



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DEFK11031

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
TARA LYLE 304-558-2544

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIV ENGINEERING & FACILITIES
 ARMORY BOARD SECTION

 1707 COONSKIN DRIVE
 CHARLESTON, WV
 25311-1099 304-341-6368

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/06/2011				

BID OPENING DATE: 07/21/2011 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
1. QUESTIONS AND ANSWERS ARE ATTACHED. 2. TO MOVE THE BID OPENING FROM 07/12/2011 TO 07/21/2011. 3. PRE-BID SIGN-IN SHEETS ATTACHED. 4. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.						
0001	1	JB		906-00-00-001		
ARCHITECT/ENGINEERING SERVICES, PROFESSIONAL						
***** THIS IS THE END OF RFQ DEFK11031 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

DEFK11031
ADDENDUM NO. 1

Q1: What is the connections between RFQ DEFK11028 & RFQ DEFK11031?

A1: DEFK11028 is an EOI for new construction design services and DEFK11031 is an EOI for a multi-phase project that begins with a feasibility study for a decision and follows on design services based on that decision made by the WVARNG.

Q2: Does 11031 supersede 11028?

A2: Yes.

Q3: For the Nuemedia Building, are there complete construction documents for the building as-builts/existing conditions information (especially architectural, site/civil, and structural)? Is this information available in AutoCAD format?

A3: There is no information available at this time.

Q4: Is copy of sign-in sheet for mandatory pre-bid meeting to be provided to all attendees?

A4: The sign-in sheets are attached.

Q5: Can details of Locations #1 and #2 at the Coonskin Complex be given?

A5: Two proposed location sites were announced during the site visit to all attendees. First was the NEUMEDIA Building and the other site was located on the same side of the road as the Air Guard on Coonskin Road, just before the fencing (Community/public housing side of the Air Guard fencing). During the feasibility phase of the contract, additional details will be provided, no other information is needed for this EOI stage in the process.

The bid opening has been moved from 07/12/2011 to 07/21/2011.

SIGN IN SHEET

Request for Proposal No. **DEFK 11031**

PLEASE PRINT

Page 1 of 6

Date: 6/22/2011

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME		MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company:	WVARNG-FMO-PP	Facilities Management Office	PHONE 304-561-6333
Rep:	MAJ MICHAEL J BECKNER	1707 Coonskin Dr	TOLL FREE
Email Address:	michael.beckner@us.army.mil	Charleston, WV 25311	FAX 304-561-6344
Company:	WVARNG-FMO-PP	Facilities Management Office	PHONE 304-561-6475
Rep:	MR SCOTT BARNETTE	1707 Coonskin Dr	TOLL FREE
Email Address:	scott.barnette1@us.army.mil	Charleston, WV 25311	FAX 304-561-6344
Company:	ETB ARCHITECTS	P.O. Box 2220 727	PHONE 304 887 6767
Rep:	ROY MORUM	P GIBSON PRINGETON	TOLL FREE 304-425-4491
Email Address:	royd@etbarchitects.com	WV. 25043 24740	FAX 304 425-2028
Company:	McKINLEY & ASSOCIATES	1116 SMITH ST SUITE 406	PHONE 304 346-9267
Rep:	THOM WOKLEWICZ	CHARLESTON WV 25320	TOLL FREE 304-533-6662
Email Address:	THOM.WOKLEWICZ@MCKINLEYASSOC.COM		FAX 304 340-4769
Company:	MICHAEL PARKER JR. INC.	5088 W. WASHINGTON STREET	PHONE 304-769-0821
Rep:	TODD SCHOOLCRAFT, P/A	CHARLESTON, WV 25313	TOLL FREE
Email Address:	tschoolcraft@mtbakercorp.com		FAX 304-769-0822

