



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 GSD116442

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF
 KRISTA FERRELL
 304-558-2596

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES DIVISION
 BUILDING 1
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305 304-558-3517

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/25/2011				

BID OPENING DATE: 03/31/2011 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 2						
THIS ADDENDUM IS ISSUED TO ADD THE ATTACHED FINAL VARIANCE APPROVALS.						
***** END ADDENDUM NO. 2 *****						
0001	1	LS		910-13		
HOUSE OF DELEGATES ELEVATOR UPGRADE						
***** THIS IS THE END OF RFQ GSD116442 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130.
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

WEST VIRGINIA DIVISION OF LABOR

749-B Building 6, Capitol Complex • Charleston, West Virginia 25305

Phone (304) 558-7890 • Fax (304) 558-2415

www.wvlabor.org



March 23, 2011

Mr. Sean G. Simon, AIA, Project Architect
Silling Associates, Inc.
405 Capitol Street
Upper Atrium
Charleston, WV 25301

Re: Elevator Variance Requests
Bldg. 1, Capitol Complex-Attorney General Office

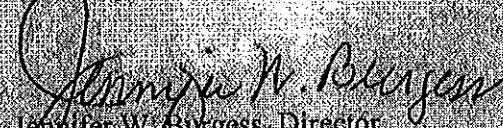
Dear Mr. Simon,

Following your request for variances from several code requirements on the upgrade of the elevator (sn 200450) in the Office of the Attorney General, Building 1 of the Capitol Complex, John Ellis, chief elevator inspector, performed an onsite review of the elevator, specifically to review the variance request from ASME A17.1-2007 Section 2.2.2.5. He suggested that the variance request be modified to change the location of the sump pump rather than eliminate it.

Mr. Ellis has determined that variances are not required for ASME A17.1-2007 Sections 2.1.1.1.3; 2.1.2.2; 2.11.7.2.1; 2.14.2.2; and 2.27.3.3.7. Copies of your requests and his determinations are enclosed. Likewise, the variances granted are also enclosed.

Please contact us if we can be of further service.

Sincerely,


Jennifer W. Burgess, Director
Safety Section

ELEVATOR VARIANCE

West Virginia Division of Labor
Building 6, Room B-749 · Capitol Complex
Charleston, WV 25305
304.558.7890 · 304.558.2415 (fax)
www.wvlabor.org

Variance granted to State of West Virginia Department of Administration
General Services Division

Account Number EV0001639

Street 1800 Kanawha Boulevard East

City Charleston State WV Zip Code 25305

Equipment Information

Name of Building Main Capitol Building

Location 1800 Kanawha Boulevard East

City Charleston State WV Zip Code 25305

Type of Device Elevator Serial Number 200450

Variance Granted

Variance from Rule/Standard ASME A17.1 -2007 Section 2.2.2.5

In elevators provided with Firefighters' Emergency Operation, a drain or sump pump shall be provided. The request was made to locate the sump pit/pump in the elevator equipment room rather than the bottom of the shaft because the existing conditions of structural steel and load bearing shaft walls do not provide enough room to locate it in the shaft.

Explanation/Conditions to be Met: Variance granted to allow installation of the sump pit/pump in the equipment machine room as the construction of the building and shaft prohibit modifications that would allow installation in the bottom of the shaft.


David W. Mullins, Commissioner of Labor

January 24, 2011
Date Variance Granted

This variance applies to this device at this location only and must be posted in the elevator machine room for the life of the unit.

ELEVATOR VARIANCE

West Virginia Division of Labor
 Building 6, Room B-749 · Capitol Complex
 Charleston, WV 25305
 304.558.7890 · 304.558.2415 (fax)
www.wvlabor.org

Variance granted to State of West Virginia Department of Administration
General Services Division
 Account Number EV0001639
 Street 1800 Kanawha Boulevard East
 City Charleston State WV Zip Code 25305

Equipment Information

Name of Building Main Capitol Building
 Location 1800 Kanawha Boulevard East
 City Charleston State WV Zip Code 25305
 Type of Device Elevator Serial Number 200450

Variance Granted

Variance from Rule/Standard ASME A17.1 -2007 Section 2.2.4.2.4
The existing pit ladder side rails are less than 4 1/2 inches from their centerline to the face of the wall on which the ladder is mounted. If the ladder is moved further off the wall, it will hit the elevator car.

