

SOLE SOURCE DETERMINATION

The Purchasing Division has been requested to approve a sole source purchase for the commodity or service described below. Pursuant to West Virginia Code 5A-3-10c, the Purchasing Division is attempting to determine whether the commodity or service is a sole source procurement. If you believe your company meets the required experience and qualification criteria stated below, please e-mail the Purchasing Division Buyer at Roberta.A.Wagner@wv.gov with a copy to W.Michael.Sheets@wv.gov to express your interest in the project. Please forward any and all information that will support your company's compliance with required qualification and eligibility criteria along with any other pertinent information relative to this project to the Purchasing Division no later than 1:30 PM on ___2/7/2011_____.

Requisition Number: HHR11114 **Department/Agency:** WVDHHR

Detailed Description of Project: Z-fold Lasermate ® Pressure Seal pre-printed documents with a cohesive pattern on continuous 50" rolls. One-fourth of the order will be shipped from the vendor to the agency's facility approximately every three months upon request from the State.

Proposed Sole Source Vendor: Moore Wallace an RR Donnelley Company

Specific Eligibility Criteria: Z-fold Lasermate ® Pressure Seal pre-printed documents with a cohesive pattern that conforms to the current design. Standard marginal and cross perforations are required. Face of document must have a Secure Scan "void" pantograph feature for fraud deterrent. Forms must be 9½" x 11" on continuous 50" rolls on 6" ID cores which adheres to the State Data Center's specifications for continuous forms. Rolls must be fully enhanced for maximum form quantity per roll with 100% fully processible splices and between-form perforation is required. Roll unwind direction is to be labeled on each roll. Rolls must process effortlessly and smoothly through the RSI roll feed equipment at required speeds and withstand the high heat environment in the IBM laser printers.

Specific Qualification Criteria: Must be manufactured on presses with web sweeps and use heat resistant inks that will withstand the high heat of a laser printer and will only stick to itself for folding, sealing, and mailing. Forms for final processing must be 100 compatible with Moore Wallace PS/2 and PS/3 Lasermate ® Pressure Seal Systems, causing no jams, or damage to forms or equipment.