



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
GE041134

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
FRANK WHITTAKER 304-558-2316

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

GEOLOGICAL SURVEY
 EXIT 10 OFF I-68

 MORGANTOWN, WV
 26505 594-2331

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/21/2011				

BID OPENING DATE: **05/04/2011** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
	***** THIS ADDENDUM IS ISSUED TO: 1) PROVIDE THE ATTACHED REVISED SPECIFICATIONS. 2) PROVIDE THE ATTACHED TECHNICAL QUESTIONS AND ANSWERS 3) PROVIDE THE ATTACHED MANDATORY PRE-BID SIGN IN SHEET ***** END ADDENDUM NO. 1 *****					

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

WEST VIRGINIA GEOLOGICAL & ECONOMIC SURVEY
Attached To Requisition #GEO41134

The original set of specifications contained in the above referenced requisition for surface preparation and painting of Main office building of the West Virginia Geological Survey located at 1 Mont Chateau Road, Morgantown, WV is replaced in its entirety by the following:

1) Pressure wash, scrape and sand to remove loose or peeling paint. Primer and paint should be brush-applied. Areas to be primed and painted:

- Decks – 5,200 sq. ft. (includes tops & bottoms of wood planks)
- Wood siding – 10,300 sq. ft.
- Roof overhang – 2,700 sq. ft.
- Gabled end of building – 1,300 sq. ft.

The fire escape on the east side of the building is not to be painted.

2) Primer: Prime all bare wood with Sherwin Williams A-100 "Or Equal" Exterior Oil Wood Primer.

3) Finish: All areas should receive 2 coats of Sherwin Williams "Superpaint" "Or Equal" Exterior Flat Latex paint of a color to be selected by agency from vendor-supplied samples with the following exceptions:

- a) The west face of the building containing the letters "Mont Chateau" and the front entrance portico ceiling are to be painted white with Sherwin-Williams "Superpaint" "OR EQUAL".
- b) The handrailing and letters "Mont Chateau" on the west end of the building are to be painted with a black exterior enamel, Sherwin-Williams "Pro-Industrial Enamel 100" OR EQUAL.
- c) All other exterior metal fixtures such as sprinkler piping are to be primed with Sherwin-Williams "All Surface Enamel Oil Primer" OR EQUAL and painted with Sherwin-Williams "AllSurface Enamel Oil Base" OR EQUAL in the same color as applied to the building.

4) All cracks and holes are to be filled with paintable caulking.

5) Vendor is not responsible for carpentry repairs required by pre-existing conditions but will notify agency of any that are discovered.

6) Vendor is responsible for repairing any and all damages caused to building and/or grounds.

7) Vendor will remove all paint chips and other job residuals upon completion of work.

8) Paint should have a 15 year warranty against discoloration.

9) All work to be completed by June 30, 2011.

ATTACHED TO REQUISITION #GEO41134

Question #1 (By Vendor) – Will it be permissible to use lift vehicles on the grounds surrounding the building?

Answer – At the vendor's discretion. Most ground surfaces are sufficiently firm to support a vehicle's weight, however, the vendor will be responsible to repairing any building or grounds damage caused by vendor's equipment.

Question #2 (By Vendor) – Will vendor be responsible to remove vines, brush, etc. from base of building prior to painting?

Answer – Agency will be responsible for clearing all external obstacles from building.

Question #3 (By Vendor) - When can the successful vendor begin work?

Answer - Upon the receipt of a Purchase Order.

SIGN IN SHEET

PLEASE PRINT

Request for Proposal No. GEO 41134

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

TELEPHONE & FAX NUMBERS

MAILING ADDRESS

FIRM & REPRESENTATIVE NAME

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	PHONE TOLL FREE	FAX
Company: Lytle Const. Corp Rep: Ron Lytle Email Address: rlytle@lytleconstructioncorp.com	102 Bierer Lane Morgantown WV 26508	304 291-3578	304 291 3578
Company: Stephens Env. Specialists LLC Rep: Chris Griff Email Address: cgriff@stephens.com	153 Bakeri Dr. Morgantown, W.V. 26505	PHONE (304) 906-6484 TOLL FREE 291-5120 FAX (304) 577-6606	
Company: NASECO LLC Rep: ARNOLD CARROLLS Email Address: RN26062@comcast.net	1402 TOWNH AVE PITTSBURGH PA 15216	PHONE 412-572-8606 TOLL FREE FAX 412-572-8605	
Company: DAN HILL CONST. Rep: TERRY BEJINS Email Address:	Ganley Bridge WV	PHONE 304-632-1600 TOLL FREE FAX 304 632 1501	
Company: A.J. Vater Co Rep: Robert Klensk Email Address:	204 Munson AVE McKees Rock PA 15136	PHONE 412-331-4477 TOLL FREE FAX 412-331-9625	