



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 VNF1009

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF
 TARA LYLE
 304-558-2544

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF VETERANS AFFAIRS
 VETERANS NURSING FACILITY
 ONE FREEDOMS WAY
 CLARKSBURG, WV
 26301 304-627-2415

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
12/21/2010				

BID OPENING DATE: 01/05/2011 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
1. QUESTIONS AND ANSWERS ARE ATTACHED. 2. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.						
EXHIBIT 10						
REQUISITION NO.: VNF1009						
ADDENDUM ACKNOWLEDGEMENT						
I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.						
ADDENDUM NO. S:						
NO. 1						
NO. 2						
NO. 3						
NO. 4						
NO. 5						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



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<p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS. VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p>..... SIGNATURE</p> <p>..... COMPANY</p> <p>..... DATE</p> <p>NOTE: THIS ADDENDUM ACKNOWLEDGEMENT SHOULD BE SUBMITTED WITH THE BID.</p> <p>REV. 09/21/2009</p> <p>END OF ADDENDUM NO. 1</p>						

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0001	1	JB		031-03		
AIR CONDITIONERS, COMMERCIAL						
***** THIS IS THE END OF RFQ VNF1009 ***** TOTAL:						

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**WV Veterans Nursing Facility
VNF1009
Addendum #1**

1. Change the completion date to February 28, 2011.
2. After the installation of the relocation is there going to be a retest and balance of the system.
Only the airflow from the new and relocated units should need to be measured.
3. Can work be done during normal business hours?
Yes
4. Need make and model number of the existing units in the ceiling.
The existing units are Movincool Model CM12.
5. Where are the new split systems need to be wired into?
The wiring requirements for the split systems are described in detail on Drawing M-1, Notes 5 and 6.

SIGN IN SHEET

PLEASE PRINT

Request for Proposal No. VNF 1009

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Mid State Mech.</u>	<u>200 Pike St</u>	PHONE <u>304-623-3171</u>
Rep: <u>Dennis Dawson</u>	<u>Am Moore W.V. 26030</u>	TOLL FREE
Email Address: <u>midstate@ma.rr.com</u>		FAX <u>304-623-3188</u>
Company: <u>Stuart M. Mudd</u>	<u>137 N. 6th St</u>	PHONE <u>623-6666</u>
Rep: <u>MATT HOFFERIN</u>	<u>CLARKS BLDG, WV 26301</u>	TOLL FREE
Email Address: <u>MATT@SACO.US</u>		FAX <u>623-4646</u>
Company: <u>Central Heating</u>	<u>Rt 4 Box 684D</u>	PHONE <u>304-363-7353</u>
Rep: <u>Daniel Shroyer</u>	<u>Fairmont WV</u>	TOLL FREE
Email Address: <u>Dan40700@aol.com</u>	<u>26554</u>	FAX <u>304-363-1510</u>
Company: <u>Central Heating</u>	<u>Rt 4 Box 684-D</u>	PHONE <u>303-363-7353</u>
Rep: <u>Tim Ferguson</u>	<u>Fairmont WV</u>	TOLL FREE
Email Address: _____	<u>WJ 26554</u>	FAX <u>304 363-1510</u>
Company: <u>Shuck Const. Co.</u>	<u>1549 Trump Lane</u>	PHONE <u>304/366-9497</u>
Rep: <u>Richard Strickland</u>	<u>Fairmont WV 26554</u>	TOLL FREE
Email Address: <u>Richard@Shuckconstllw.com</u>		FAX <u>304/366-9407</u>

SIGN IN SHEET

Request for Proposal No.

PLEASE PRINT

Page 2 of 2
Date: 12/15/10

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Michael Lee</u>	<u>P.O. Box 1140</u>	PHONE 304 622-7923 TOLL FREE
Rep: <u>Russ Straley</u>	<u>BRIDGEPORT WV 26330</u>	FAX 304 624-1252
Email Address: <u>micheline.5@aol.com</u>		
Company: <u>B-N-A Heating & Cooling LLC</u>	<u>13973 Bears Washington Hwy</u>	PHONE 304-454-9714 TOLL FREE
Rep: <u>Robert Ayersman</u>	<u>Clarksburg, WV 26305</u>	FAX 304-454-9716
Email Address: <u>bruhairing@yahoo.com</u>		
Company: <u>West Virginia Veteran Army Smith One Freedomway</u>	<u>Clarksburg, WV</u>	PHONE 304-626-1600 TOLL FREE
Rep: <u>Jerry Nelson</u>		FAX
Email Address: _____		
Company: <u>WVWVF</u>	<u>One Freedomway</u>	PHONE 304-626-1600 TOLL FREE
Rep: <u>Muri Deed</u>	<u>Clarksburg, WV</u>	FAX
Email Address: _____		
Company: <u>WVWVF</u>	<u>One Freedom Way</u>	PHONE 304-626-1600 TOLL FREE
Rep: <u>Katherine N. Hess</u>	<u>Clarksburg WV</u>	FAX
Email Address: <u>Katherine N. Hess</u>		