



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
COR61488

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
TARA LYLE 304-558-2544

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF CORRECTIONS
 MT. OLIVE CORRECTIONAL
 CENTER
 1 MOUNTAINSIDE WAY
 MT. OLIVE, WV
 25185 304-442-7213

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/29/2011				

BID OPENING DATE: 10/13/2011 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 5		
				1. QUESTIONS AND CLARIFICATIONS ATTACHED.		
				2. TO MOVE THE BID OPENING DATE FROM 10/6/2011 TO 10/13/2011.		
				3. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.		
				END OF ADDENDUM NO. 5		
0001	1	JB		990-22		
				ELECTRONIC SECURITY SYSTEM		
				***** THIS IS THE END OF RFQ COR61488 ***** TOTAL:		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

COR61488ADDENDUM NO. 5QUESTIONS

- Q1: Addendum # 2, Answer # 2 – Does this mean that some field devices do not need to be replaced? Addendum # 2, Answer # 23 seems to leave the possibility for re-using field devices.
- A1: Yes, it means that some field devices will not require replacement.
- Q2: Addendum # 2, Answer # 4 – How many fibers are available? Additional fiber requirements can't be figured without knowing how much is used and how much is available. Answer # 22 seems to say that there are 20 fibers available in each head end room (20 locations). Is this accurate?
- A2: There are 20 fibers available in each equipment room, in some areas they will be more available due to the routing of the existing backbone for the pc and locking. Please keep in mind that non-terminated fiber has not been tested and is not guaranteed as "good" fiber.
- Q3: Addendum # 2, Answer # 10 – What conduit is required below 10' AFF in inmate accessible areas? IMC or GRC?
- A3: GRC will need to be used below 10' AFF in inmate accessible areas.
- Q4: No additional approved ESSS was identified in the addenda. Simplex-Grinnell was present. Are they approved or not?
- A4: Simplex-Grinnell is not approved, and more so because they did not comply with the requirements in the Specifications. In Specification Section 1.03 B, question 11, they did not answer the question. Simplex-Grinnell is disqualified.

Simplex Grinnell did supply a notebook of information for approval. As far as them complying with the requirements, they did not answer one of the required questions in the pre-qualifying section 1.03. I restated the Specifications Section 1.03 in the Addendum in the clarification section (see below).

On the prequalification's section Simplex Grinnell did not answer question # 11. They stated the following asking for more time which is not allowed:

"11. Due to the time frame of receiving the specifications/drawings and the time allocated within the specifications for ESSS approvals, Simplex Grinnell cannot furnish a functional block diagram specific to the project. Simplex Grinnell is asking if approved as an ESSS we can furnish this document at a later date."

Per the statement in section B below, the DOC cannot bend the rules that are stated in the Specifications unless we bend the rules for the other contractors with other items in the Specifications.

Specification Section 1.03 Quality Assurance

- B. Non-pre-qualified ESSS's who intend to submit pricing to pre-qualified Detention Equipment Contractors on the work specified in this section shall request approval and provide the Architect with the following information 14 days prior to bid date and be approved by addendum 7 days prior to bid date. Verbal approval will not satisfy this requirement. No consideration will be given to bids that do not list a pre-qualified ESSS. Any ESSS who fails to submit all information exactly as herein requested will not be approved. Grounds for disqualification shall exist if, in the opinion of the Architect, the information submitted is inaccurate or does not satisfy the qualification requirements. The information to be provided by ESSS's not pre-approved includes:
1. Provide West Virginia Low Voltage Contractors License.
 2. Company history including: length of time the company has been under the current ownership; length of time company has performed contracts similar to the requirements of this project; quantity of employees and their titles and responsibilities.
 3. List of all jobs in which ESSS is presently and has been involved in litigation and the status thereof.
 4. Resumes of employees that will be directly involved with this project including length of time with the company, responsibilities that the individual will have for this project and experience in performing duties similar to the requirements of this project.
 5. List of the five (5) most recently completed correctional facility installations of security monitoring and control systems similar to the requirements of this project furnished and installed by this firm. Each listed facility must have been in operation for a minimum period of 12 months to qualify.

