



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
AVN116612

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
KRISTA FERRELL 304-558-2596

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DEPARTMENT OF ADMINISTRATION  
 JOBSITE  
 SEE SPECIFICATIONS

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/29/2012				

BID OPENING DATE: 04/17/2012 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		035-45		
AVIONICS UPGRADE FOR N6WV SN: 3138  REQUEST FOR QUOTATION (RFQ)  THE WEST VIRGINIA STATE PURCHASING DIVISION FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF AVIATION, IS SOLICITING BIDS TO PROVIDE THE AGENCY WITH A COMPLETE AVIONICS UPGRADE TO ONE (1) BELL 206BIII HELICOPTER (N6WV, SN: 3138) PER THE ATTACHED SPECIFICATIONS.  TECHNICAL QUESTIONS CONCERNING THIS SOLICITATION MUST BE SUBMITTED IN WRITING TO KRISTA FERRELL IN THE WEST VIRGINIA STATE PURCHASING DIVISION VIA FAX AT 304-558-4115 OR VIA EMAIL AT KRISTA.S.FERRELL@WV.GOV.  DEADLINE FOR TECHNICAL QUESTIONS IS 04/09/2012 AT THE CLOSE OF BUSINESS.  ANY TECHNICAL QUESTIONS RECEIVED WILL BE ANSWERED BY FORMAL WRITTEN ADDENDUM TO BE ISSUED BY THE PURCHASING DIVISION AFTER THE DEADLINE HAS LAPSED.  VERBAL COMMUNICATION: ANY VERBAL COMMUNICATION BETWEEN THE VENDOR AND ANY STATE PERSONNEL IS NOT BINDING, ONLY INFORMATION ISSUED IN WRITING AND ADDED TO THE RFQ BY FORMAL WRITTEN ADDENDUM IS BINDING.  NO CONTACT BETWEEN THE VENDOR AND THE AGENCY IS PERMITTED WITHOUT THE EXPRESS WRITTEN CONSENT OF THE						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
  2. The State may accept or reject in part, or in whole, any bid.
  3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
  4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
  5. Payment may only be made after the delivery and acceptance of goods or services.
  6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
  7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
  8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
  9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
  10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
  11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
  12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
  13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at [www.state.wv.us/admin/purchase/vrc/hipaa.html](http://www.state.wv.us/admin/purchase/vrc/hipaa.html) and is hereby made part of the agreement provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
  14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
  15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
  16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.
- I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

### INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



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 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
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<p>STATE BUYER. VIOLATION MAY RESULT IN REJECTION OF THE BID. THE STATE BUYER LISTED ABOVE IS THE SOLE CONTACT FOR ANY AND ALL INQUIRIES AFTER THIS RFQ HAS BEEN RELEASED.</p> <p>EXHIBIT 10</p> <p>REQUISITION NO.: .....</p> <p>ADDENDUM ACKNOWLEDGEMENT</p> <p>I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.</p> <p>ADDENDUM NO. 'S:</p> <p>NO. 1 .....</p> <p>NO. 2 .....</p> <p>NO. 3 .....</p> <p>NO. 4 .....</p> <p>NO. 5 .....</p> <p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.</p> <p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p>						

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LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
..... SIGNATURE ..... COMPANY ..... DATE						
NOTE: THIS ADDENDUM ACKNOWLEDGEMENT SHOULD BE SUBMITTED WITH THE BID.  REV. 09/21/2009  BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.  ANY INDIVIDUAL SIGNING THIS BID IS CERTIFYING THAT: (1) HE OR SHE IS AUTHORIZED BY THE BIDDER TO EXECUTE THE BID OR ANY DOCUMENTS RELATED THERETO ON BEHALF OF THE BIDDER, (2) THAT HE OR SHE IS AUTHORIZED TO BIND THE BIDDER IN A CONTRACTUAL RELATIONSHIP, AND (3) THAT THE BIDDER HAS PROPERLY REGISTERED WITH ANY STATE AGENCIES THAT MAY REQUIRE REGISTRATION.  NOTICE  A SIGNED BID MUST BE SUBMITTED TO:  DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION						

