



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
DNR210240

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
FRANK WHITTAKER 304-558-2316

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF NATURAL RESOURCES  
 BLACKWATER FALLS STATE PARK  
 ATTN: PARK SUPERINTENDENT  
 DRAWER 490  
 DAVIS, WV  
 26260 304-259-5216

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
10/20/2010				

BID OPENING DATE: 11/04/2010 BID OPENING TIME: 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO. 1 *****						
THIS ADDENDUM IS ISSUED TO PROVIDE THE ATTACHED TECHNICAL QUESTIONS & ANSWERS AND REVISED BID SCHEDULE THE BID OPENING DATE AND TIME HAVE NOT CHANGED.						
***** END ADDENDUM NO. 1 *****						
0001	1	LS		420-40		
FURNITURE						
***** THIS IS THE END OF RFQ DNR210240 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
SIGNATURE	TELEPHONE	DATE	
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS**  
**REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at [www.state.wv.us/admin/purchase/vrc/hipaa.htm](http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

## DNR 210240 Blackwater Cabin Furnishings Addendum No. 1

**1. There is no specification for the drapery lining. Is it two pass blackout, three pass blackout, or a Roclon non-blackout lining? All are "hospitality grade" linings but are totally different in appearance and use.**

Lining is Fabricut Pattern Thrifty Color White Contents: 50% cotton/50% poly;

Materials: linings width: 54" Repeat V: 0" H: 0" Retardant: Chemically

The lining is not blackout.

**2. There are dimensions missing from the drawing of the bolster. What is the height of the bolster? Where is the zipper to be located? Can the designer label the bolster as to exactly where each fabric is to be applied?**

The height of the bolster is 11 inches. As stated on the bolster detail, the zipper is located in the bottom. As stated in the specifications the front, top and side of bolster is Fabricut Pattern: Zenith Color: Spa or equal. The back, bottom and welt of bolster is Fabricut Pattern: Reliable Color: Spa or equal. This is also stated in the specifications.

**3. Several items from Uttermost are either discontinued or in short stock. Will the designer reselect? Item # 42, Item # 43, Item # 45.**

Delete Item # 42 Entry Foyer Picture Frame from the contract. Delete Item # 43 Living Room Bookends from the contract. Item # 45 Bedroom No. 1 Table Lamp is available and is to remain in the contract.

**4. Are the bedspreads quilted? If so, what type of quilt pattern and what weight in ounces is the fiber fill?**

The quilt pattern is double onion in Bedrooms 1 & 2, Queen bedspreads.  
The quilt pattern is 6"square box quilt in Bedrooms 3 & 4, Twin bedspreads.  
As stated in the specifications, the fiber fill weight is 8 ounces.

**5. I don't see any bedding on this bid, are the mattresses and box springs existing? -  
Yes**

## DNR 210240 Blackwater Cabin Furnishings Addendum No. 1

6. It has come to my attention that the Kimball headboards and night stands are out of stock and will not be produced for quantities of less than 100 each. Can you have the designer reselect these items?

Item #16 Queen head boards are Furniture Design from T.M. Garasic Item# H16A0QH01A010C-X.

Minimum dimensions must be 60" W x 1 5/8" D x 23" H; and must have white washed stained finish.

Item #17 Night stands are Furniture Design from T. M. Garasic Item # H16A0NS01A010C-X.

Dimensions must be between 19-22"W x 20-23" D x 23-26" H, must have white washed stained finish and must have laminated top with high-pressure laminate that conforms to NEMA LD3.

7. I am having a difficult time understanding what the designer wants in the closet organizers. Not one of the numbers of the product specified is a Rubbermaid number. We have checked with Rubbermaid and they cannot identify the product by these numbers. The "home free series triple shelf" is #FG3E28LWWHT not #94482. The "woven storage baskets" # 3S05, 3S06 are not good style #s either. On one line on page 11 they are described as "woven wood storage baskets" and a few lines later as just woven storage baskets". Rubbermaid makes slide out baskets in canvas or wire metal. Which one is required?

The numbers come from [www.rubbermaid.com](http://www.rubbermaid.com) closet design tool.

Item # 19 is 3E28 3-Shelf Unit-Maple

Item # 20 is 3F05 Medium Woven Basket

Item # 21 is 3F06 Large Woven Basket

These are woven wood storage baskets with a cloth liner, not canvas or wire metal.

8. In addition, I don't see any shelves for hanging clothes. Are there any?

Not in this contract. They are already constructed.