Date: 6/22/2011

SIGN IN SHEET

PLEASE PRINT

Request for Proposal No. DEFK 11031

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: PARADIGM ARCHITECTURE Rep: PAT HART Email Address: sminder@paradigm.arch.com	2223 CHEAT RD SUITE 300 MORGANTOWN 26508	PHONE 304 284-5015 x4 TOLL FREE FAX 304 284-5014
Company: SWANKE HAYDON CONNELL LTD. Rep: JOE JOE ALIOTTA Email Address: ALIOTTA.J@SHCA.COM		PHONE 212-219-6789 TOLL FREE FAX 212-219-6789
Company: Canneth Fleming Rep: Brad Diefenbough Email Address: b.diefenbough@gnnet.com	P.O. Box 62100 Harrisburg, Pa 17106	PHONE 717-763-2211 TOLL FREE FAX 717 763 8150
Company: J.W.M.S. Rep: M. Wood Email Address: Mwood@UKVDC.com		PHONE 304.346-2900 TOLL FREE FAX
Company: North Gate Rep: K.O. DAMRON Email Address: KODAMRON@AOL.COM		PHONE 304 389-1455 TOLL FREE FAX 346-3798

Rick New
rnew@gnnet.com (3000hd person)

Date: 6/22/2011

SIGN IN SHEET

Request for Proposal No. DEFK 11031

PLEASE PRINT

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>CTL Engineering</u>		PHONE <u>304 746 1146</u>
Rep: <u>Cassie Canterbury</u>		TOLL FREE
Email Address: <u>c.canterbury@ctheng.com</u>		FAX <u>304 746 1143</u>
Company: <u>Progressive Electric</u>		PHONE <u>304-345-1253</u>
Rep: <u>Randy Rhodes</u>		TOLL FREE
Email Address: <u>rrhodes@progressiveelectric.com</u>		FAX <u>304-345-1256</u>
Company: <u>GRW</u>	<u>801 Corporate Dr.</u>	PHONE <u>859-223-3999</u>
Rep: <u>Shane Lyle</u>	<u>Lexington, KY 40503</u>	TOLL FREE
Email Address: <u>style@grwinc.com</u>		FAX
Company: <u>Williamson Shriver Architects</u>	<u>717 Bigley Ave.</u>	PHONE <u>304-345-1060</u>
Rep: <u>Sarah Betty</u>	<u>Charleston, WV 25302</u>	TOLL FREE
Email Address: <u>srbetty@wsrarch.com</u>		FAX <u>304-345-3093</u>
Company: <u>H.F. Lenz Company</u>	<u>1407 Scarp Ave</u>	PHONE <u>814-269-9330</u>
Rep: <u>William R. McGehee</u>	<u>Johnstown, PA 15704</u>	TOLL FREE
Email Address: <u>wrmcgehee@hflenzen.com</u>		FAX <u>814-269-9301</u>

SIGN IN SHEET

Request for Proposal No. DEFK 11031

PLEASE PRINT

Date: 6/22/2011

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>L.R. Kimball</u>	<u>4400 Deer Path Rd.</u>	PHONE <u>717 324-7732</u>
Rep: <u>Rob Sterner</u>	<u>HARRISBURG, PA 17110</u>	TOLL FREE
Email Address: <u>rob.sterner@lckimball.com</u>		FAX
Company: <u>JACOBS / NYPER ARGN'S</u>	<u>1232 CHANCELOT ST.</u>	PHONE <u>215-985-0400</u>
Rep: <u>TIM LISLE, AIA</u>	<u>PHILADELPHIA, PA</u>	TOLL FREE
Email Address: <u>TWL@JACOBSNYPER.COM</u>	<u>19107</u>	FAX
Company: <u>Stantec Consulting Services Inc</u>	<u>Box 173</u>	PHONE <u>304-727-8719</u>
Rep: <u>Garland Steele</u>	<u>TORONADO, WV 25202</u>	TOLL FREE
Email Address: <u>garland.steele@stantec.com</u>		FAX <u>304-472-6239</u>
Company: <u>West Virginia Steel & Plastics</u>	<u>P.O. Box 1507</u>	PHONE <u>304 342-3197</u>
Rep: <u>Michael Baul</u>	<u>Charleson WV 25325</u>	TOLL FREE
Email Address: <u>michaelbaulwv@yahoo.com</u>		FAX <u>304 342-3184</u>
Company: <u>CAPITOL ENGINEERING, INC</u>	<u>1206 KANAWHA BLVD E, SUITE 201</u>	PHONE <u>304 - 344-0720</u>
Rep: <u>SEBENY SAYBE</u>	<u>CHARLESTON, WV 25301</u>	TOLL FREE
Email Address: <u>SEBENY@CAPITOLENGINEERING.COM</u>		FAX <u>304-344-0820</u>