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03/29/2012				

BID OPENING DATE: 04/17/2012      BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130		
THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:  SEALED BID  BUYER: KRISTA FERRELL-FILE 21  RFQ. NO.: AVN116612  BID OPENING DATE: 04/17/2012  BID OPENING TIME: 1:30 PM  PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:  ----- CONTACT PERSON (PLEASE PRINT CLEARLY):  -----						

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**RFQ#: AVN116612**  
**Request for Quotation**  
**Specifications**

Purpose: To upgrade avionics for the State of West Virginia Bell 206BIII, N6WV, S/N 3138 Helicopter

**1.0 DEFINITIONS**

- A. The "Agency" shall be defined as the West Virginia Division Aviation
- B. The "Vendor" shall be defined as the successful bidder.
- C. The "Contract" shall be defined as the binding agreement that is entered into between the State of West Virginia and the Vendor to provide the services as herein specified.

**2.0 BACKGROUND**

**A. Bell 206BIII, N6WV, S/N 3138 Helicopter with the following avionics equipment installed:**

- **King KI-21 Marker Beacon**
- **King KX 155 Nav/Com**
- **King KY 196A Com**
- **Natcom AMS44 Audio Panel**
- **Garmin GX55 GPS Receiver**
- **Garmin GTX 327 Transponder**
- **Transcal Encoder**

**B. Equipment List Attached**

**3.0 SCOPE OF WORK**

The successful Vendor shall provide complete upgrade to the avionics system.

**3.1 Required Services:**

- A. The vendor shall remove the following equipment from the aircraft:
  - **King KR-21 Marker Beacon Receiver**

- Garmin GX55 GPS Receiver
- King KX 155 NAV/COM
- King KY 196A COM
- **All wiring associated with previous avionics installations.**

**B. The vendor shall provide and install the following new avionics equipment unless it is provided by the State of WV per paragraph 3.2 below:**

- King KI-825 EHSI system to include gyro slave control, flux valve, & configuration module with all selectable NAVs interfaced to the King KI-825 EHSI Indicator
- NAT AA38-603 (Or equivalent), 4 Place ICS Loop with transmit. Allowing Pilot isolate, crew isolate, rear ICS to function while isolated from the crew and allow rear seat radio transmit using copilot transmit selector during normal non-isolated operation.
- Garmin GNS430AW GPS/NAV/COM (Or equivalent) with all selectable NAV sources interfaced to the King KI-825 EHSI System
- Garmin SL30 NAV/COM (Or equivalent) with all selectable NAV sources interfaced to King KI-825 EHSI System and KI-209 as applicable
- Panel mounted Monroy ATD-300 Traffic Watch system (Or equivalent) with external antennae slaved to the Garmin GNS430AW and King KI-825 EHSI, if available. Vendor must also certify equipment.
- Motorola APX 7000 VHF/UHF trunking handheld radio “model number H97TGD9PW1AN and charger NNTN7624 APX Vehicular IMPRES Charger (Or equivalent) on the left side of the glare shield to include remote mic kit NAT AA34-300 Interface or equivalent integrated into the existing NATAMS44 ICS
- **New wiring associated with the avionics installation shall be laser marked.**

**3.2 The State of West Virginia will provide the following avionics equipment:**

- KI-825 indicator PN: 80-5205-2-2, SN: X0129
- Motorola APX 7000 VHF/UHF trunking handheld radio model number H97TGD9PW1AN

- **King KI-209 Indicator**
- **Garmin GTX 327 transponder**
- **Transcal Encoder**

**3.3 The vendor shall also provide the following to the State of West Virginia:**

- Avionics drawings and descriptions for all avionics installed in the aircraft upon completion of the avionics installation
- All FAA required documentation to include a revised equipment list, STC's, FAA form 337's, and Pilot Flight Manual Supplements
- A completed weight and balance upon the completion of avionics installation

**3.4 Delivery**

All equipment must be installed and returned to the West Virginia Division of Aviation no later than June 1, 2012.