# DNR 210240 Blackwater Cabin Furnishings Addendum No. 1

## BID SCHEDULE

Item No.	Quantity	Description	Unit Price	Amount
1	13	Sofa AC Furniture Item # 78003 or equal		
2	13	Love seat AC Furniture Item # 78002 or equal		
3	13	Guest Table AC Furniture Item # 130 or equal		
4	13	End Table AC Furniture Item # 4219 or equal		
5	13	Dining Room Trestle Table AC Furniture Item # 1778 or equal		
6	104	Dining Room Side Chair AC Furniture Item # 715 or equal		
7	39	Barstool AC Furniture Item # 693-Custom or equal		
8	13	Sofa Table in Dining Room AC Furniture Item # 4240 or equal		
9	26	Sofa Table in Bedrooms 1 & 2 AC Furniture Item # 1440 or equal		
10	26	Sofa Table in Bedrooms 3 & 4 AC Furniture Item # 1140 or equal		
11	26	Lounge Chair in Bedrooms 1 & 2 AC Furniture Item # 9400 or equal		
12	26	Ottoman in Bedrooms 1 & 2 AC Furniture Item # 941 or equal		
13	26	Desk Chair in Bedrooms 3 & 4 AC Furniture Item # 1905 or equal		
14	52	Twin Bed Bolster in Bedrooms 3 & 4 AC Furniture Item # Custom construction or equal		
15	13	Rocker-Recliner La-z-boy Anderson Reclina-Rocker 6010 Sloan/A949286 or equal		
16	26	Queen Head Board FURNITURE DESIGNS FROM T.M. GARASIC Item # H16A0QH01A010C-X or equal		

## DNR 210240 Blackwater Cabin Furnishings Addendum No. 1

17	52	Night Stand FURNITURE DESIGNS FROM T.M. GARASIC Item # H16A0NS01A010C-X or equal		
18	104	Rubbermaid Closet Organizer Fast Track Upright Rail Item # G2680 w/hardware or equal		
19	52	Rubbermaid Closet Organizer HomeFree Series Triple Shelf MAPLE Item # 3E28 or equal		
20	26	Rubbermaid Closet Organizer Medium Slide Out Woven Storage Basket Item # 3F05 or equal		
21	26	Rubbermaid Closet Organizer Large Slide Out Woven Storage Basket Item # 3F06 or equal		
22	26	Living Room Drape 121"w x 69"h Fabricut or equal		
23	26	Front & Back Door Drape 24"w x 40"h Fabricut or equal		
24	39	Door Side Light Drape 10"w x 40"h Fabricut or equal		
25	13	Kitchen Window Drape 105"w x 45"h Fabricut or equal		
26	13	Bedroom #1 Drape 60"w x 69"h Fabricut or equal		
27	13	Bedroom #2 Drape 60"w x 69"h Fabricut or equal		
28	26	Bedroom #3 & #4 Drape 60"w x 69"h Fabricut or equal		
29	78	Stationary Door Hardware 10"w Fabricut or equal		
30	52	Stationary Door Hardware 24"w Fabricut or equal		
31	13	Kitchen Drape Hardware 88"w Baton Draw/ Wall Mount/center open Fabricut or equal		
32	26	Living Room Drape Hardware 109"w Baton Draw/ Wall Mount/center open Fabricut or equal		
33	52	Bedroom Drape Hardware 48"w Baton Draw/ Wall Mount/center open Fabricut or equal		
34	78 yards	Custom Twin Bed Boster Fabric -Front COM Fabricut or equal		

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35	78 yards	Custom Twin Bed Boster Fabric -Back COM Fabricut or equal		
36	30	Queen Bedspread Fabricut or equal		
37	56	Twin Bedspread Fabricut or equal		
38	13	Living Room Wall Art The Uttermost Co. Item # 50992 or equal		
39	13	Dining Room Lamp The Uttermost Co. Item # 29165 or equal		
40	13	Living Room Guest Table Lamp The Uttermost Co. Item # 26899 or equal		
41	13	Living Room End Table Lamp The Uttermost Co. Item # 27754 or equal		
42	13	Entry Foyer Picture Frame The Uttermost Co. Item # 13401 or equal	DELETED FROM CONTRACT	DELETED FROM CONTRACT
43	13	Living Room Bookends The Uttermost Co. Item #19283 or equal	DELETED FROM CONTRACT	DELETED FROM CONTRACT
44	26	Bedroom #1 Night Stand Lamp The Uttermost Co. Item # 27862 or equal		
45	13	Bedroom #1 Table Lamp The Uttermost Co. Item # 29118-1 or equal		
46	13	Bedroom #1 Wall Art The Uttermost Co. Item # 41237 or equal		
47	13	Bedroom #1 Mirror The Uttermost Co. Item # 12640 B or equal		
48	26	Bedroom #2 Night Stand Lamp The Uttermost Co. Item #29827or equal		
49	13	Bedroom #2 Table Lamp The Uttermost Co. Item #29513-1 or equal		
50	13	Bedroom #2 Wall Art The Uttermost Co. Item # 50995 or equal		
51	13	Bedroom #2 Mirror The Uttermost Co. Item # 12320 B or equal		

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52	26	Bedroom #3 & #4 Table Lamp The Uttermost Co. Item # 29104-1 or equal		
53	52	Bedroom #3 & #4 Wall Sconce The Uttermost Co. Item # 22481 or equal		
54	26	Bedroom #3 & #4 Mirror The Uttermost Co. Item # 14442 B or equal		
			<b>GRAND TOTAL FURNISHINGS</b>	\$