



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DNR210226

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
FRANK WHITTAKER
304-558-2316

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF NATURAL RESOURCES
 TWIN FALLS RESORT
 ATTN: PARK SUPERINTENDENT
 RT. 97, PO BOX 667
 MULLENS, WV
 25882 304-294-6000

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
06/17/2010				
BID OPENING DATE: 07/06/2010		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO. 2 *****						
THIS ADDENDUM IS ISSUED TO PROVIDE THE ATTACHED TECHNICAL QUESTIONS AND ANSWERS AND THE MANDATORY PRE-BID SIGN IN SHEET.						
***** END ADDENDUM NO. 2 *****						
0001	1	LS		906-38		
GENERAL CONSTRUCTION DESIGN SERVICES						
***** THIS IS THE END OF RFQ DNR210226 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6)

DNR210226

1. The specified phase in the plans is incorrect. The cabins are all supplied with three phase, not single phase.
2. ADA Cabin no. 7 shall be removed from this project and is not to be included in the base bid or any add alternates.
3. All Package units which do not have at least 4ft. of clearance above them shall be located 4ft beyond any overhead obstruction and the corresponding ductwork and hoods are to be extended and insulated as specified.
4. All ductwork and connections in crawl space are to be galvanized sheet metal as specified.
5. Arrangements will be coordinated with the park so concrete pads for the package units may be poured consecutively.

MANDATORY PRE-BID SIGN-IN ATTENDANCE SHEET

RFQ# : DNR 210226 Bid Date : 7/6/10
 Project : Twin Falls HVAC Installation Pre-Bid Date : 6/10/10

Name : Bob AHERMAN
 Company : B-N-A Heating & Cooling Inc
 Address : 13972 George Washington Hwy
Randolph WV 26425
BNA Heating @ yahoo.com
 Phone # : _____
 Fax # : _____
 Email : _____

Name : Eric Mahaffey
 Company : Beckley Mechanical
 Address : 301 Grove St
Beckley WV 25801
 Phone # : 304-252-1539
 Fax # : 304-253-1129
 Email : erzmahaffey@
beckleymechanical.com

Name : David Stowers
 Company : Southern Air Inc
 Address : #13 Mercer Plaza Mercer Mall Rd
Bluefield WV 26010
 Phone # : 304-324-4772
 Fax # : 304-324-4774
 Email : darid.stowers@southern-air.com

Name : Brian Carney
 Company : WVDNR
 Address : _____
 Phone # : _____
 Fax # : _____
 Email : _____

Name : MIKE SIEMINSKI JR
 Company : DAVHILL CONSTRUCTION
 Address : PO BOX 865
GAWLEY BRIDGE WV 25085
 Phone # : 304 632 1600
 Fax # : 304 632 1501
 Email : POLLOCKINWV@HOTMAIL.COM

Name : _____
 Company : _____
 Address : _____
 Phone # : _____
 Fax # : _____
 Email : _____

Name : Childers Ent
 Company : Smokey CLAY
 Address : 1604 South Kanawha
 Phone # : 255-2107
 Fax # : 255-2109
 Email : schray@childerenterprises.com

Name : _____
 Company : _____
 Address : _____
 Phone # : _____
 Fax # : _____
 Email : _____