



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 GSD116429

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 KRISTA FERRELL  
 304-558-2596

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DEPARTMENT OF ADMINISTRATION  
 GENERAL SERVICES DIVISION  
 BUILDING TWENTY THREE  
 407 NEVILLE STREET  
 BECKLEY WV  
 25801 304-558-2317

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
01/19/2011				

BID OPENING DATE: 01/25/2011 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
THIS ADDENDUM IS ISSUED TO:						
1.) PROVIDE ANSWERS TO ALL TECHNICAL QUESTIONS AND REQUESTS FOR PRODUCT SUBSTITUTIONS SUBMITTED IN ACCORDANCE WITH THE PROVISIONS FOR TECHNICAL QUESTIONS IN THE ORIGINAL REQUEST FOR QUOTATION GSD116429,						
2.) PROVIDE A COPY OF THE MANDATORY PRE-BID ATTENDEE LIST						
3.) PROVIDE A COPY OF THE 2011 RALEIGH COUNTY WAGE RATES						
BID OPENING DATE REMAINS: 01/25/2011						
BID OPENING TIME REMAINS: 1:30 PM						
***** END ADDENDUM NO. 1 *****						
0001	1	LS	931-53	BLDG 23 BECKLEY, WV INTERIOR LIGHTING UPGRADES		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE		TELEPHONE		DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE		

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS**  
**REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at [www.state.wv.us/admin/purchase/vrc/hipaa.htm](http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

## GSD116429- Technical Questions and Answers and Specification Clarification

### Technical Questions and Answers

Q1. Will all old fixtures be property/responsibility of the Contractor?

A2. The Contractor will be responsible for disposing of the old fixtures.

Q2. Will all good lamps be removed from fixtures, boxed, and turned over to the Owner?

A2. Under the "Project Requirements" section of the RFQ, lamps shall be addressed as follows:

The Contractor shall separate bulbs which are burned out at time of removal from those which are not, and shall package them separately:

-Cartons of usable bulbs shall be marked "Usable"

Q3. Will the owner supplied ceiling tiles be stored in the building waiting for use by the Contractor?

A3. Yes.

Q4. Is all work to be performed during the evening hours of 5:00pm thru 6:00am M-F?

A4. Under the "Site Access" section of the RFQ, working hours is addressed as follows: The building is available from 5:00 pm to 6:00 am. Extended work hours may be acceptable if approved by the Owner.

Q5. In order for all contractors to bid the same scope of work ("apples for apples"), are the bid counts 430 Existing Fixtures to remove and 284 new fixtures to install + 12 spare bench stock fixtures (to be used)?

A5. The Contractors are given the amount of fixtures in the RFQ but quantities are addressed under the "Project Description" section: Exact quantities required are subject to contractor field verification.

Each Contractor may field verify prior to bid opening by contacting Rick Howerton, Facilities Maintenance Technician, at 304-256-6980 or 304-205-2716.

Q6. Are the 12 bench stock fixtures required to have lamps?

A6. YES

Q7. What manufacturers are accepted by the owner to provide the fixtures?

A7. Manufacturers shall meet the requirements of the Davis Bacon Act and the Buy American Provision.

Q8. Existing fixtures are using grid clips. Will new fixtures be required to have grid clips or support wires?

A8. Support wires (green) per NEC 2011 300.11(2)

Q9. Can ladders and a gang box be stored inside the building?

A9. Yes- the owner accepts no liability for the Contractors tools or equipment.

Q10. Will the 45 calendar days set for the contract completion start after the Contractor receives delivery of fixtures?

A10. The Notice to Proceed will be issued after the light fixtures are received by the Contractor.

#### Product Submittals for Prior Approval

Product 1: Mfg. H E Williams                      Part 50G-S24-354T5H/328T5S-S-A12125-EB3-BD-UNV-F338  
Approved: Yes

Product 2: Mfg. Philips Day-Brite              Part 2DPG354HO/328-FS21-UNV-1/3-EB-F1  
Approved: Yes

#### Specification Clarification

1. "External Disconnect" shall mean the type of device as outlined in NEC 2011, example 604.2, further new whip from fixture to connection device shall not exceed 24" in length to connection device from junction box. Whips shall be new MC cable. New MC cable will be installed from the junction box, overall length shall not exceed NEC limits.
2. Fixture shall be supported with approved support wire at each corner of the fixture independent of the ceiling grid per NEC 2011 300.11(2). Wire shall be colored green unless alternative color is approved in advance.
3. Fixtures under 8 feet, QTP2X28T5/UNV PSN- Ballast Type-Single.
4. Contractor shall cover desks while working with drop cloths.
5. The Contractor will be responsible for disposal of the old fixtures and burned out light bulbs.