Explanation/Conditions to be Met: To change the pit ladder would cause a safety hazard.



David W. Mullins, Commissioner of Labor

January 27, 2011

Date Variance Granted

This variance applies to this device at this location only and must be posted in the elevator machine room for the life of the unit.

ELEVATOR VARIANCE

West Virginia Division of Labor
Building 6, Room B-749 · Capitol Complex
Charleston, WV 25305
304.558.7890 · 304.558.2415 (fax)
www.wvlabor.org

Variance granted to State of West Virginia Department of Administration
General Services Division
Account Number EV0001639
Street 1800 Kanawha Boulevard East
City Charleston State WV Zip Code 25305

Equipment Information

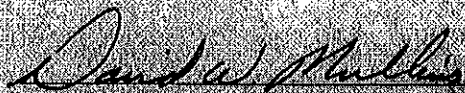
Name of Building Main Capitol Building
Location 1800 Kanawha Boulevard East
City Charleston State WV Zip Code 25305
Type of Device Elevator Serial Number 200450

Variance Granted

Variance from Rule/Standard ASME A17.1 -2007 Section 2.2.4.6(c)

The existing pit ladder is more than 39 inches from the access door unlock mechanism.
The elevator has a swing door with the strike on the right side of the shaft; the pit ladder
is on the left side of the shaft. The pit ladder cannot be switched to the other side due to
interference with the existing conduit because the ladder would hit the bottom of the
elevator car.

Explanation/Conditions to be Met: To change the pit ladder would cause a safety hazard.



David W. Mullins, Commissioner of Labor

January 27, 2011

Date Variance Granted

This variance applies to this device at this location only and must be posted in the elevator machine room for the life of the unit.

ELEVATOR VARIANCE

West Virginia Division of Labor
Building 6, Room B-749 · Capitol Complex
Charleston, WV 25305
304.558.7890 · 304.558.2415 (fax)
www.wvlabor.org

Variance granted to General Services Division
Account Number EV0001639
Street 1900 Kanawha Boulevard East
City Charleston State WV Zip Code 26305

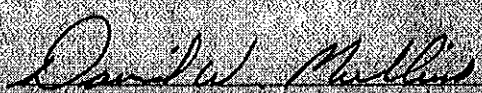
Equipment Information

Name of Building Main Capitol Building
Location Office of the Attorney General
City Charleston State WV Zip Code 25305
Type of Device Elevator/Traction Serial Number 200450

Variance Granted

Variance from Rule/Standard ASME A17-1-2007 2.8.3.4 Existing piping
may remain in the shaft and equipment room.

Explanation/Conditions to be Met: Variance is granted because rerouting of the
piping and maintenance of the slope for drainage and steam condensate return is
not possible. Insulation and metal jackets must be installed over the piping. No
further intrusion of pipes, ducts or wiring not directly related to the operation of
the elevator will be permitted in the equipment room.


David W. Mullins, Commissioner of Labor

January 13, 2011
Date Variance Granted

This variance applies to this device at this location only and must be posted in the elevator machine room for the life of the unit.

ELEVATOR VARIANCE

West Virginia Division of Labor
Building 6, Room B-749 · Capitol Complex
Charleston, WV 25305
304.558.7890 · 304.558.2415 (fax)
www.wvlabor.org

Variance granted to General Services Division

Account Number EV0001639

Street 1900 Kanawha Boulevard East

City Charleston State WV Zip Code 26305

Equipment Information

Name of Building Main Capitol Building

Location Office of the Attorney General


City Charleston State WV Zip Code 25305

Type of Device Elevator/Traction Serial Number 200450

Variance Granted

Variance from Rule/Standard ASME A17-1-2007 2.8.2.2 Several Cat 5
cables run through the equipment room.

Explanation/Conditions to be Met: Variance is granted because rerouting of the
cable would be economically challenging. Ensure the cables remain bound and
supported by 'J' hooks. No further intrusion of cables, pipes, ducts or wiring not
directly related to the operation of the elevator will be permitted in the equipment
room.



David W. Mullins, Commissioner of Labor

January 13, 2011

Date Variance Granted

This variance applies to this device at this location only and must be posted in the elevator machine room for the life of the unit.

