



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
COR61473

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
TARA LYLE 304-558-2544

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF CORRECTIONS
 PRUNTYTOWN FACILITY
 ROUTE 4, BOX 49 A
 GRAFTON, WV
 26354-9306 304-265-6111

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
10/16/2011				

BID OPENING DATE: 10/27/2011 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				1. QUESTIONS AND ANSWERS ARE ATTACHED.		
				2. PRE-BID SIGN-IN SHEETS ATTACHED.		
				3. THE BID OPENING HAS BEEN MOVED FROM 10/20/2011 TO 10/27/2011.		
				4. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.		
				END OF ADDENDUM NO. 1		
0001	1	JB		910-66		
				ROOFING MAINTENANCE, REPAIR, AND INSTALLATION		
***** THIS IS THE END OF RFQ COR61473 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

COR61473

Pruntytown Correctional Center

Gymnasium Roof Replacement

Questions:

Q1: Is Firestone Building Products fully adhered .060" non reinforced roof system with 2 layers of Firestone Polyiso insulation, 6" seams, and 15 year warrantee allowed to be installed on this roofing project?

A1: Firestone Building Products is an acceptable manufacture for the roofing system. Contractor must still comply will all requirements stated in the Specifications.

Clarifications:

C1: It is the Contractors responsibility to cover the gym floor and other areas inside the building below where the roof is currently being replaced.

C2: The duration of this project to be 180 days after the Notice to Proceed. This was changed in the event the weather gets colder sooner in the year and the adhesive will not dry.

C3: It is the Contractors responsibility to contact Triad to report the asbestos.

C4: On the front section of the roof beside the gym roof, contractor to install rubber to top on the front and both side sections, address with facial and nailer. On the back section, add additional surface mounted counter flashing and seal the bricks above the rubber.

C5: Where there is stone below coping, install 1" insulation on the sides to allow wall to be same as stone coping.

C6: In roof areas where there is gravel, the gravel can be hauled to the Pruntytown Farm. Please coordinate with the Facility.

C7: The main section above the gymnasium is 93 feet x 79 feet = 7347 square feet with an additional 3 feet lap on the walls. There are two (2) 4 feet x 4 feet fresh air vents that must be replaced. There are two (2) 3 inch sewer vents and four (4) 1 ½ inch drains. The 1 ½ inch drains must be replaced with 3 inch drains for better drainage. There are two (2) existing exhaust fans and must be replaced with new. The exhaust fans are on top of the fresh air vents. Attached is a sketch of the roof.

C8: The front section measures 76 feet x 18 feet = 1368 square feet with an additional 2 ½ feet lap on the walls on all four sides.

- C9: The back section measures 24 feet x 15 feet = 360 square feet with an additional 2 feet lap on all four sides.
- C10: The back canopy is 4' x 8'. The roof will need to be replaced.
- C11: The side canopy is 89" x 39". The roof will need to be replaced.
- C12: The front canopy is 7' x 40'. The roof will need to be replaced.
- C13: Install two (2) layers of 2" Polyiso Insulation below the rubber on the roof areas. In the Specifications, it states both two (2) layers of 1-1/2" in one area and two (2) layers of 2" in a different area.
- C14: Please note, the condition of the metal decking underneath the existing roof is unknown at this time. After removing the existing rubber membrane roof, it will be the contractor's responsibility to contact the DOC if the existing metal decking is badly rusted, weak, or not suitable to install the new roof. Please include a per square footage cost to replace the metal decking in the event some will need to be replaced on the RFQ.
- C15: Replace the original RFQ Bid Form with the below RFQ Bid Form. All bids for COR61473 SHALL be submitted on the below RFQ Bid Form.

RFQ # COR61473

ALL LABOR, MATERIALS, EQUIPMENT, AND SUPPLIES NECESSARY TO REMOVE THE EXISTING ROOF AND INSTALL A NEW ROOF SYSTEM ON THE GYMNSIUM BUILDING

PRUNTYTOWN CORRECTIONAL CENTER

TAYLOR COUNTY

BID FORM

Bidder's Company Name: _____

Bidder's Address: _____

Remittance Address: _____

(If different) _____

Phone Number: _____

Fax Number: _____

Email Address: _____

WV Contractor's License Number: _____

We, the undersigned, hereby propose to furnish all materials, equipment, and labor to complete all work in a workmanlike manner, as described in the Bidding Documents.

