

RFQ#: 09120111
Request for Quotation
Specifications

Purpose: Pump Wash Bay Discharge System for District Nine

1.0 DEFINITIONS

- A. The “Agency” shall be defined as the West Virginia Division of Highways
- B. The “Vendor” shall be defined as the successful bidder.
- C. The “Purchase Order” shall be defined as the binding agreement that is entered into between the State of West Virginia and the Vendor to provide the services as herein specified.
- D. “Mandatory Requirements: The terms “must”, “will”, “shall”, “minimum”, “maximum”, or “is/are required” identify a mandatory item or factor. Decisions regarding compliance with any mandatory requirements shall be at the sole discretion of the State.

2.0 SCOPE OF WORK

The successful Vendor shall provide periodic pumping of entire Wash Bay Discharge System

- 2.1 Technical Requirements: Pump Sediment Trap, Oil Trap, Oil/Water Separator and part or all of a Tertiary Unit (Sand Filter). Price is to be quoted “per gallon” and to include all transportation costs.
- 2.2 The time and frequency of pumping of the Wash Bay Discharge Systems will be determined by the West Virginia Division of Highways. The vendor will be requested by telephone of System or Systems to be pumped and their exact location(s). The System or Systems shall be pumped within 30 days from the day a request is made. If additional time is required to complete all pumping, a request by the Vendor shall be submitted to the Division of Highways District Nine, Environmentalist. This request may be submitted in writing or by telephone.
- 2.3 Each System will be pumped with a Certified and accurate pumping device. A manifest reflecting the total of gallons pumped will be provided to the Division of Highways District Nine Environmentalist.
- 2.4 Delivery: 7 Locations :

Fayette Co. Hdqtrters 1885 E Main St, Oak Hill 25901
Fayette Co Falls View US 60 Falls View, 25040
Greenbrier Co Equip.Shop 704 Jefferson St Lewisburg, 24901
Monroe Co Hdqtrters 875 Sweet Sprgs Valley Rd Union, 24983
Nicholas Co Hdqtrters 777 Turnpike Rd. Summersville, 26651
Nicholas Co Muddelty 50 State Garage Rd, Muddelty, 26651
Summers Co Hdqtrters HC 77 Box 99 Hinton, 25951

3.0 INVOCING

Vendor shall prepare and submit invoice for each load removed from the facility. Invoice shall include date, time, gallons and operators name.

3.1 Payment

3.1 The Vendor must send an invoice to:

103 ½ Church Street
Lewisburg, WV 24901

3.2 Vendor must accept the State of West Virginia purchasing card for payment of all orders placed by the WVDOT/Division of Highways as a condition of award.

4.0 AWARD

Purchase order will be awarded complete and not split.

