



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
7012EC06

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
PAUL REYNOLDS 304-558-0468

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF HIGHWAYS
 EQUIPMENT DIVISION
 ROUTE 33
 BRUSHY FORK ROAD
 BUCKHANNON, WV
 26201 304-472-1750

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
12/14/2011				

BID OPENING DATE: 01/05/2012 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				CHANGES TO SPECIFICATIONS ATTACHED		
				BID OPENING DATE CHANGED		
				FROM: 12/21/2011 @1:30 P.M.		
				TO: 01/05/2012 @1:30 P.M.		
				NO OTHER CHANGES		
0001		EA		765-61		
				SNOW PLOWS, TRUCK MOUNTED		
				***** THIS IS THE END OF RFQ 7012EC06 ***** TOTAL:		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.html and is hereby made part of the agreement provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

PREBID ADDENDUM NO. 1
7012EC06

FIXED ANGLE ONE-WAY SNOWPLOW

CHANGES TO SPECIFICATIONS:

FROM:

2.0 BIDDING PROCEDURES – Last Sentence Only

FAILURE TO SUBMIT THE BIDDER'S EVALUATION REPORT, COMPLETE IN ITS ENTIRETY, MAY RESULT IN AUTOMATIC DISQUALIFICATION.

TO:

2.0 BIDDING PROCEDURES – Last Sentence Only

FAILURE TO SUBMIT THE BIDDER'S EVALUATION REPORT, COMPLETE IN ITS ENTIRETY, SHALL RESULT IN AUTOMATIC DISQUALIFICATION.

VENDOR QUESTION:

7.1.3 Can break force moldboard be used?

RESPONSE: Remains as written.

VENDOR QUESTION:

7.1.5 Can tapered ribs be made acceptable?

RESPONSE: Remains as written

FROM:

7.1.8 **Shall be reinforced at the top and bottom edges.** Top of the moldboard to be reinforced with an integrally structural channel 3 ½ inch x 2 ½ inch x 3/8 inch. Formed not acceptable. Bottom angle of not less than 4 inch x 4 inch x ¾ inch angle gusseted.

TO:

7.1.8 **Shall be reinforced at the top and bottom edges.** Top of the moldboard to be reinforced with an integrally structural angle 3 ½ inch x 2 ½ inch x 3/8 inch. Formed not acceptable. Bottom angle of not less than 4 inch x 4 inch x ¾ inch angle gusseted.

VENDOR QUESTION:

7.2.1 Is the cutting edge sectional or one piece?

RESPONSE: Remains as written

DELETE – (Last Sentence Only):

7.4.3 **Semi-Circle shall be 3 ½ inches x 3 ½ inches x ½ inches**

VENDOR QUESTION:

7.4.3.1 **Push frame shall be equipped with a quick hitch connection system.
What type of quick hitch?**

RESPONSE: Drop pin connection is the type of quick hitch connection used.

DELETE – (Last Sentence Only):

7.5.2.2 **Must be same size as plows reversing cylinder for WVDOH's interchangeability.**

DELETE:

7.6.2 THROUGH AND INCLUDING 7.6.2.4

VENDOR QUESTION:

7.10 Is another type paint process acceptable?

RESPONSE: This is a non-mandatory. A plural component epoxy primer and plural component urethane top coat system may be bid. List as exception with letter attached.

FROM:

X7.4.3 Is the plow push frame equipped with an oscillating center pin of plow portion hitch of 2 inch with push plate being 1 inch x 33 inches x 5 inches feature to permit the plow to follow uneven road surfaces YES NO

Is semi-circle 3 ½ inches x 3 ½ inches x ½ inch YES NO

TO:

X7.4.3 Is the plow push frame equipped with an oscillating center pin of plow portion hitch of 2 inch with push plate being 1 inch x 33 inches x 5 inches feature to permit the plow to follow uneven road surfaces YES NO

VENDOR QUESTION:

X7.4.3.1 Require no changes

FROM:

X7.5.2.2 Hitch includes a lift system designed at a rated capacity of at least 8,000 Lbs.
 YES NO

Same size as plows reversing cylinder for WVDOH's interchangeability
 YES NO

TO:

X7.5.2.2 Hitch includes a lift system designed at a rated capacity of at least 8,000 lbs.
 YES NO

DELETE:

X7.6.2.2 THROUGH AND INCLUDING X7.6.2.4

VENDOR QUESTION

Add

X7.10 Will you be using another type of paint process YES NO

Are you using a plural component epoxy primer and plural component urethane top coat System YES NO

Have you listed as an exception with letter attached YES NO

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: 7012EC06

Date: 12/8/11 11:00A.M.