**3.5 Warranty**

**The Vendor shall provide a minimum of 12 months warranty on all avionics wiring installation. Manufacturer's warranty shall apply to all new avionics equipment supplied by the vendor.**

**3.6 Costs**

- **The total cost of this RFQ shall include removing existing avionics / wiring and installing new / provided avionics in accordance with paragraphs 3.1 A., 3.1 B., 3.2, 3.3, 3.4 and any other miscellaneous cost associated with wire, connectors, circuit breakers, consumables, or other equipment that is required to complete the scope of all work.**
- **The State of West Virginia Aviation Division is responsible for the cost incurred for delivering the aircraft to a Vendors facility within 150 nautical miles of Charleston, WV for all work that is specified in this RFQ to be completed.**



#### **4.0 MINIMUM QUALIFICATIONS**

**The vendor must be an FAA approved Repair Station with at least ten similar avionics installations on Bell helicopters within the past 18 months.**

#### **5.0 AWARD**

**Award will be made to the lowest total cost meeting all mandatory specifications.**



## State of WV Aviation Division

## Equipment Installed

Aircraft Weigh Date: April 30, 2003Serial #: 3138Registration: N6WVDate: February 7, 2011

Part Number	Item	Weight	Lateral	Long
	<b>REQUIRED EQUIPMENT INSTALLED</b>			
	Dual Tachometer	1.9	38.0	4.0
	Airspeed Indicator	0.8	38.0	4.0
	Altimeter	1.0	38.0	11.0
	Compass, Magnetic Standby	0.7	38.0	23.0
	Torquementor	0.6	38.0	1.0
	Gas Producer Tachometer	0.7	38.0	1.0
	Fuel Pressure/Loadmeter	1.0	38.0	-2.0
	Transmission Oil Temperature/Pressure	0.6	38.0	-2.0
	Fuel Quantity	0.8	38.0	-2.0
	Turbine Outlet Temperature	1.0	38.0	1.0
	Caution Panel	1.4	42.0	3.0
	Starter Generator	17.6	145.0	5.0
	Anti-Collision Light	0.5	341.0	6.0
	Position Lights L/H and R/H	0.6	263.0	0.0
	Safety Belts			
	Pilot	1.5	67.0	14.0
	CoPilot/Forward Passenger	1.5	67.0	-11.0
	Aft Passenger	1.5	108.0	-17.0
	Aft Passenger R/H	1.5	108.0	17.0
	Aft Passenger Center	1.5	108.0	0.0
	<b>OPTIONAL EQUIPMENT INSTALLED</b>			
KA-139	Diplexer	0.2		
066-3012-01	KA-35A Marker Lights S/N 3044	0.2		
H10-37	(3) Headsets	1.6		
DMC 63-1/A	VHF Antenna S/N 14705	0.4		
<del>066-1062-02</del>	<del>KT-76A Transponder S/N 23186</del>	<del>3.1</del>		
064-1019-00	KY-196 VHF Comm S/N 6958	3.2		
066-1021-01	KR-21 Marker Beacon Receiver S/N 5795	0.8		
N48-1	VOR Antenna S/N 7108	0.4		
N48-1	VOR Antenna S/N 7107	0.4		
400-0041	C-120 Control S/N 733	0.6		
	ELT-10 S/N C15125	3.2	36.0	-22.0
S2895A	Transceiver	1.8		
SCN2398A	Handset	1.0		
	High Skid Gear			
	Skid Tubes	34.7	93.8	0.0
	Heli-Access Steps	15.1	99.0	0.0
	Forward Cross Tube	11.3	73.0	0.0
	Aft Cross Tube	22.5	127.5	0.0
	Lead Acid Battery	42.0	131.4	7.0
965-36502-002	WSPS	16.3	33.0	0.0
	Custom Interior	99.0	83.3	0.0
	Attitude Indicator	2.6	38.0	6.0
	Directional Gyro	2.8	36.0	6.0
	Custom Soundproofing	22.6	112.1	0.0
	Restraint Install	12.2	93.8	-0.5
AA34-200	Interface Adapter	0.6	66.0	13.0

