rep:		TOLL FREE
Email Address:		FAX
Company:		PHONE
Rep:		TOLL FREE
Email Address:		FAX