Project Description: FIXED ANGLE ONE WAY SNOWPLOW

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>LH JONES EQUIPMENT</u>
Firm Address:	<u>1025 EARL L CORE RD MORGANTOWN, WV 26505</u>
Representative Attending:	<u>LEN HANCOCK</u>
Phone Number:	<u>304 292 1307</u>
Fax Number:	<u>304 292 6641</u>
Email Address:	<u>LENO@HJONES.COM</u>

Firm Name:	<u>BAKEE TRUCK EQUIP</u>
Firm Address:	<u>PO BOX 482 HARRISBURG, WVA 25526</u>
Representative Attending:	<u>DAVID BETTEL</u>
Phone Number:	<u>304-7223814</u>
Fax Number:	<u>740-4537023</u>
Email Address:	<u>DAVID@ALGTRUCK.NET</u>

Firm Name:	<u>VALK MANUFACTURING CO.</u>
Firm Address:	<u>66 E. MAIN ST. NEW KINGSTOWN, PA 17072</u>
Representative Attending:	<u>LEN KEYTON</u>
Phone Number:	<u>717-658-8012 (717-766-0711)</u>
Fax Number:	<u>717-697-6297</u>
Email Address:	<u>PLow521es@valkmg.com</u>

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	<u>HENDERSON PRODUCTS</u>
Firm Address:	<u>1085 SOUTH 3TH P.O. 40 MANCHESTER, IA 52057</u>
Representative Attending:	<u>ATTN: BEAU BRUCE + JAMBT TOBIN</u>
Phone Number:	<u>1-563-927-2828</u>
Fax Number:	<u>1-563-927-2520</u>
Email Address:	<u>JT@Bnhenderson-product.com</u>

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

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Firm Name:	<u>Middleton Tractor</u>
Firm Address:	<u>2050 Boyers Dr. Fresmont, Wv. 26854</u>
Representative Attending:	<u>Phillip H. Cozart</u>
Phone Number:	<u>804-366-4690 (Ext. 242)</u>
Fax Number:	<u>804-366-4698</u>
Email Address:	<u>phcozart@middletontractor.com</u>

Firm Name:	<u>WEST VIRGINIA TRACTOR CO</u>
Firm Address:	<u>D.O. BOX 473 CHARLESTON, WV 25322</u>
Representative Attending:	<u>GARY GRADY</u>
Phone Number:	<u>304-346-5301</u>
Fax Number:	<u>304-346-5305</u>
Email Address:	<u>gary@westwv.com</u>

Firm Name:	<u>ROPE, INC.</u>
Firm Address:	<u>P.O. Box 99 FALLING ROCK, WV 25079</u>
Representative Attending:	<u>JOE HOOVER</u>
Phone Number:	<u>304-548-6701</u>
Fax Number:	<u>304-548-7186</u>
Email Address:	<u>joe@ropeincorporated.com</u>

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	<u>FLINK COMPANY</u>
Firm Address:	<u>502 N. VERMILION ST STREATOR, IL 61364</u>
Representative Attending:	<u>DAN PALMER</u>
Phone Number:	<u>815-674-5982</u>
Fax Number:	<u>815-672-7678</u>
Email Address:	<u>DAN@FLINKCO.COM</u>

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

PRE-BID CONFERENCE
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Firm Name:	<u>WUDOH</u>
Firm Address:	
Representative Attending:	<u>Jared Cochran</u>
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	<u>Angie Moore</u>
Firm Address:	<u>Dall</u>
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	<u>WUDOH</u>
Firm Address:	
Representative Attending:	<u>Marcia Lee</u>
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	<u>WUDOH</u>
Firm Address:	
Representative Attending:	<u>Karen Riley</u>
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	