PRE-BID CONFERENCE  
SIGN IN SHEET

Request for Quotation Number: 65D116629

Date: 1/5/11

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>HSC Industrial</u>
Firm Address:	<u>300 Rural Acres. Dr. Beckley, WV 25801</u>
Representative Attending:	<u>Frank Rhinehart</u>
Phone Number:	<u>(304) 252-1910</u>
Fax Number:	<u>(304) 252-6411</u>
Email Address:	<u>frhinehart@hscindustrial.com</u>

Firm Name:	<u>STATE ELECTRIC Supply Co</u>
Firm Address:	<u>530 RUGLAND RD Beckley WV 25801</u>
Representative Attending:	<u>JASON GREGORY</u>
Phone Number:	<u>304-5440050</u>
Fax Number:	<u>304-256-2229</u>
Email Address:	<u>JASON.GREGORY@stateelectric.com</u>

Firm Name:	<u>EASTERN ELECTRIC LLC</u>
Firm Address:	<u>P.O. Box 92 MOUNT NERO, WV 26679</u>
Representative Attending:	<u>JOHN KUHN</u>
Phone Number:	<u>304-872-4868</u>
Fax Number:	<u>304-872-3634</u>
Email Address:	<u>JKUHN@EASTERNELECTRIC.LLC.COM</u>

Firm Name:	<u>Summit Electric Group</u>
Firm Address:	<u><del>Box 254</del> Bx 254 Hurricane WV 25526</u>
Representative Attending:	<u>Richard Milam</u>
Phone Number:	<u>304-562-7091</u>
Fax Number:	<u>304-562-7137</u>
Email Address:	<u>richie.milam@summitelk.net</u>

Firm Name:	<u>PROGRESSIVE ELECTRIC, INC</u>
Firm Address:	<u>PO Box 3695 CHARLESTON, WV 25336</u>
Representative Attending:	<u>DUANE SHURLOW</u>
Phone Number:	<u>304-345-1253</u>
Fax Number:	<u>304-345-1256</u>
Email Address:	<u>DSHURLOW@WEWIREU.COM</u>

Firm Name:	<u>FIRST BUILDERS</u>
Firm Address:	<u>P.O. Box 312 Beaver WV 25813</u>
Representative Attending:	<u>Robert G. Vespele</u>
Phone Number:	<u>304-673-0481</u>
Fax Number:	<u>304-763-3177</u>
Email Address:	<u>Robert.G.Vespele@firstbuilders.com</u>

PRE-BID CONFERENCE  
SIGN IN SHEET

Request for Quotation Number: GSD1116429

Date: 1/5/11

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>CITY ELECTRIC CO.</u>
Firm Address:	<u>1219 PONDYSLEIGH AVE. CAMMERTON, WV 25302</u>
Representative Attending:	<u>FRANK HOPSON</u>
Phone Number:	<u>304-345-6150</u>
Fax Number:	<u>304-345-6157</u>
Email Address:	<u>fhopson@cityelectric.wv.com</u>

Firm Name:	<u>KEPco II</u>
Firm Address:	<u>6202 MACCORMICK AVE ST ALBANS LA W 25177</u>
Representative Attending:	<u>BUCK MOORE</u>
Phone Number:	<u>304-377-6956</u>
Fax Number:	<u>304-768-1776</u>
Email Address:	<u>BUCK.MOORE@KEPcoII.COM</u>

Firm Name:	<u>W.Va. Electric Supply Co.</u>
Firm Address:	<u>250 12TH ST West HARRISBURG, WV 25705</u>
Representative Attending:	<u>John Morris</u>
Phone Number:	<u>304-654-5266</u>
Fax Number:	<u>304-525-0361</u>
Email Address:	<u>John.Morris@wvaelectric.com</u>

