



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 GSD116406

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF
 KRISTA FERRELL
 304-558-2596

RFQ COPY

TYPE NAME/ADDRESS HERE

SHIP TO

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES DIVISION
 BUILDING 1
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305 304-558-3517

DATE PRINTED 10/01/2010	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
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BID OPENING DATE: 10/12/2010 BID OPENING TIME: 01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				THIS ADDENDUM IS ISSUED TO:		
				1.) TO ANSWER ALL TECHNICAL QUESTIONS SUBMITTED IN ACCORDANCE WITH THE PROVISIONS OF THE ORIGINAL RFQ (GSD116406) AND		
				2.) TO PROVIDE A COPY OF THE MANDATORY PRE-BID ATTENDEE LIST.		
				BID OPENING DATE REMAINS: 10/12/2010		
				BID OPENING TIME REMAINS: 1:30 PM		
				***** END ADDENDUM NO. 1 *****		
0001	1	LS		968-42		
				ATTORNEY GENERAL'S OFFICE PLASTER & MOLDING REPAIRS		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

RFQ#GSD116406
ATTORNEY GENERAL'S OFFICE SUITE PLASTER REPAIRS & MOLDING

Technical Questions & Answers

Question#1: It is my understanding that 12 doors are to be clean and new finish coat have been added to the project scope of work.

Answer#1: Work is to include wood washing, touching up and applying a coat of shellac to all woodwork including doors, frames and existing trim in area. There are 13 doors total: 2-sets of double doors (both sides-interior and exterior), 9 doors (both sides), and 2 doors on which only the outside and trim will be treated (one in the hallway leading into the library, the other in the hallway leading into the large room with cubicles). Also included in the scope is one doorway (with no door) that will require treatment of the trim only.

Question#2: Is there any hardware issues to be addressed, lock sets, kick plates, etc.?

Answer#2: There are no door hardware issues within the scope of work of this contract.

Question#3: Is the original plaster molding above the new ceiling still in place? If it is could a section be removed by the contractor so that accurate shape and measurements can be replicated?

Answer#3: Yes, original plaster molding does exist (located in an area of the front hallway by the Attorney General's elevator HVAC unit), but it cannot be removed.

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: 6SD116406 *At-Notar* Date: 9/17/2010

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>Allegheny Restoration</u>
Firm Address:	<u>P.O. Box 18032</u> <u>Morgantown, WV 26507</u>
Representative Attending:	<u>Don Kingensmith</u>
Phone Number:	<u>304 594 2570</u>
Fax Number:	<u>304 594 2810</u>
Email Address:	<u>Blair@AlleghenyRestoration.com</u>

Firm Name:	<u>Wiseman Construction Co., Inc.</u>
Firm Address:	<u>1616 6th Avenue</u> <u>Charleston, WV 25312</u>
Representative Attending:	<u>JC Linkinogor</u>
Phone Number:	<u>304-344-1200 ext 212</u>
Fax Number:	<u>304-344-1281</u>
Email Address:	<u>J.Linkinogor@wisemanconst.com</u>

Firm Name:	<u>Milton Constr LLC</u>
Firm Address:	<u>1231 Strawberry Rd.</u> <u>St Albans WV 25712</u>
Representative Attending:	<u>Jamie Craft</u>
Phone Number:	<u>304 222-6841</u>
Fax Number:	<u>304 222-1468</u>
Email Address:	<u>Saved2Glory@aFrontier.com</u>

Firm Name:	<u>Pearl Gate Construction</u>
Firm Address:	<u>7 Archers way</u> <u>Winfield, WV 25213</u>
Representative Attending:	<u>Craig Brown</u>
Phone Number:	<u>304-537-8997</u>
Fax Number:	<u>304-755-4885</u>
Email Address:	<u>Cbbrown10@yahoo.com</u>

Firm Name:	<u>W O Watters Co.</u>
Firm Address:	<u>Rt 2 Box 378</u> <u>Kanawha Forrest D</u> <u>Chas WVa 25314</u>
Representative Attending:	<u>Richard Withrow</u>
Phone Number:	<u>304-744-9431</u>
Fax Number:	<u>304-244-9433</u>
Email Address:	

Firm Name:	<u>Daw Hill Construction</u>
Firm Address:	<u>PO Box 685</u> <u>Gauley Bridge, WV 25085</u>
Representative Attending:	<u>Michael Siemiarezko</u>
Phone Number:	<u>304-632-1600</u>
Fax Number:	<u>304-632-1501</u>
Email Address:	<u>Pollockinkv@Hotmail.com</u>

6SD: Bob Wydrich Melody Hayes, Reynard Jordan, David Parsons