TOTAL CONTRACT BID

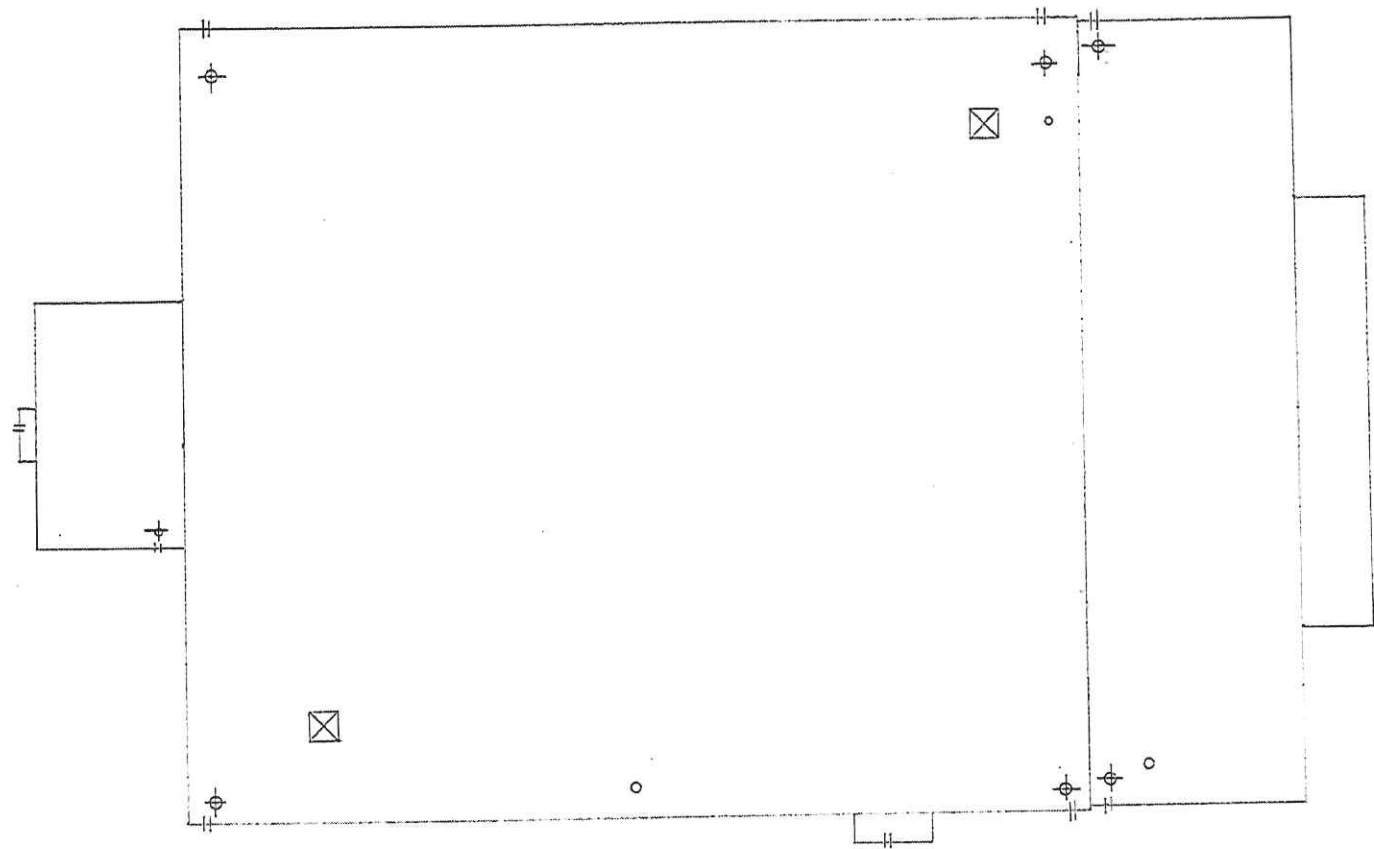
(\$ _____) (Total to be written in words and numbers.)

METAL DECKING PER SQUARE FOOTAGE COST BID (IF ANY)

(\$ _____) (Total to be written in words and numbers.)