Firm Name:	<u>Platteau Electric Inc</u>
Firm Address:	<u>P.O. Box 39 Seabrook WV 25917</u>
Representative Attending:	<u>Rodney Torrey</u>
Phone Number:	<u>304-465-0947</u>
Fax Number:	<u>304-465-0948</u>
Email Address:	<u>Tod at PEs@ShenTel.net</u>

Firm Name:	<u>Pro Lighting</u>
Firm Address:	<u>121 Middle Colson Rd Mt Lookout WV 26678</u>
Representative Attending:	<u>DAVE FLAMPS</u>
Phone Number:	<u>304 916 0308</u>
Fax Number:	<u>304 872-6608</u>
Email Address:	<u>F51MIO5FATE@Frontier.com</u>

Firm Name:	<u>Alpha Contracting, Inc.</u>
Firm Address:	<u>198 Prosperity Rd Beekley, WV 25801</u>
Representative Attending:	<u>TRAVIS HICKS</u>
Phone Number:	<u>304-810-0134</u>
Fax Number:	<u>304-252-4340</u>
Email Address:	<u>Alpha-contracting@hotmail.com</u>

PRE-BID CONFERENCE  
SIGN IN SHEET

Request for Quotation Number: GSD 116429

Date: 1-5-11

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>Johnson Service Group</u>
Firm Address:	<u>3412 Chester Field Cir Charleston WV 25304</u>
Representative Attending:	<u>Richard Morrison</u>
Phone Number:	<u>304-437-7124</u>
Fax Number:	<u>877-208-9001</u>
Email Address:	<u>(ALL SMALL) TJARVIS@JSGINS.COM</u>

Firm Name:	<u>Southern Air Inc</u>
Firm Address:	<u>#13 Mercer Plaza Mercer Mall Rd Bluefield WV 24701</u>
Representative Attending:	<u>David Stowers</u>
Phone Number:	<u>304-324-4272</u>
Fax Number:	<u>304-324-4274</u>
Email Address:	<u>DAVID.STOWERS@SOUTHERNAIR.COM</u>

Firm Name:	<u>GSD</u>
Firm Address:	<u>Melody Haines Larry Kerse</u>
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	<u>BLUESTONE ELECTRIC INC</u>
Firm Address:	<u>P.O. Box 575 Beaver WV 25813</u>
Representative Attending:	<u>Kenneth Turner</u>
Phone Number:	<u>304 252-9102</u>
Fax Number:	<u>304 255-6246</u>
Email Address:	<u>bluestoneelectric@suddenlinkmail.com</u>

Firm Name:	<u>ROBERT S KANBHAL ASSOCIATES</u>
Firm Address:	<u>ONE CARTLEY DR SUITE 1 CHARLESTON WV 25314</u>
Representative Attending:	<u>Scott Shrawsbury</u>
Phone Number:	<u>304 346 2005</u>
Fax Number:	<u>304 346 4241</u>
Email Address:	<u>SCOTT@RSKINC.COM</u>

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

WEST VIRGINIA DIVISION OF LABOR  
Building Construction Wage Rates

2011 JAN -3 AM 9:54

Raleigh County  
2011

OFFICE OF WEST VIRGINIA  
SECRETARY OF STATE

CLASSIFICATION	BASIC HOURLY RATE	FRINGE BENEFITS
ASBESTOS & LEAD ABATEMENT WORKER	21.00	10.07
ASBESTOS/FIRE STOP TECHNICIAN	30.00	16.40
BOILERMAKER	37.10	17.65
BRICKLAYER	27.79	17.16
BRICKLAYER - POINTER/CAULKER/CLEANER	27.79	17.16
CARPENTER	27.68	15.13
CARPET LAYER	27.68	15.13
CEMENT MASON	28.10	13.22
DRYWALL HANGER	27.68	15.13
ELECTRICIAN	33.25	14.61
ELEVATOR HELPER	27.18	23.35
ELEVATOR MECHANIC	38.82	23.35
GLAZIER	28.50	6.22
INSULATOR	30.00	16.40
IRON WORKER BUCKER-UP *	28.76	17.16
IRON WORKER ERECTOR *	28.76	17.16
IRON WORKER FENCE ERECTOR *	28.76	17.16
IRON WORKER JOURNEYMAN *	28.76	17.16
IRON WORKER REINFORCING *	28.76	17.16
IRON WORKER SHEETER *	28.76	17.16
IRON WORKER STRUCTURAL *	28.76	17.16
LABORER CLASS I *	21.54	12.87
LABORER CLASS II *	20.71	12.87
LABORER CLASS III *	20.09	12.87
LATHER	27.68	15.13
MARBLE FINISHER	21.76	11.94
MARBLE SETTER	27.79	17.16
MILLWRIGHT	31.60	15.97
OPERATING ENGINEER I *	31.76	17.43
OPERATING ENGINEER II *	31.41	17.43
OPERATING ENGINEER III *	30.41	17.43
OPERATING ENGINEER IV *	21.41	17.43
PAINTER	23.46	12.07
PILEDRIIVER	27.93	15.13
PLASTERER	29.99	12.44
PLUMBER/FITTER	31.79	16.11
ROOFER/HEATED COAL TAR PRODUCT	28.33	11.18



