



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
AGR1203

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
KRISTA FERRELL 304-558-2596

VENDOR	RFQ COPY
	TYPE NAME/ADDRESS HERE

SHIP TO	DEPARTMENT OF AGRICULTURE BUILDINGS & GROUNDS DIVISION BUILDING 17 4720 BRENDA LANE CHARLESTON, WV 25312	304-558-2221
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DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
08/17/2011				

BID OPENING DATE: 08/23/2011 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO. 1 *****						
THIS ADDENDUM IS ISSUED TO:						
1) PROVIDE THE FOLLOWING CLARIFICATION.						
PER WEST VIRGINIA LEGISLATIVE RULE 148 CSR 1-6.4.4						
RESIDENT VENDOR PREFERENCE DOES NOT APPLY TO						
CONSTRUCTION PROJECTS.						
2) PROVIDE THE ATTACHED CHANGES TO THE SPEIFICATION.						
3) PROVIDE THE ATTACHED MANDATORY PRE-BID SIGN IN SHEET.						
BID OPENING DATE REMAINS: 08/23/2011						
BID OPENING TIME REMAINS: 1:30PM						
***** END ADDENDUM NO. 01 *****						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



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 Department of Administration
 Purchasing Division
 2019 Washington Street East
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VENDOR

SHIP TO

DEPARTMENT OF AGRICULTURE
 BUILDINGS & GROUNDS DIVISION
 BUILDING 17
 4720 BRENDA LANE
 CHARLESTON, WV
 25312 304-558-2221

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LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		968-42		
HVAC UPGRADES FOR 7 BLDG @ GUS R. DOUGLAS CENTER						
***** THIS IS THE END OF RFQ AGR1203 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

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State of West Virginia
DEPARTMENT OF AGRICULTURE
Gus R. Douglass, Commissioner

Janet L. Fisher
Deputy Commissioner

Bob Tabb
Deputy Commissioner

Steve Miller
Assistant Commissioner

ADDENDUM ARG1203
HVAC UPGRADES FOR 7 BLDS @
GUS R DOUGLASS AGRICULTURE CENTER AT GUTHRE

On page 16 of the RFQ the location for the new condensing units were indicate on line "D"
as follows:

IV. GENERAL SPECIFICATIONS

- A. Gas furnaces must be rated 95% efficient or greater.
- B. Air Conditioning units must be rated 14.5 SEER or greater and utilize R-410 refrigerant.
- C. All equipment shall be compatible with existing ductwork.
- D. Condensing units on all locations except 18 Anna Lee Circle may be installed on the existing pads. 18 Anna Lee Circle condensing unit location will be marked with a white painted stake.

Changes to those locations are now changed as follows:

- D. Condensing units for buildings located at 18, 32, & 68 Anna Lee Circle will be installed on concrete or poly pads at the locations marked with white stakes. Condensing units on all other locations may be installed on the existing pads.

SIGN IN SHEET

Request for Proposal No.: **AGR 1203**

Please Print

*PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE/FAX/CELL NUMBERS
Company: <u>Mountain Air Sheetmetal</u>	<u>5298 Steamboat Dr.</u>	PHONE: <u>304 553-2781</u>
Rep: <u>John Shea</u>	<u>Cross. Koves WV</u>	TOLL FREE/CELL: <u>304-415-7189</u>
Email Address: <u>JShea21@Suddenlink.net</u>	<u>25313</u>	FAX: <u>304-586-2613</u>
Company: <u>Eco MECHANICAL</u>	<u>P.O. Box 349</u>	PHONE: <u>304 346 0546</u>
Rep: <u>William E. Asawork</u>	<u>CHARL WV 25322</u>	TOLL FREE/CELL:
Email Address: <u>eco@suddenlinkmail.com</u>		FAX: <u>304 346 0548</u>
Company: <u>David Darnold Co.</u>	<u>P.O. Box 8482</u>	PHONE: <u>304-744-8479</u>
Rep: <u>David Darnold Jr</u>	<u>South Charleston WV</u>	TOLL FREE/CELL: <u>304-807-3444</u>
Email Address: <u>davejr@darnoldindas.com</u>	<u>05323</u>	FAX: <u>304-744-8491</u>
Company: <u>HARRIS BROS.</u>	<u>1533 HARPER ST</u>	PHONE: <u>309 343 5566</u>
Rep: <u>GREY HARRIS</u>	<u>Charleston, WV 25311</u>	TOLL FREE/CELL:
Email Address: <u>greyoharris@SROTHIER.COM</u>		FAX: <u>309 343 5568</u>

SIGN IN SHEET

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FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE/FAX/CELL NUMBERS
Company: <u>Mountain Air Sheet Metal</u>	<u>5298 Stranahan Dr</u>	PHONE: <u>(304) 553-2281</u>
Rep: <u>Travis P. Baker</u>	<u>Cross Leans WV 25313</u>	TOLL FREE/CELL: <u>(304) 419-0855</u>
Email Address: <u>5298 Stranahan Dr Cross Leans WV 25313</u>		FAX: <u>(304) 586-2613</u>
Company: <u>Casto Technical</u>		PHONE: <u>304-346-0549</u>
Rep: <u>PAUL LANCASTER</u>		TOLL FREE/CELL: <u>304-543-4838</u>
Email Address: <u>540 Leon Sullivan Way</u>		FAX: <u>304-345-4202</u>
Company: <u>Alpha Mechanical Serv</u>		PHONE: <u>304 767-5610</u>
Rep: <u>Mike Hatfield</u>		TOLL FREE/CELL: <u>1-888-212-6324</u>
Email Address: <u>RAUDY.BARNETT@AMSERV.COM</u>		FAX: <u>304 766-1008</u>
Company: <u>Casto Technical</u>	<u>540 Leon Sullivan Way</u>	PHONE: <u>304-346-0549</u>
Rep: <u>Traci B. Ray</u>	<u>Charleston, WV 25301</u>	TOLL FREE/CELL: <u>304-373-7246</u>
Email Address: <u>Tray@Castotech.com</u>		FAX: <u>304-346-8920</u>

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FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE/FAX/CELL NUMBERS
Company: PLEASANT AIR	5000 EMERSON AVE PARKERSBURG WV 26105	PHONE: 304-428-5799 TOLL FREE/CELL: 304-483-7550 FAX: 304-485-7601
Rep: GARY WARNER		
Email Address: PLEASANT AIR @HOTMAIL.COM		
Company: SHEET METAL WAREDS 33	5038 WEST WASHINGTON CHARLESTON WV 25315	PHONE: 304-776-5720 TOLL FREE/CELL: 304-580-7271 FAX: 304-776-5721
Rep: Jim King		
Email Address: JKING@SMULLSS.ORG		
Company: Tri-State Roofing & Sheet Metal	P.O. Box 1231 Charleston, WV 25324	PHONE: 304-755-8135 TOLL FREE/CELL: 304-419-0816 FAX: 304-755-5275
Rep: Terry Morgan		
Email Address: tmorgan@tri-stateservice.com		
Company: Pennington Plumbing & Heating	301 George St. Beckley WV 25801	PHONE: 304-673-7408 TOLL FREE/CELL: 304-253-1123 FAX: 304-253-1123
Rep: Eric Mahaffey		
Email Address: ermahaffey@beckleyareaheating.com		