



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 GSD106450

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
 KRISTA FERRELL
 304-558-2596

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES DIVISION
 BUILDING 3 - MOTOR VEHICLES
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305 304-558-2317

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/06/2011				

BID OPENING DATE: 04/14/2011 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 7						
THIS ADDENDUM IS ISSUED TO:						
1.) PROVIDE ADDITIONAL CLARIFICATIONS TO THE BID SPECIFICATIONS,						
2.) PROVIDE REVISED PROPOSAL FORM						
3.) PROVIDE DRAWING SK ES-001						
4.) EXTEND THE BID OPENING DATE						
BID OPENING DATE IS EXTENDED TO: 04/14/2011						
BID OPENING TIME REMAINS: 1:30 PM						
***** END ADDENDUM NO. 7 *****						
0001	1	LS		968-42		
RENOVATIONS TO BUILDING THREE, CAPITOL COMPLEX						
***** THIS IS THE END OF RFQ GSD106450 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
 2. The State may accept or reject in part, or in whole, any bid.
 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
 5. Payment may only be made after the delivery and acceptance of goods or services.
 6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
 7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
 10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
 12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
 13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
 14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
 15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
 16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.
- I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

Civil Items:**C-002 & C-009****STORMWATER POLLUTION PREVENTION PLANS**

Note that the following Items have been removed by Addendum #6:

- Removed temporary sediment trap from the plan.(Drawing C-002)
- Removed "Trash and Anti-Vortex Devise Detail" (Drawing C-009).

CIVIL DRAWINGS

- Hydraulic power units shall be located in the basement of Building 3 for the set of bollards nearest to the northeast corner of Building 3 and in the basement of Building 5 for the set of bollards closest to the southwest corner of Building 5.
- Bollards shall be provided in groups of five operable bollards (instead of three) and shall be spaced with a maximum 4'-0" clear space between bollards.

Proposal Form

State of West Virginia – General Services Division
West Virginia State Capitol
West Virginia State Office Building No. 3 Renovations
Charleston, West Virginia

Project No. GSD 106450

Name of Bidder: _____

The undersigned, hereinafter called Bidder, being familiar with and understanding the Bidding Documents and also having examined the site and being familiar with all local conditions affecting the project hereby proposes to furnish all labor, material, equipment, supplies and transportation and to perform all Work in accordance with the Bidding Documents within the time set forth for the sum of:

Base Bid:

(\$ _____)

(Show amount in both words and numbers)

(In the event of a difference between the written amount and the number amount, the written amount shall govern.)

**UNIT PRICE #1: 7TH FLOOR PARAPET DEMOLITION AND RECONSTRUCTION
(REFER TO SECTION 012200 "UNIT PRICES")**

Unit Price No. 1A:	Parapet 'pier with vertical steel' section at 7 th floor roof.	\$ _____	Per section.
Unit Price No. 1B:	Parapet 'pier without vertical steel' section at 7 th floor roof.	\$ _____	Per section.
Unit Price No. 1C:	Parapet 'picket' section at 7 th floor roof.	\$ _____	Per section.
Unit Price No. 1D:	Parapet 'corner' section at 7 th floor roof.	\$ _____	Per section.

**UNIT PRICE #2: MASONRY REPOINTING
(REFER TO SECTION 012200 "UNIT PRICES")**

Unit Price No. 2A:	Spot point masonry at exterior masonry	\$ _____	Per linear/ft.
Unit Price No. 2B:	Spot point masonry at interior marble panels.	\$ _____	Per linear/ft.

UNIT PRICE #3: REPAIR AND RESTORE EXISTING BRONZE WINDOWS
(REFER TO SECTION 012200 "UNIT PRICES")

Unit Price No. 3	Unit Cost to Replace	
Frame	\$ _____	Per window
Sashes	\$ _____	Per window
Mullions	\$ _____	Per window
Hardware	\$ _____	Per window

UNIT PRICE #4: HAZARDOUS MATERIALS
(REFER TO SECTION 011130 "SUMMARY OF WORK - ASBESTOS ABATEMENT")