ELEVATOR VARIANCE

West Virginia Division of Labor
Building 6, Room B-749 · Capitol Complex
Charleston, WV 25305
304.558.7890 · 304.558.2415 (fax)
www.wvlabor.org

Variance granted to General Services Division
Account Number EV0001639
Street 1900 Kanawha Boulevard East
City Charleston State WV Zip Code 26305


Equipment Information

Name of Building Main Capitol Building
Location Office of the Attorney General
City Charleston State WV Zip Code 25305
Type of Device Elevator/Traction Serial Number 200450

Variance Granted

Variance from Rule/Standard ASME A17-1-2007 2.8.3.2. A section of ductwork enters the hoistway in the basement below the buffer springs and extends up the shaft.

Explanation/Conditions to be Met: Variance is granted because rerouting of the ductwork is not economical or practical. No further intrusion of ducts, cables, pipes, or wiring not directly related to the operation of the elevator will be permitted in the hoistway.


David W. Mullins, Commissioner of Labor

January 13, 2011
Date Variance Granted

This variance applies to this device at this location only and must be posted in the elevator machine room for the life of the unit.

ELEVATOR VARIANCE

West Virginia Division of Labor
Building 6, Room B-749 · Capitol Complex
Charleston, WV 25305
304.558.7890 · 304.558.2415 (fax)
www.wylabor.org

Variance granted to General Services Division

Account Number EV0001639

Street 1900 Kanawha Boulevard East

City Charleston State WV Zip Code 26305

Equipment Information

Name of Building Main Capitol Building

Location Office of the Attorney General

City Charleston State WV Zip Code 25305

Type of Device Elevator/Traction Serial Number 200450

Variance Granted

Variance from Rule/Standard ASME A17-1-2007 2.1.2.1 A pyramid skylight at the top of the hoistway is part of the original design of the building which is a historic building under the jurisdiction of the State Historic Preservation Office; removal of the skylight would alter the historical integrity of the building.

Explanation/Conditions to be Met: Variance is granted because of the historical design of the building.


David W. Mullins, Commissioner of Labor

January 13, 2011
Date Variance Granted

This variance applies to this device at this location only and must be posted in the elevator machine room for the life of the unit.

Jan 27 11 08:24p

Received:
John P. Ellis

Jan 27 2011 08:19pm
304-592-6250

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WEST VIRGINIA DIVISION OF LABOR
749-B BUILDING 6, CAPITOL COMPLEX, CHARLESTON, WV 25305
PHONE (304) 558-7890 • FAX (304) 558-2415

REQUEST FOR VARIANCE

Name of Building Owner/Agent: Bldg. 1 Capitol Complex - Attorney General Office

Address: 1900 Kanawha Blvd. East, Charleston, WV

Account Number: EV 1689 Serial Number: 200450

Type of Machinery: elevator
(e.g. elevator, escalator, etc.)

ASME Code for Which Variance is Requested: A17.1-2007 Section 2.1.1.3

Reason Variance is Being Requested: The existing elevator shaft entrance doors are not fire rated. They are original to the building. They are metal doors with wire glass inserts. They were faux painted to match the oak woodwork elsewhere in the Capitol. The State Preservation Office (SHPO) agrees they should stay because they are an original architectural element. I would like to ask for a variance from this requirement.

Signature of Person Making Request _____ Date 1.12.11

For Office Use Only

Does Inspector agree with variance request? State

Comments? Existing Hardware is not being changed - Existing cannot be changed out

Business not necessary

Variance approved yes no

Reason _____

Jan 27 11 08:24p

Received:
John P. Ellis

Jan 27 2011 08:20pm
304-592-6260

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WEST VIRGINIA DIVISION OF LABOR
749-B BUILDING 6, CAPITOL COMPLEX, CHARLESTON, WV 25305
PHONE (304) 558-7890 • FAX (304) 558-2415

REQUEST FOR VARIANCE

Name of Building Owner/Agent: Bldg. 1 Capitol Complex - Attorney General Office

Address: 1900 Kanawha Blvd. East, Charleston, WV

Account Number: EV 1699 Serial Number: 200450

Type of Machinery: elevator
(e.g. elevator, escalator, etc.)

ASME Code for Which Variance is Requested: A17.1-2007 Section 2.1.2.2

Reason Variance is Being Requested: The pit floor is constructed of bar grating and is not fire rated. I propose to cover the top of the grating with 1/8" steel checkerplate which would prevent tools from dropping down on someone in the basement. It would not be fire rated though. Based on the existing conditions I would ask for a variance from this requirement because even if the floor became fire rated, there are still opening for the cable and weights to pass by and therefore really are not fire rated.