Note/s: Equipment listed above was installed when helicopter was weighed except as indicated by (\*) or partially installed as indicated by (#).

Equipment indicated by strikethrough has been removed after helicopter was weighed.



## State of WV Aviation Division

## Equipment Installed

Aircraft Weigh Date: April 30, 2003Serial #: 3138Registration: N6WVDate: February 7, 2011

Part Number	Item	Weight	Lateral	Long
GX55	Il Morrow Apollo GPS Receiver	2.6	42.0	1.0
	GPS Antenna	0.5	78.0	0.0
	Cabin Floor Protectors	3.0	44.0	0.0
	Passenger Floor Protectors	4.0	87.7	0.0
	Air Chuck Landing Light Panel	2.3	10.62	1.5
	Pulselite Kit	1.8	12.55	5.09
206-706-340-7	Night Flying	11.2	117.70	3.6
206-706-348-1	Fire Extinguisher	5.0	82.0	5.0
206-706-603-3	Fuel Filter	4.3	150.4	-4.6
206-706-034-7	Rotor Brake	12.9	110.2	1.0
206-706-039-101	Soundproofing Blankets	23.1	111.7	0.0
206-706-127-1	Dual Controls	10.1	50.6	-13.9
206-706-136-1	Deflector Baffle	1.2	108.5	0.0
206-706-200-5	Particle Separator	7.6	121.8	-0.5
206-706-323-19	Flight Instruments	9.9	37.5	6.9
206-706-149-101	Bleed Air Heater	26.4	107.0	-1.1
206-706-020-1	Camera Access Door	1.9	84.5	-11.3
62239III	Filter Kit	6.0	178.5	-2.5
965-36502-003	WSPS Breakaway Mod	0.5	5.0	0.0
1215P	Antenna	0.5	78.0	0.0
LLP-6	Landing Light Panel	0.24	8181	-9.1
1220/12410-2	Pulse Light	1.70	21.34	8.65
STC No. SH1664SO	Windshields	Weight	Change	Negligible
STC No. SH5650SW	Rubber Mount Chin Bubbles	Weight	Change	Negligible
STC No. SH1815SO	Crew Wedge Windows	Weight	Change	Negligible
STC No. SH1990SO	Crew Door Openers	2.4	43.6	0.0
STC No. SH1990SO	Passenger Door Openers	2.4	80.7	0.0
STC No. SH1990SO	Baggage Door Opener	1.0	138.75	-21.75
STC No. SH1147SO	Baggage Floor Protector	5.0	147.9	0.0
STC No. SH227WE	Spacemaker	6.0	167.0	0.0
STC No. SR00513AT	T/R Pedal Lockout Kit	Weight	Change	Negligible
STC No. SR00044AT	Composite Battery Door	Weight	Change	Negligible
STC No. SR01582AT	Crew Air Deflectors	0.4	60.0	0.0
STC No. SR00095AT	Replacement Lock Kit	Weight	Change	Negligible
STC No. SH2243SO	Folding Maintenance Steps	4.0	120.0	0.0
STC No. SH1282SO	Pre-Flight Step Handles	2.0	107.1	0.0
STC No. SR00234AT	Headset Brackets	Weight	Change	Negligible
STC No. SH3298SO	Interior Plastic Kit	Weight	Change	Negligible
STC No. SH1664SO	Slide Window Latch Kits	Weight	Change	Negligible
206-706-335-005	Cargo Hook Provisions	3.9	80.5	-1.0
STC No. SR00347AT	Hinged Circuit Breaker Panel	Weight	Change	Negligible
STC No. SR00347AT	Instrument Panel Overlay	Weight	Change	Negligible
STC No. SH2616SO	Slant Console	4.0	50.0	1.0
KX155	King NAV/Com S/N 120966	5.4	42.0	1.0
CI-209	King CDI S/N 73730	1.2	36.0	7.0
KY196A	King Com S/N 24380	2.8	42.0	1.0
AMS44	Audio Panel S/N 1924	2.3	42.0	1.0
811B-24	Davtron Digital Clock S/N 32748	0.5	38.0	1.0
CI121	Comant Com Antenna	0.5	58.0	6.0