9" Black Floor Tile & Adhesive		\$ _____	Per Square Foot
Internal Boiler Components		\$ _____	Per Boiler
Sprayed Acoustical Plaster		\$ _____	Per Square Foot
Pipe Covering	on 4 inch diameter pipe	\$ _____	Per Linear Foot
	on 6 inch diameter pipe	\$ _____	Per Linear Foot
	on 10 inch diameter pipe	\$ _____	Per Linear Foot
	on 12 inch diameter pipe	\$ _____	Per Linear Foot
	on 14 inch diameter pipe	\$ _____	Per Linear Foot
	on 18 inch diameter pipe	\$ _____	Per Linear Foot
Pipe Insulation	on 1-2 inch diameter pipe	\$ _____	Per Linear Foot
(Cardboard/Paper pipe, corrugated)	on 4 inch diameter pipe	\$ _____	Per Linear Foot
	on 6 inch diameter pipe	\$ _____	Per Linear Foot
	on 10 inch diameter pipe	\$ _____	Per Linear Foot
Pipe Fittings on Pipe Covering	6 inch diameter pipe	\$ _____	Per Fitting
	8 inch diameter pipe	\$ _____	Per Fitting
	10 inch diameter pipe	\$ _____	Per Fitting
	12 inch diameter pipe	\$ _____	Per Fitting
Pipe Fittings on Insulation	4 inch diameter pipe	\$ _____	Per Fitting
	6 inch diameter pipe	\$ _____	Per Fitting
	10 inch diameter pipe	\$ _____	Per Fitting

Exterior Duct Insulation	\$ _____	Per Square Foot
Boiler Tank Insulation	\$ _____	Per Square Foot
Asbestos Cloth	\$ _____	Per Linear Foot
Fireproofing	\$ _____	Per Square Foot
Boiler Breeching	\$ _____	Per Square Foot
Insulated wires in floor duct	\$ _____	Per Linear Foot

UNIT PRICE #5: RECONSTRUCTED EXTERIOR CORNER OF STONE VENEER AT THE 7TH & 8TH FLOOR
(REFER TO SECTION 012200 "UNIT PRICES")

Unit Price No. 5:	Reconstruction of exterior corner stone veneer at the 7th & 8th floor per detail SK-13.	\$ _____	Per corner of Bldg.
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ALTERNATES: (REFER TO SECTION 012300 "ALTERNATES")

Alternate No. 1:	Roof Tile	\$ _____	(Add/Deduct)
Alternate No. 2:	Infill Below Typical Upper Floor Windows – Floors 2-8.	\$ _____	(Add/Deduct)
Alternate No. 3:	Lump sum allowance to cover electric utility company charges for their reconfiguration of electrical service entrance items, duct banks switches and equipment. (Refer to Section 012100 – Allowances) Includes Contractor O&P.	\$ _____	(Add/Deduct)

Note: Unit Prices shall be used solely for the formulation of any Change Orders requested subsequent to the award of the Contract. They shall not be calculated into the Base Bid in any manner when determining award of the Contract.

The Bidder, if successful and awarded the contract, agrees that all work is to be complete within the specified time period following issuance of the OWNER'S written notice to proceed. For each calendar day of delay in achieving Substantial completion, the Contractor shall be liable for, and shall pay the OWNER liquidated damages in the amount specified in the Contract Documents.

No work shall be performed prior to issuance of a signed Purchase Order issued by the State Purchasing Division and Notice to Proceed issued by the Owner. Any materials contracted for prior to the issuance of the OWNER'S written Notice to Proceed shall be at the Bidder's risk.

Signature of Bidder:

Name of Firm: _____

Address: _____

City/ State/ Zip _____

Phone No. (____) _____

Fax No. (____) _____

By: _____

Signature: _____

(In colored Ink)

Signed and Sealed this _____ day of _____, 20____

Addenda:

The undersigned acknowledges receipt of the following Addenda covering revisions to the Drawings, Specification and Bidding Documents. The cost, if any, of such revisions is included in the prices quoted.

- Addendum No. _____, Dated _____
- Addendum No. _____, Dated _____
- Addendum No. _____, Dated _____
- Addendum No. _____, Dated _____
- Addendum No. _____, Dated _____
- Addendum No. _____, Dated _____
- Addendum No. _____, Dated _____
- Addendum No. _____, Dated _____

Contractor's License:

West Virginia Contractor's License No. _____

References:

Reference No 1:

Reference Name: _____

Position: _____

Address: _____

Telephone Number: _____

Project Name & Owner: _____

Project Location: _____

Project Description: _____

Reference No 2:

Reference Name: _____

Position: _____

Address: _____

Telephone Number: _____

Project Name & Owner: _____

Project Location: _____

Project Description: _____

Reference No 3:

Reference Name: _____

Position: _____

Address: _____

Telephone Number: _____

Project Name & Owner: _____

Project Location: _____

Project Description: _____