



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 GSD116402

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF
 KRISTA FERRELL
 304-558-2596

RFQ COPY
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DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES DIVISION
 BUILDING TWENTY FOUR
 153 WEST MAIN STREET
 CLARKSBURG WV
 26301 304-558-2317

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
08/26/2010				

BID OPENING DATE: 08/31/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 2						
THIS ADDENDUM IS ISSUED TO PROVIDE CLARIFICATIONS AND ANSWERS TO TECHNICAL QUESTIONS SUBMITTED IN ACCORDANCE WITH THE PROVISIONS FOR TECHNICAL QUESTIONS IN THE ORIGINAL RFQ (GSD116402).						
BID OPENING DATE REMAINS: 08/31/2010						
BID OPENING TIME REMAINS: 1:30 PM						
***** END ADDENDUM NO. 1 *****						
0001	1	LS		968-32		
DEMOLITION OF CLARKSBURG, BLDG#24, 153 W MAIN ST						
***** THIS IS THE END OF RFQ GSD116402 ***** TOTAL: _____						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE		TELEPHONE		DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE		

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
 2. The State may accept or reject in part, or in whole, any bid.
 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
 5. Payment may only be made after the delivery and acceptance of goods or services.
 6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
 7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
 10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
 12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
 13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
 14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
 15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
 16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.
- I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



RFQ GSD 116402
Clarksburg State Office Building
Technical Bulletin No.2

Demolition of Clarksburg, Bldg. #24, 153 W. Main Street

RFQ No. GSD 116402
AAI PROJECT NO. 0810123.00

TO ALL BIDDERS:

1.0 GENERAL NOTES:

- 1.01 This Addendum is part of the Contract Documents for the Project.
- 1.02 Acknowledge receipt of this Addendum on the Form of Proposal in the space provided. Failure to do so may be cause for rejection of bid.
- 1.03 The bid date remains unchanged.
- 1.04 A mandatory Pre-Bid Conference was held on August 18, 2010.

2.0 CORRECTIONS/ADDITIONS TO THE PROJECT MANUAL DATED July 23rd, 2010

- 2.01 Section 015000-Temporary Facilities and Controls, 2.2 Temporary Facilities,
OMIT: B. 1:"Including file cabinets, plan tables, plan racks, and bookcases."
OMIT: B.2:"Provide electrical power service and 120V-ac duplex receptacles, with no fewer than one receptacle on each wall.""and 4 foot square tack and marker boards."
OMIT: "B.3: Drinking water and private toilet."
OMIT: "B.4: Coffee machine and supplies."
- 2.02 Section 015000-Temporary Facilities and Controls, 3.2 Temporary Utility Installation, G. Telephone Service
MODIFY TO READ: "Provide telephone service that enables the owner, architect and contractor's home office to contact the field superintendant on site. Provide emergency telephone service for personnel on site, through cellular service or other means."



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OMIT: G.1 At each "telephone" ...
ADD: G.1 At each "field office" ...

2.03 Section 024116: Structure Demolition, 3.5, Demolition by Mechanical Means; Para. B.

ADD: Remove debris..., or other device, "including a properly equipped demolition excavator or other mechanical equipment", that will convey debris to grade level in a controlled descent.

ADD: "B.2. No people shall be allowed inside the building during structural demolition."

3.0 TECHNICAL QUESTIONS AND ANSWERS

3.01 Is Temporary Office Required?

Yes, large enough to accommodate progress meetings at site. Building, itself may be used for pre-demolition conference. See modification to article 2.2 in section 2.01 above.

3.02 3.2 Page 015000-3 Temporary Utilities-the building currently has electricity. Why put in temporary electricity? The current electricity could be until the abatement is complete then disconnected prior to demolition is this possible?

Yes, see Item 2.01 in Technical Bulletin No.1

3.03 6 on same page-install 2 telephones? (everyone has a phone) Are 2 offices required with a Telephone in each?

See modification to article 3.2 in item 2.02 above.

3.04 Page 150000-5 belongs in another spec.book. How does this apply to this job?

See modification to article 3.4 in item 2.02 of Technical Bulletin No.1.

3.05 Page 174199-7(1) can this be disposed of as scrap iron? Why separate by type and size?

You may recycle as scrap iron, however, there could be value to separation, check with your recycler.



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- 3.06 If the demo debris and salvageable material are the property of contractor as the spec's say, can he do what he wants with it?

You may not stockpile or dispose of material illegally. You must provide receipts and documentation for the donated, sold or stored and salvaged material.

- 3.07 Is the purpose of this specification to generate paperwork? If so, could this be part of the President's back to work program?

The purpose of the specification is to comply with methods identified that will assist the State of WV in obtaining credits to achieve a LEED Silver award for the building that will eventually be built on this site. The diverting of construction and demolition waste from landfills is part of that credit.

- 3.08 Will the contractor be allowed to work weekends?

Yes, however, the State of WV wants to be a good neighbor to the Church next door and not have any unwelcome disruption during Church Services.

- 3.09 Are 2 shifts possible?

Yes.

- 3.10 Is a professional engineer's assessment necessary prior to demolition?

Yes, the professional engineer is required to identify any potentially dangerous structural elements and to assist the contractor to determine means and methods for safe removal of the building. (See Section 024116, Part 3, Article 3.1,C.)

- 3.11 024116-6 Section 3.5 Paragraphs A & B. These statements indicate to me that the building is to be Removed one (1) floor at a time with top floor first by hand (if chutes are used someone needs to put the material in the chute it lds to be lowered someone needs to hook it up) My question- Can the building be torn down with an excavator from the top to the bottom starting at one end and going to the other all floors at the same time- No hook-ups-No chutes-No people in or on the building?



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Top down removal is required. Staging and sequencing of removal is the responsibility of the contractor and their engineer. An Excavator may be utilized to remove debris from upper floors in a controlled manner. Under no circumstances should people be present in the building during the structural demolition of the building. See 2.03 above.

- 3.12 What is the State and/or architect's liability if someone is injured using the above means and methods?

The means and methods of demolition and construction are the responsibility of the contractor and their engineer. Liability Insurance for the contractor is discussed elsewhere in the project manual.

- 3.13 Please clarify, are the existing acoustical ceiling tiles to be recycled where asbestos is located above and also where it is not?

Section 024213 Reclamation of Acoustical Ceiling Tiles has been omitted. See item 2.04 of Technical Bulletin No.1.

- 3.14 Please clarify the location of the asbestos glazing. Is the glazing that is positive for asbestos only located where the glass panes meet the metal frame, and not where the window has been sealed to the masonry opening?

The gray glazing sealant was tested, not the exterior caulking at the masonry. The contractor should either assume the exterior caulking is ACM and treat it the same way as the gray glazing material, or sample and test on their own to determine the best way of removal.

- 3.15 Will the elevator be operational and available for use during abatement and recycling activities?

The elevator has not been in service for some time. If the contractor chooses to use it, they shall be responsible for obtaining all inspections and service to make it operational for the term of the project, at no additional cost to the owner.



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3.16 Will the owner be providing the third party monitoring for this project?

The Contractor shall be responsible for all third party testing.

3.17 Is the removal and disposal of PCB ballasts, mercury switches and bulbs included in this project?

Yes, all hazardous material removal is the responsibility of the contractor.

THIS IS THE LAST OF QUESTIONS RECEIVED FOR RFQ GSD 116402

Issued August 24, 2010
Alpha Associates, Incorporated


Rebecca Jean Key, AIA