



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
GSD116408

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
KRISTA FERRELL 304-558-2596

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES DIVISION
 BUILDING 1
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305 304-558-3517

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/02/2010				

BID OPENING DATE: 09/15/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
THIS ADDENDUM IS ISSUED TO ANSWER ALL TECHNICAL QUESTIONS SUBMITTED IN ACCORDANCE WITH THE PROVISIONS OF THE ORIGINAL EXPRESSION OF INTEREST (GSD116408).						
EOI OPENING DATE REMAINS: 09/15/2010						
EOI OPENING TIME REMAINS: 1:30 PM						
***** END ADDENDUM NO. 1 *****						
0001	1	LS		906-07		
A&E SERVICES: DESIGN OF ADA RAMP TO LEVEE/BOAT DOCK						
***** THIS IS THE END OF RFQ GSD116408 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

GSD116408: EOI for Design of ADA Access Ramp to Boat Dock

Technical Questions & Answers

Question #1: Are drawings of the existing levee & recently completed rehab work available? Paper or CAD?

Answer #1: A PDF file is attached to this addendum.

Question #2: Even though the dock is being designed by others, what size & types of watercraft do you anticipate being docked and in what quantity?

Answer #2: Anticipate anything that will float in the Kanawha River and fit through a lock. The majority of visitors will be small pleasure craft, sternwheeler boats are likely, an occasional tug and barges for special events. In the 1950's a navy cruiser visited the Capitol. Since the dock is new, we have no estimate of future dock usage.

Question #3: Will a Phase I be required? Has one been done? SHPO/NEPA clearance?

Answer #3: No, a phase I is not anticipated. The plans will be reviewed by SHPO prior to Capitol Building Commission approval. Federal funds are not involved so a NEPA review is not required.

Question #4: Will we be required to obtain the USACE 404 permit for the entire facility?

Answer #4: No. The permit for the dock is being obtained by the dock installer.

Question #5: Are we to design the dock abutment structure?

Answer #5: No, there will be a gangway to the dock by the dock installer.

Question #6: Since site electrical & security is included, are we to make provisions for lighting on the dock itself? Also, would there be a need for providing marine outlets (electric, voice, data, potable water) for watercraft moored at the facility?

Answer #6: Lighting should be provided for the ramp. Lighting for the dock is yet to be determined. Anticipate a moderate need for event power in the design. We do not anticipate long term mooring of boats at the dock.

Question #7: How many pedestrians should the facility accommodate at any given time/event? Specifically, the lower level landing?

Answer #7: The ramp is intended to provide handicapped accessibility. Although non-handicapped pedestrians may use the ramp, using the ramp as a observation/seating area during events would defeat its purpose.

Question #8: In relation to the normal pool, do you have a final dock elevation in mind?

Answer #8: The dock will be floating.

Question #9: On the lower level, are the cut stone steps to the immediate left & right of the main levee steps historically significant & shouldn't be disturbed?

Answer #9: Yes.

Question #10: Would you consider including ADA compliant pedestrian crossings at Greenbrier Street and California Avenue in the project?

Answer #10: Pedestrian crossings will be considered separately under another project.

Question #11: Do you have a budget/funds committed for the project? If so, what is the amount?

Answer #11: The State does not disclose budgetary information in solicitations for bids, proposals or expressions.

Question #12: Has a mechanical lift system been ruled out as an option?

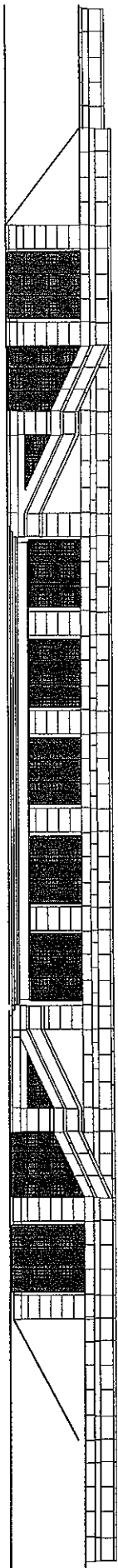
Answer #12: Yes, this was discussed early, but there were concerns about mixing electrical power & water, maintenance issues, debris damage to the track, vandalism, the need for multiple lifts at different sections of slopes and stairs. In the case of a chair-type lift, moving a wheelchair up the steep levee steps would be difficult. A ramp was considered to be the best solution for long term operation.

Question #13: There appears to be an old set of floating dock anchorages to either side of the main levee steps, possibly dating back to the 1950's. Do you have information on that dock system? Also, are the anchorages historically significant?

Answer #13: The West Virginia Capitol predates the construction of the Kanawha Lock system. These anchorages date to river bank improvements in the late 1930's and 1940's.

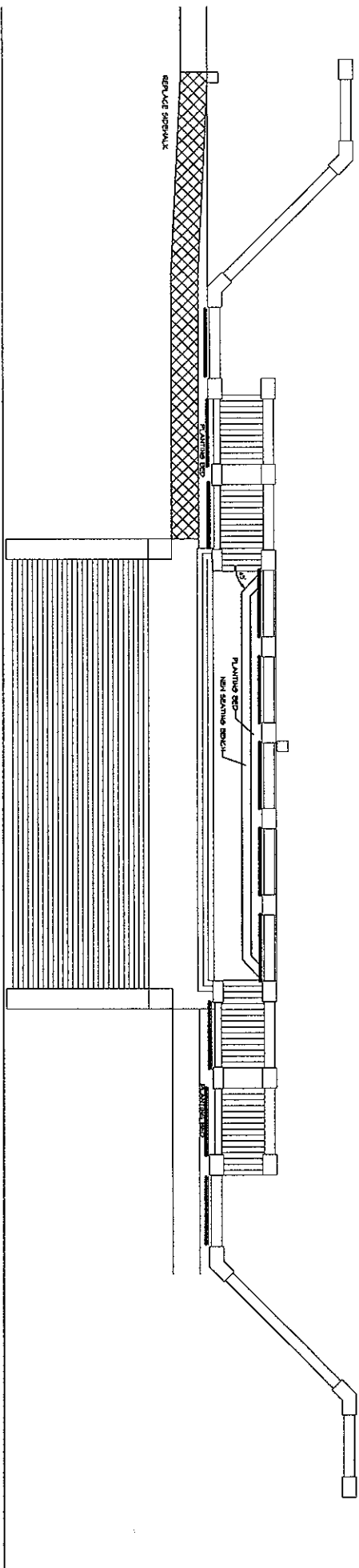
Question #14: Would you consider coordinating the design effort with the waterfront upgrades being done by the City of Charleston?

Answer #14: The intent of this project is to provide handicapped accessibility to the new dock.



LEVEE WALL - ELEVATION

KANAWHA BOULEVARD



LEVEE WALL - PLAN VIEW

KANAWHA RIVER