Signature of Person Making Request _____ Date 1.12.11

For Office Use Only

Does Inspector agree with variance request? NO

Comments? Existing Platform meets Code - Cover is to be put on to Increase Safety

Request NOT NECESSARY

Variance approved yes no

Reason _____

Jan 27 11 08:24p

Received:
John P. Ellis

Jan 27 2011 08:19pm
304-592-6250

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WEST VIRGINIA DIVISION OF LABOR
749-B BUILDING 6, CAPITOL COMPLEX, CHARLESTON, WV 25305
PHONE (304) 558-7890 • FAX (304) 558-2415

REQUEST FOR VARIANCE

Name of Building Owner/Agent: Bldg. 1 Capitol Complex - Attorney General Office

Address: 1900 Kanawha Blvd. East, Charleston, WV

Account Number: EV 1699 Serial Number: 200450

Type of Machinery: elevator
(e.g. elevator, escalator, etc.)

ASME Code for Which Variance Is Requested: A17.1-2007 Section 2.11.7.2.1

Reason Variance is Being Requested: The existing hoistway doors are metal with a full wire-glass panel. The glass can not be changed to laminated glass because the thickness of laminated glass will not fit in the space between the glass stop and the back of the frame. These doors are original historical architectural elements and SHPO does not want them changed. For this reason I ask that you grant a variance to this requirement.

Signature of Person Making Request _____ Date 1.12.11

For Office Use Only

Does Inspector agree with variance request? Score

Comments: Existing Hoistway is not being changed. Existing Cais is not being changed out. Request NOT Necessary.

Variance approved yes no

Reason: _____

Jan 27 11 08:23p

Received:
John P. Ellis

Jan 27 2011 08:19pm
304-592-6250

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WEST VIRGINIA DIVISION OF LABOR
749-B BUILDING 6, CAPITOL COMPLEX, CHARLESTON, WV 25305
PHONE (304) 558-7890 • FAX (304) 558-2415

REQUEST FOR VARIANCE

Name of Building Owner/Agent: Bldg. 1 Capitol Complex - Attorney General Office

Address: 1900 Kanawha Blvd. East, Charleston, WV

Account Number: EV 1539 Serial Number: 200450

Type of Machinery: elevator
(e.g. elevator, escalator, etc.)

ASME Code for Which Variance is Requested: A17.1-2007-Section 2.14.2.2

Reason Variance is Being Requested: Openings are prohibited in an elevator cab, but this car has an original brass folding gate. SHPO is opposed to removal of this architectural feature. So I ask that you grant a variance to leave the folding gate as is.

Signature of Person Making Request _____ Date 1.12.11

<i>For Office Use Only</i>	
Does Inspector agree with variance request?	<u>Yes</u>
Comments?	<u>Cab/Car is NOT being changed out - is existing / Original Cab - Request not necessary</u>
Variance approved	<u>yes</u> <input type="checkbox"/> <u>no</u> <input type="checkbox"/>
Reason	_____

Jan 27 11 08:26p

Received:
John P. Ellis

Jan 27 2011 08:21pm
304-592-6250

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WEST VIRGINIA DIVISION OF LABOR
749-B BUILDING 6, CAPITOL COMPLEX, CHARLESTON, WV 25305
PHONE (304) 558-7890 • FAX (304) 558-2415

REQUEST FOR VARIANCE

Name of Building Owner/Agent: Bldg. 1 Capitol Complex - Attorney General Office

Address: 1900 Kanawha Blvd. East, Charleston, WV

Account Number: EV 1639 Serial Number: 200450

Type of Machinery: elevator
(e.g. elevator, escalator, etc.)

ASME Code for Which Variance Is Requested: A17.1-2007 Section 2-27.8.3.7

Reason Variance is Being Requested: The existing car control panel has a key switch for Fire Fighters use, but it is not behind a locked door. SHPO is against removing the existing panel because it is part of the architectural fabric of the car. So I ask that you grant a variance to this requirement.

Signature of Person Making Request _____ Date: 1.12.11

For Office Use Only

Does Inspector agree with variance request?
Comments? _____

Variance approved yes no
Reason: Car Panel was already in Car and installed per Code at that time - No Car Changes or Mod. Measures Planned