

## **1. SPECIFICATIONS**

The following sections of the West Virginia Department of Transportation, Division of Highways Standard Specifications Roads and Bridges, adopted 2010 as modified by the January 1, 2011 Supplemental Specifications shall apply to the administration of this contract: Sections 101, 105.11, 106.3, 106.4, 106.5, 106.6, 106.7, 106.9, 107.2, 107.3, 107.14, 107.19, 107.20, 108.8, 108.9, 109.1, 109.2 and 109.20.

The terms "Contractor" and "Vendor" used in the above specifications of this contract are interchangeable. Contractor shall mean Vendor and Vendor shall mean Contractor.

West Virginia Department of Transportation, Division of Highways' Standard Specifications Roads and Bridges, adopted 2010 as modified by the January 1, 2011 Supplemental Specifications may be obtained from:

West Virginia Division of Highways  
Contract Administration  
Building 5, Room 722  
1900 Kanawha Blvd., East  
Charleston, West Virginia 25305  
Phone: 304-558-2885

<http://www.transportation.wv.gov/highways/contractadmin/specifications/2010StandSpec/Pages/default.aspx>

## **2. SCOPE OF WORK**

To furnish culvert pipe liner and culvert inlet bells to the Division of Highways for all ten Districts to be delivered to Division of Highways' project sites and/or Division of Highways' District storage yards located throughout the State.

## **3. REQUIREMENTS**

Culvert pipe liners and culvert inlet bells requested on Bid Schedule 9, 10 and 11 shall be manufactured in accordance with American Association of State Highway Official Standard Specification, AASHTO Designation M326-08. Reference: <http://transportation.org>.

Culvert pipe liners requested on Bid Schedule 12 and 13 shall be manufactured in accordance with American Society for Testing and Materials, ASTM F894 and shall be closed profile as defined in ASTM F894. Pipe is internal diameter controlled and shall be produced

with bell and spigot end construction with either a gasket or electrofusion joints. Reference: [www.astm.org](http://www.astm.org).

All lubricant, gaskets and sealants necessary for installation shall be supplied by the awarded vendor at no additional cost.

#### **4. BIDDING INSTRUCTIONS**

Bidders may submit bids for any or all sizes of culvert pipe liner and culvert inlet bells listed on all bid schedules.

All sizes of culvert pipe liner requested on Bid Schedules 9 and 10 are for outside diameter of liner in inches.

All culvert inlet bells requested on Bid Schedule 11 shall fit each diameter size of culvert pipe liner listed on Bid Schedules 9 and 10.

All sizes of culvert pipe liner requested on Bid Schedules 12 and 13 are for inside diameter of liner in inches.

NOTE: Bid Schedule 9 and 12 = Price per foot In-Stock Lengths  
Bidder must provide In-Stock Length(s) with bid.

Bid Schedule 10 and 13 = Price per foot for Non-Stock Lengths  
At the time of need, the Non-Stock Length will be provided to the awarded Vendor on the Agency Release.

Bidders should be aware that the quantities listed on ALL Bid Schedules are estimates only.

Any qualification of bids or any modification of the specifications or conditions governing the bids may be cause for their rejection.

#### **5. CONTRACT AWARD**

Qualified vendors who submit a valid low bid will be awarded a contract for those items for which their bid is lowest per District. The State of West Virginia reserves the right to make multiple awards on this contract when it is in the best interest of the State.

## **6. DELIVERY**

An Agency Release will be issued to the awarded Vendor at the time delivery is needed. The Agency Release will provide the actual quantity of culvert pipe liner and/or culvert inlet bells needed along with the Division of Highways project site address and/or the Division of Highways District storage site address and will also include a Division of Highways' contact's name and phone number.

The vendor shall notify the Division of Highways' contact listed on the Agency Release forty-eight (48) hours in advance of delivery to ensure personnel are available for unloading.

Delivery will be FOB Origin, Freight Prepaid and Added to the invoice.

## **7. VENDOR'S INVOICE**

Vendor's invoices must be submitted in original and one copy and contain the following:

- a. The Agency Release Number and this Contract Number.
- b. Item number and description, total quantity, unit price and the total cost of the material furnished.
- c. Prepaid Freight charges.

Note: Under no circumstance will the Division of Highways accept, or pay for, quantities of material in excess of the quantity stated on the Agency Release.

## **8. PURCHASING CARD ACCEPTANCE**

The State of West Virginia currently utilizes a VISA Purchasing Card Program which is issued through a bank. The successful vendor must accept the State of West Virginia VISA Purchasing Card for payment of orders placed by any State agency for orders as a condition of award.