6. For each facility list: Name and location of installation date of occupancy by Owner; description of systems included, contract value of the electronic security control systems, names and telephone numbers of the Owner's Representative, Construction Manager or General Contractor and Architect.
7. Submit a list of current projects under contract to include descriptions of systems provided, contract amount, percent of completion and project completion date.
8. Provide a technical description of the equipment to be provided for this project including equipment manufactured by this contractor; integration of systems, description of each system's operation, description and type of any interface between systems provided by this contractor and others.
9. Provide a list of subcontractors to be used by this contractor on this project including their qualifications and responsibilities.
10. Provide proof that the company is a UL 508A panel shop.
11. Provide a functional block diagram specific to this project including:
 - a. The name and location of equipment cabinets and space required.
 - b. Type and quantity of programmable logic controllers at each location.
 - c. Types and quantity of conductors between systems equipment cabinets.
 - d. Control panels and devices.
 - e. Type of communication between systems, panels and devices.
 - f. Type of communication data lines and power requirements of each major system and associated devices.
12. Provide a functional description of the software to be used on this project included the following:
 - a. List all correctional facility projects where this contractor has used the same software with names and phone numbers of users at each facility.
 - b. Commercial availability of software including brand, version, and where it can be purchased.

- Q5: Reference to Addendum # 2, Question # 21 – Are there currently watch tour stations connected to the PLC system?
- A5: Yes, there are two (2) stations at Sally Port 1, and two (2) Stations at Sally Port 2
- Q6: Reference to Addendum # 2, Question # 25 – A 10 KVA UPS is very large. Did you intend to mean a 1 KVA that is the usual for a Touch Screen station?
- A6: The Quilliams Units and Housing Units are operating on at least a 10-18 KVA UPS. Central Control is currently running off a 3.1 KVA system but during the last loss of power when the generators failed to start, only ran for approximately 15 minutes. So I would like to upgrade Central Control to at least a 10 KVA.
- Q7: Reference to Addendum # 2, Question # 30 – In the spec the Com-Tec, proprietary door relay board requires the door position switch and the lock position switch be monitored separately. The current configuration has the DPS and the LPS connected together at the door. The door would need to have additional cable pulled to the door lock to meet this specified configuration. This would be at a significant cost. Would the current control configuration for the doors be acceptable?
- A7: Yes, as long as the entire system operates off the same software package, and operates exactly the same as the current configuration is set up.
- Q8: If the current door control boards are in good working order and spare boards and relays are included would these be acceptable to reuse?
- A8: Yes, as long as the control boards and relays are not close to an end of life situation, and will still be available on the market for a minimum of five (5) years.
- Q9: Is it understood that the 365 day project duration is for Base Bid only?
- A9: The total project, Base Bid and Alternates, to be completed within 365 days from Notice to Proceed.
- Q10: The bid spec Summary of Work (pages 12, 13) does not indicate if the facility currently has a CCTV switcher in place. Is there currently a switcher and where is the location?
- A10: DVR Locations
1. Education Electrical Room 16 channel networkable. Cameras are located throughout the Education building only.

2. Visitation Control Room 16 channel networkable. Currently four cameras on system contained within Visitation. One camera is exterior PTZ.
3. Quilliams One electrical room 16 channel networkable. Currently five cameras on system contained within Quilliams One.
4. Quilliams Two electrical room 16 channel networkable. Currently five cameras on system contained within Quilliams Two.
5. Slayton Work Camp electrical room 16 channel networkable. Currently 16 cameras on system. Four cameras are external and 12 are internal within the building.
6. Prison Industries DVR is located in the electrical room of the warehouse that is located next door. 16 channel networkable. All cameras are internal within the Industries Building.
7. Main Dining Room DVR is located in the electrical room of the warehouse that is located in the same building. Currently has 16 cameras with four being external and 12 internal cameras within the kitchen area.
8. Main system (old) 16 channel DVR located in the Count Control Room of the Administration Building. Ten are exterior ptz cameras. One is an interior ptz camera and five are fixed cameras. These are located throughout the complex and are connected by fiber.

CCTV VLAN

1. VLAN needs to be separate from existing LAN used by computer network.
2. Current DVR systems are ran by separate DVR's that are connected to the same network used by the PC's and Locking system. All cameras are currently analog and are ran either by CAT5 wiring or coax cable back to the DVR's.
3. Switches would need to be placed strategically throughout the complex that would allow the CCTV system to be separate but integrated into the locking system so as to be utilized by the touch screen panels in the locking system and accessible individuals needing to access them via there pc.
4. Camera DVR's are located in rooms that currently house a cabinet that contains the hardware for the locking system.