Date: 6/22/2011

SIGN IN SHEET

Request for Proposal No. DEFK 11031

PLEASE PRINT

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: OMH ASSOCIATES - ACONIPT	1543 Fairmount Ave	PHONE 304.367.1417
Rep: DAVID A. STEPHENS	Box 201	TOLL FREE
Email Address: DAVID@OMNIASSOCIATES.COM	Fairmont, WV 26554	FAX 304.367.1418
Company: Michael Baker Jr. Inc.	100 Airside Drive	PHONE 412-375-3111
Rep: Stephen Hammel	Airside Business Park	TOLL FREE 800-MI BAKER
Email Address: SHAMMEL@MBKRCORP.COM	Moon Township PA 15108	FAX 412-375-3986
Company: ZMM	222 LEE STREET W	PHONE 304/342-0159
Rep: RODNEY PAQUET	CHARLESTON WV 25302	TOLL FREE
Email Address: RODNEY@ZMM.COM		FAX 304 345-6105
Company: ZMM	222 Lee Street, W	PHONE 304.342.0159
Rep: JESSICA ELLIS	Charleston, WV 25302	TOLL FREE
Email Address: JLE@ZMM.COM		FAX
Company:		PHONE
Rep:		TOLL FREE
Email Address:		FAX

Date: 6/22/2011

SIGN IN SHEET

Request for Proposal No. **DEFK 11031**

PLEASE PRINT

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

TELEPHONE & FAX NUMBERS

FIRM & REPRESENTATIVE NAME

MAILING ADDRESS

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>GRANVILLE PAPERERS</u> Rep: <u>KEP JONES</u> Email Address: <u>Kjones@granville.com</u>	<u>11700 PEPPERIDGE DR. CORP</u> <u>CARROLL, MD 20715</u>	PHONE <u>301 595 8088</u> TOLL FREE FAX <u>301 595 8088</u>
Company: <u>Alpha Associates</u> Rep: <u>Robbie Hawkins</u> Email Address: <u>bhawkins@alphaaec.com</u>	<u>209 Prairie Ave</u> <u>Morgantown, WV 26501</u>	PHONE <u>304-296-8216</u> TOLL FREE FAX <u>304-296-8216</u>
Company: <u>FOX ENGINEERING, PLLC</u> Rep: <u>DANIEL A. METHENY</u> Email Address: <u>dmetheny@foxengineering.net</u>	<u>101 NORTH COURT ST.</u> <u>RIPLEY, WV 25271</u>	PHONE <u>(304) 372-3705</u> TOLL FREE FAX <u>(304) 372-4100</u>
Company: _____ Rep: _____ Email Address: _____	_____	PHONE _____ TOLL FREE FAX _____
Company: _____ Rep: _____ Email Address: _____	_____	PHONE _____ TOLL FREE FAX _____

EXHIBIT 10

REQUISITION NO.: *DEFK11031*

ADDENDUM ACKNOWLEDGEMENT

I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED
ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY
PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.

ADDENDUM NO.'S:

NO. 1

NO. 2

NO. 3

NO. 4

NO. 5

I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE
ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS. VENDOR
MUST CLEARLY UNDERSTAND THAT ANY VERBAL
REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY
ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES
AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE
INFORMATION ISSUED IN WRITING AND ADDED TO THE
SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.

.....
SIGNATURE

.....
COMPANY

.....
DATE