Note/s: Equipment listed above was installed when helicopter was weighed except as indicated by (\*) or partially installed as indicated by (#).  
Equipment indicated by strikethrough has been removed after helicopter was weighed.



**State of WV Aviation Division  
Equipment Installed**

Aircraft Weigh Date: April 30, 2003

Serial #: 3138

Registration: N6WV

Date: February 7, 2011

Part Number	Item	Weight	Lateral	Long
	David Clark N.C. Headset	Weight	Change	Negligible
	Smooth Talker Dual-Mode-Booster	<del>1.4</del>	<del>65.0</del>	<del>15.0</del>
SLN3815A	Motorola-Electronic-Box	0.4	31.0	0.0
AV571	Rami Triplexer S/N 0198	0.2	26.0	2.0
807D912BC1-0359	(2) Relays	0.5	60.0	6.0
EBC DF88	Emergency-Beacon-Amp S/N 9826096	1.0	<del>163.0</del>	<del>-6.0</del>
EBC DF88A	Indicator S/N 9826096	1.0	36.0	4.0
807D912BC1-0359	(3) Relays	0.7	65.0	-17.0
EBC DF88A	(2) Antennas	1.0	62.0	0.0
SSD120	Transcal Encoder S/N 18956	0.8	20.0	3.0
206-706-038-007	Engine relight kit	3.7	126.1	0.8
2412-12	Astron DC Converter S/N 200050535	2.0	69.0	17.0
AT1665-OW	Aeroteck GPS Antenna S/N 6830	0.45	81.2	0.0
	Equipment Pod Tube Mount w/camera	92.0	113.0	0.0
	Processor Box Mount Seat	35.0	105.0	13.0
	Glare Shield Light Bar Display	4.0	37.0	1.0
010-00188-03*	Garmin GTX 327 Transponder S/N 83729734	3.1		

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**RFQ# AVN116612**  
**Cost Sheet**

Project Description	Lump Sum Cost
Lump Sum to provide complete	
avionics upgrade for (1) Bell 206BIII	
Helicopter (N6WV, SN: 3138)	

Note: The lump sum price shall include all costs to complete the avionics upgrade.

**Vendors are strongly encouraged to  
type Cost Sheets/Bid Forms.**

State of West Virginia
VENDOR PREFERENCE CERTIFICATE

Certification and application\* is hereby made for Preference in accordance with West Virginia Code, §5A-3-37. (Does not apply to construction contracts). West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

- 1. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
2. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
4. Application is made for 5% resident vendor preference for the reason checked: Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
6. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: \_\_\_\_\_ Signed: \_\_\_\_\_

Date: \_\_\_\_\_ Title: \_\_\_\_\_

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

RFQ No. \_\_\_\_\_

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**West Virginia Code §5A-3-10a states:** No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code §61-5-3*), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

**WITNESS THE FOLLOWING SIGNATURE**

Vendor's Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

State of \_\_\_\_\_

County of \_\_\_\_\_, to-wit:

Taken, subscribed, and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

My Commission expires \_\_\_\_\_, 20\_\_.

**AFFIX SEAL HERE**

**NOTARY PUBLIC** \_\_\_\_\_