The Bidder understands that to the extent allowed by the West Virginia Code, the OWNER reserves the right to waive any informality or irregularity in any Bid, or Bids, and to reject any or all Bids in whole or in part; to reject a bid not accompanied by the required bid security or by other data required by the Bidding Documents; to reject any conditions of the bid by the Bidder that is in any way inconsistent with the requirements, terms, and conditions of the Bidding Documents; or to reject a bid that is in any way incomplete or irregular.

Pruntytown Correctional Center
Grafton, WV
Gym Roof



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COK 614 13
Gym Roof - PCC

SIGN IN SHEET

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Request for Proposal No.

PLEASE PRINT

Date: 9/29/2011

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: Sutter Roofing	P.O. Box 2034 Stadium Drive	PHONE 304-624-6565
Rep: Terry Wright	CLARKSBURG WV.	TOLL FREE
Email Address: sutterroofing@frontier.com		FAX 304-622-3637
Company: Mansuetto Roofing	116 Wood St.	PHONE 740-633-7320
Rep: Mark Speirs	Martins Ferry, OH	TOLL FREE
Email Address: mark@mansuettoroofing.com	43935	FAX 740-633-7322
Company: FAIRFAX, INC.	P.O. Box 400	PHONE 740-867-2727
Rep: DOAK Russell	CHESAPEAKE, OH 45619	TOLL FREE
Email Address: FAIRFAXINC@AOL.COM		FAX 740-867-2727
Company: ANTS Contracting Inc	PO Box 401	PHONE 304-617-5110
Rep: Brian Bracey	Huntington, WV 25701	TOLL FREE
Email Address: bbracey13@gmail.com		FAX 304-536-3330
Company: Tri-State Roofing and Sheet Metal	11651 Blue Horizon Dr.	PHONE 304-328-5244
Rep: Corey Strimer	Morgantown WV 26501	TOLL FREE
Email Address: cstrimer@tri-stateservice.com		FAX 304-328-5248

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COK61715
Gym Roof-PLC

SIGN IN SHEET

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Request for Proposal No.

PLEASE PRINT

Date: 9/29/2011

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>NCCRS</u>	<u>618-5th St., W</u>	PHONE <u>304-482-6563</u>
Rep: <u>Lenny Barker</u>	<u>Huntington, WV 25701</u>	TOLL FREE
Email Address: <u>lbarker@comroofs.com</u>		FAX <u>304-464-8309</u>
Company: <u>Murray Sheet Metal Co.</u>	<u>3112 7th Street</u>	PHONE <u>304-422-5431</u>
Rep: <u>Rob Noe</u>	<u>Parkersburg, WV 26104</u>	TOLL FREE
Email Address: <u>rob@murray-sheetmetal.com</u>		FAX <u>304-428-4623</u>
Company: <u>Murray Sheet Metal</u>	<u>3112 7th St.</u>	PHONE <u>304-422-5431</u>
Rep: <u>Sal Nicolais</u>	<u>Parkersburg WV 26104</u>	TOLL FREE
Email Address: <u>sal@murray-sheetmetal.com</u>		FAX <u>304 428 4623</u>
Company: <u>BOGGS ROOFING</u>	<u>PO Box 7455</u>	PHONE <u>304-429-4233</u>
Rep: <u>SHANE ABSHIRE</u>	<u>HUNTINGTON, WV 25776</u>	TOLL FREE
Email Address: <u>shane@boggsroofing.com</u>		FAX <u>304-429-2811</u>
Company: _____	_____	PHONE _____
Rep: _____	_____	TOLL FREE
Email Address: _____	_____	FAX _____

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COR 61473
Gym Roof - PLL

SIGN IN SHEET

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Date: 9/29/2011

Request for Proposal No.

PLEASE PRINT

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Hogan's Roofing Co</u>	<u>Rte 3 Box 239-2 B-part, WV 26330</u>	PHONE <u>304-592-0303</u>
Rep: <u>Cherry Cellison</u>		TOLL FREE
Email Address: _____		FAX
Company: _____		PHONE
Rep: _____		TOLL FREE
Email Address: _____		FAX
Company: _____		PHONE
Rep: _____		TOLL FREE
Email Address: _____		FAX
Company: _____		PHONE
Rep: _____		TOLL FREE
Email Address: _____		FAX

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