



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
GSD116412

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
KRISTA FERRELL 304-558-2596

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES DIVISION
 BUILDING 36
 ONE DAVIS SQUARE
 CHARLESTON, WV
 25301 304-558-3517

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/13/2010				

BID OPENING DATE: 09/28/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				THIS ADDENDUM IS ISSUED TO:		
				1.) PROVIDE A COPY OF THE MANDATORY PRE-BID ATTENDEE LIST,		
				2.) ADD THE FOLLOWING LANGUAGE TO THE RFQ		
				"TO REVISIT THE JOBSITE FOLLOWING THE MANDATORY PRE-BID MEETING BUT BEFORE THE BID OPENING, CONTACT LARRY LEROSE, GSD BUILDING MAINTENANCE SUPERVISOR, AT 304-415-2956. PLEASE REMEMBER THAT ALL QUESTIONS RESULTING FROM ADDITIONAL SITE VISITS MUST BE SUBMITTED IN ACCORDANCE WITH THE PROVISIONS FOR TECHNICAL QUESTIONS CONTAINED IN THE ORIGINAL REQUEST FOR QUOTATION (GSD116412). SITE VISITS SHOULD BE REQUESTED BETWEEN THE HOURS OF 7:00 AM AND 3:00 PM."		
				BID OPENING DATE REMAINS: 09/28/2010 BID OPENING TIME REMAINS: 1:30 PM		
				***** END ADDENDUM NO. 1 *****		
0001	1	LS		968-42		
				RENOVATIONS TO DHHR AREAS AT BLDG#36		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: 650 116 412

Date: 9/13/2010

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO
MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	WV Dept of Admin. Bldg
Firm Address:	1900 Lee Blvd Bldg 100 Martinsburg WV 25705
Representative Attending:	Bob Klotzschke
Phone Number:	304-538-0250
Fax Number:	304-558-1475
Email Address:	robk@wv.gov

Firm Name:	DAN HILL CONSTRUCTION
Firm Address:	P.O. Box 685 GAULEY BRIDGE, WV 25085
Representative Attending:	MIKE SIEMIACKO
Phone Number:	304 632-1600
Fax Number:	304 632-1501
Email Address:	PO BOX 685 @ HOTMAIL.COM

Firm Name:	KC GENERAL CONTRACTORS INC.
Firm Address:	310 LEE ST. CHARLESTON, WV 25302
Representative Attending:	TOM SIMMS
Phone Number:	(304) 346-7307
Fax Number:	(304) 346-7310
Email Address:	T.SIMMS@RCGENERALS.COM

Firm Name:	DUAL CONSTRUCTION MANAGEMENT
Firm Address:	P.O. Box 401 CHARLESTON, WV 25322
Representative Attending:	ERIC COFFEY
Phone Number:	304.347.8826
Fax Number:	304.347.8821
Email Address:	ecoffey@ovalconstruction.com

Firm Name:	ELCO MECHANICAL CONTR.
Firm Address:	P.O. Box 349 CHARLESTON, WV 25322
Representative Attending:	RON KING
Phone Number:	304-346-0546
Fax Number:	304-346-0548
Email Address:	RONALDKING@SUDDENLINKMAIL.COM

Firm Name:	Almon General Contractors
Firm Address:	P.O. Box 17 Kensler Ave Charleston, WV 25304
Representative Attending:	JERRY ALLMON
Phone Number:	304-557-6720
Fax Number:	304-557-6720
Email Address:	JERRY_BOXMAN@HOTMAIL.COM

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: _____

Date: _____

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	Pearl Gate Construction
Firm Address:	7 Anchors Way Winfield, WV
Representative Attending:	Craig Brown
Phone Number:	304-539-8999
Fax Number:	304-755-4885
Email Address:	Cbbrown16@yahoo.com

Firm Name:	CAPITAL BUILDERS
Firm Address:	4008 5TH STREET RD HUNTINGTON, WV 25701
Representative Attending:	ANDY HERRING
Phone Number:	304-697-5002
Fax Number:	304-697-5004
Email Address:	aherring-gccapitalbuildesuddenlink.net

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	PRAY CONSTRUCTION
Firm Address:	4964 TEAYS VALLEY RD SCOTT DEPOT WV 25560
Representative Attending:	PATRICK BEALL
Phone Number:	304-755-4944 x237
Fax Number:	304-755-7679
Email Address:	pbealle@prayconstruction.com

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	