WEST VIRGINIA DIVISION OF LABOR  
Building Construction Wage Rates

Raleigh County  
2011

CLASSIFICATION	BASIC HOURLY RATE	FRINGE BENEFITS
ROOFER/WATER DAMP PROOFER	27.00	11.18
SHEET METAL WORKER	27.13	18.22
SOFT FLOOR LAYER	27.68	15.13
SPRINKLER FITTER	29.60	17.70
STONE MASON	27.79	17.16
TEAMSTER CLASS A *	24.53	14.84
TEAMSTER CLASS B *	24.59	14.84
TEAMSTER CLASS C *	24.73	14.84
TEAMSTER CLASS D *	24.98	14.84
TEAMSTER CLASS E *	25.08	14.84
TEAMSTER CLASS F *	24.47	14.84
TERRAZZO -TILE FINISHER	21.76	11.94
TERRAZZO -TILE SETTER	27.79	17.16

**NOTE:** The allowable ratio of apprentice to journeyman employed in any craft shall not be greater than the prevailing ratio of the locality. The allowable ratio is applied on a daily basis. Contact the Federal Bureau of Apprenticeship and Training for additional information at (304) 347-5794.

\* To apply the wage rates properly use Building Construction Rate Appendix I, II, III, & IV

## APPRENTICE SCHEDULE

Raleigh County  
2011

CRAFT	INTERVAL	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th
ASBESTOS/FIRE STOP	Yearly	50	60	70	80						
BOILERMAKER	6 months	70	75	80	85	87.5	90	92.5	95		
BRICKLAYER	6 months	60	65	70	75	80	85	90	95		
CARPENTER	Yearly	60	70	80	90						
CEMENT MASON	500 hrs	60	65	70	75	80	85	90			
ELECTRICIAN	Percent	40	45	50	55	70	85				
ELECTRICIAN	Hours to	1000	2000	3500	5000	6500	8000				
ELEVATOR MECHANIC	Yearly	50	55	65	70	80					
GLAZIER	1000 hrs	50	55	60	70	80	90				
INSULATOR	Yearly	50	60	70	80						
IRONWORKER	6 months	60	70	75	80	85	90				
LABORER	1000 hrs	60	70	80	90						
MARBLE SETTER	1000 hrs	50	60	70	80	90	90				
MILLWRIGHT	6 months	60	60	65	70	75	80	85	90	95	95
OPERATING ENGINEER	Yearly	75	80	85							
PAINTER	1000 hrs	50	55	60	70	80	90				
PILEDRIVER	Yearly	60	70	80	90						
PLASTERER	500 hrs	50	50	55	60	65	70	75	80	85	90
PLUMBER & FITTER	6 months	50	55	60	65	70	75	80	85		
ROOFER	1000 hrs	49	54	59	76	79	85	95			
SHEET METAL WKR.	Yearly	55	60	70	80	90					
SPRINKLER FITTER	6 months	50	50	55	60	65	70	75	80	85	90
STONE MASON	6 months	60	65	70	75	80	85	90	95		
TERRAZZO SETTER	1000 hrs	50	60	70	80	90	90				
TILE SETTER	1000 hrs	50	60	70	80	90	90				

**NOTE:** For Carpet Layer, Drywall Hanger, Soft Floor Layer and Lather use Carpenter Schedule

**APPRENTICE RATIO:** Contact Federal Bureau of Apprenticeship and Training at (304) 347-5794.