5. Fiber should be available by one of the cables that are already in place in each of these rooms.

Q11: In section 2.10 / B – The required functionality implied by this paragraph expands on the existing functionality and will require additional conductors to be pulled to each monitored/controlled door at a significant extra cost to the state. Is this the true intent of this paragraph or will no additional infrastructure or functionality be required?

A11: As long as the entire system operates off the same software package (the DOC wants to keep the entire system running off one (1) software package), and operates exactly the same as the current configuration is set up, no additional conductors will be required.

Q12: Answer # 23 in Addendum # 2 – says the existing intercom wiring is using 2 conductors but is unshielded. Industry standard for intercom technology now uses shielded pairs to limit interference and provide better quality. Currently the bid documents say that no wiring is to be replaced as part of the bid, but it is extremely likely a change order will be required once the new intercom is tested. Again, a significant cost to the state.

A12: The Facility will pull out the old unshielded wire and pull in the new shielded wire to all call stations. The Facility requests a time schedule and an order of areas that the contractor would like to start at and finish so that they can be a head of the contractors. The wire will have to be provided by the contractors and shipped to the Facility. There will be no need to test the existing intercom wire.

Q13: Does the facility have any as-built termination schedules for the existing system? This will allow the bidders to be very exact, rather than cautious and expensive, in their labor estimates for de-terminating off existing boards and re-terminating in the new PLCs.

A13: Yes, a copy of the as-built termination schedule is on site. Due to the size of the documents, a copy cannot be included in the addendum. If any contractor wants to view the documents, please contact the Purchasing Division to schedule a day and time to go to the Facility to look at the documents.

- Q14: Can we clarify the UPS requirement further? 10KVA seems to imply that more than the Touch Screens are to be on UPS power. Individual APC-type units at each touch screen would be sufficient to provide 15 minutes of backup to the touch screen. If branch wiring and UPS-outlets are required to be installed at each touch screen station, this would add significant cost to the state.
- A14: The APC-type UPS will be sufficient for the system. Nothing else will be required to run off that unit. All emergency lighting and UPS-outlets run off the 5.3 KVA UPS units at each area of the facility.
- Q15: To give the state ample time to properly respond to all the additional questions/clarifications, will a bid date extension be considered? Secondly, will the state give clear indication of how long, after an addendum is released, we will have to address any further ambiguities?
- A15: The bid date extension has been extended from the original date. Typically, the Purchasing Division allows one week for the contractor to receive, review, and acknowledge the addendum.
- Q16: No budget information is readily available for this project. I have been told that Reed has an estimated budget of \$600,000.00. We're projecting the project to be well over \$1M dollars? Is the funding readily available if the project does exceed the \$600,000.00? Is the budget amount for the base bid only or is it to include the alternates too?
- A16: The project budgeted amount is not for public knowledge.
- Q17: Is the 365 day duration for the base bid or is it supposed to include the alternates as well if selected?
- A17: The total project, Base Bid and Alternates, to be completed within 365 days from Notice to Proceed.

CLARIFICATIONS:

AWARD: The contract will be awarded to the vendor with the lowest grand total, including the base bid and all alternates, meeting all of the specifications.

LIQUIDATED DAMAGES: Failure to complete work will result in liquidated damages of \$10,000.00 per calendar day.

**** THE BID OPENING HAS MOVED FROM 10/06/2011 TO 10/13/2011. ****

**** NO ADDITIONAL QUESTIONS WILL
BE ACCEPTED ON THIS RFQ. ****

EXHIBIT 10

REQUISITION NO.:

ADDENDUM ACKNOWLEDGEMENT

I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED
ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY
PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.

ADDENDUM NO.'S:

NO. 1

NO. 2

NO. 3

NO. 4

NO. 5

I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE
ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS. VENDOR
MUST CLEARLY UNDERSTAND THAT ANY VERBAL
REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY
ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES
AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE
INFORMATION ISSUED IN WRITING AND ADDED TO THE
SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.

.....
SIGNATURE

.....
COMPANY

.....
DATE