



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER:
GSD116416

PAGE:
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
**KRISTA FERRELL
 304-558-2596**

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES DIVISION
 JOBSITE
 SEE SPECIFICATIONS
 304-558-2317

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
10/21/2010				

BID OPENING DATE: **10/28/2010** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				THIS ADDENDUM IS ISSUED TO:		
				1.) PROVIDE A COPY OF THE MANDATORY PRE-BID ATTENDEE LIST,		
				2.) PROVIDE ANSWERS TO TECHNICAL QUESTIONS SUBMITTED IN ACCORDANCE WITH THE PROVISIONS OF THE ORIGINAL RFQ (GSD116416),		
				3.) ADD ATTACHED ADA TILE DRAWING		
				BID OPENING DATE REMAINS: 10/28/2010		
				BID OPENING TIME REMAINS: 1:30 PM		
				***** END ADDENDUM NO. 1 *****		
0001	1	LS		988-52		
				CAPITOL CAMPUS LANDSCAPING ENHANCEMENTS		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
 2. The State may accept or reject in part, or in whole, any bid.
 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
 5. Payment may only be made after the delivery and acceptance of goods or services.
 6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
 7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
 10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
 12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
 13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
 14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
 15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
 16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.
- I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

REQUEST FOR QUOTATIONS #GSD116416

Capitol Complex Landscaping Enhancements
Capitol Complex

Technical Questions & Answers

- Question#1: Reference Drawing 1G: What is the turn radius for the 80 foot arc and the 83 foot arc at the top of the page behind the security gates? What does ABCD reference to ? This is shown at the intersection of the 20 foot straight run and the beginning of the 80 foot and the 83 foot arcs.
Answer#1: The turn radius is approximately 55 feet (subject to contractor field verification). The ABCD references are to existing conduit under the concrete driveway (for security system and junction boxes).
- Question#2: Are we correct in assuming that there is no landscape plant material designated for this project?
Answer#2: There will be no plant material in this project.
- Question#3: What is the small bollard wall thickness?
Answer#3: Bollard shall be 6" diameter with a minimum 86 lbs lifting weight (this bollard shall be capable of stopping, at a minimum, a 4000 lbs vehicle with a speed of 15-25 mph)
- Question#4: What is the handicapped ramp to be coated with (if anything)?
Answer#4: Armor – Tile Cast In Place System (Colonial Red) or Equal to (See. Attached Spec. Sheet)
- Question#5: Is there (will there be) a designated storage yard for supplies/materials?
Answer#5: Yes, there will be a storage area on campus which will be coordinated at the pre-construction meeting.

CLARIFICATIONS

Unit Prices are to include all aspects of installation, so bollards include concrete work, etc, and benches include retaining wall enclosure, poured concrete (exp agg), bench and all hardware/installation.

Drawing 1F: replace entire sidewalk section including curbs to match existing.

Drawing 1G: Form sidewalk around the two light poles and have limestone cut to fit around the light poles. Conduits may need to be relocated if in the location of the wall.

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: CRSD 1160410

Date: 10/12/2010

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>Peerl Gate Construction</u>
Firm Address:	<u>7 Anchors Way Winfield, WV</u>
Representative Attending:	<u>Craig Brown</u>
Phone Number:	<u>304-539-8999</u>
Fax Number:	<u>304-755-4885</u>
Email Address:	<u>cbrown10@yahoo.com</u>

Firm Name:	<u>DUAL CONSTRUCTION</u>
Firm Address:	<u>P.O. Box 401 CHARLESTON, WV 25322</u>
Representative Attending:	<u>ERIC GOFFEY</u>
Phone Number:	<u>304-347-8820</u>
Fax Number:	<u>304-347-8821</u>
Email Address:	<u>ecoffey@duvalconstruction.com</u>

Firm Name:	<u>Danhill Construction</u>
Firm Address:	<u>Glen Ferris, WV</u>
Representative Attending:	<u>Allen Jones & Dan Hill</u>
Phone Number:	<u>304-632-1600</u>
Fax Number:	<u>304-632-1501</u>
Email Address:	<u>calledaj@hotmail.com</u>

Firm Name:	<u>Wiseman Construction Co, Inc</u>
Firm Address:	<u>1616 6th Avenue Charleston, WV 25312</u>
Representative Attending:	<u>J.C. Linkinogor</u>
Phone Number:	<u>(304) 344-1200 ext 212</u>
Fax Number:	<u>(304) 344-1281</u>
Email Address:	<u>J.Linkinogor@wisemanconst.com</u>

Firm Name:	<u>RSG Landscaping Inc</u>
Firm Address:	<u>P.O. Box 830 Elkview, WV 25071</u>
Representative Attending:	<u>Jeff Stafford - John Commins</u>
Phone Number:	<u>304-340-8051</u>
Fax Number:	<u>304-340-8052</u>
Email Address:	<u>JStafford@RSGLandscaping.com</u>

Firm Name:	<u>WV Dept of Administration - ASD</u>
Firm Address:	
Representative Attending:	<u>Bob Colquhoun, Bill Shandlin, Brian Galtzoff</u>
Phone Number:	
Fax Number:	
Email Address:	

