



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
<b>DJS010330</b>

PAGE
<b>1</b>

ADDRESS CORRESPONDENCE TO ATTENTION OF
<b>TARA LYLE</b> <b>304-558-2544</b>

**VENDOR**

**RFQ COPY**  
**TYPE NAME/ADDRESS HERE**

**SHIP TO**

**DIVISION OF JUVENILE SERVICES**  
**DAVIS CENTER**  
  
**BLACKWATER FALLS ROAD**  
**DAVIS, WV**  
**26260**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
<b>04/13/2011</b>				

BID OPENING DATE: **04/26/2011**      BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				<b>ADDENDUM NO. 1</b>		
				1. SEE ATTACHED ADDITIONS OR CLARIFICATIONS TO THE SPECIFICATIONS. 2. PRE-BID SIGN-IN SHEET ATTACHED. 3. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.		
				<b>END OF ADDENDUM NO. 1</b>		
<b>0001</b>	<b>1</b>	<b>JB</b>		<b>968-32</b>		
				<b>DEMOLITION SERVICES</b>		
<b>***** THIS IS THE END OF RFQ DJS010330 ***** TOTAL:</b>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
  2. The State may accept or reject in part, or in whole, any bid.
  3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
  4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
  5. Payment may only be made after the delivery and acceptance of goods or services.
  6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
  7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
  8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
  9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
  10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
  11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
  12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
  13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at [www.state.wv.us/admin/purchase/vrc/hipaa.htm](http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
  14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
  15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
  16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.
- I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

### INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

**DJS010330**  
**ADDENDUM NO. 1**

Additions or Clarifications to the original specifications.

1. Alternate No. 1 will be removed from the bid form. A revised copy of the bid form is attached.
2. The overhead garage door on the end of the building will be salvaged and reused by the owner prior to the beginning of demolition.
3. Two sections of the concrete floor of the larger building are to be left intact to be reused by the owner. The sections that are to be left will be marked prior to the beginning of demolition.
4. A silt fence will be required on the bank behind the buildings.
5. All materials are to be disposed of offsite.
6. All utilities will be disconnected by the owner prior to the beginning of demolition.
7. Both of the buildings on the contract have been certified as free of asbestos. A copy of the report will be made available to the winning bidder.
8. The remaining furniture and records will be removed prior to the beginning of demolition.

End of Addendum No. 1

DAVIS CORRECTIONAL CENTER  
BUILDING DEMOLITION AND PAVING  
DJS010330

**\*\* REVISED \*\***  
BID FORM

DATE: \_\_\_\_\_

TO THE OWNER: WV Division of Juvenile Services  
1200 Quarrier Street  
Charleston, WV 25301

PROJECT: Requisition No. DJS010330  
Davis Center  
Building Demolition

The undersigned, hereinafter called the Bidder, being familiar with and understanding the Bidding Documents and also having examined the site and being familiar with all local conditions affecting the project hereby proposes to furnish all labor, equipment, supplies and transportation, and to perform all Work in accordance with the Bidding Documents within the time set forth below for the sum of:

BASE BID: General Demolition Work

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_).

The Bidder understands that it is the intent of the Owner to award a contract on the basis of the lowest Base Bid.

The Owner may elect to reject all Bid Proposals.

In the event of a difference between the written amount and the number amount, the written amount shall prevail.

It is expressly agreed that the Work shall be started within 15 days of the Owner's Notice to Proceed. The Bidder, if successful and awarded a Contract, agrees that all Work is to be Substantially Complete within 45 calendar days following receipt of the Owner's written Notice to Proceed and agrees to achieve Final Completion within 15 consecutive calendar days thereafter.

Upon receipt of the Owner's written notice of the acceptance of this Bid, the Bidder agrees that he shall execute and deliver the bonds and insurance certificates as set forth in the Bidding Documents to the Owner, or the Bidder shall forfeit the security deposited with this Bid.

The Bidder agrees that this Bid shall not be withdrawn for a period of ninety (90) consecutive calendar days following the date for receipt of Bids without forfeiture of the five percent (5%) bid security deposited with this Bid.

RESPECTFULLY SUBMITTED:

DATE: \_\_\_\_\_

WV VENDOR NO.: \_\_\_\_\_

CONTRACTOR LICENSE NO.: \_\_\_\_\_

BY: \_\_\_\_\_  
(SIGNATURE, IN INK)

TITLE: \_\_\_\_\_

FIRM NAME: \_\_\_\_\_ (CORPORATE SEAL  
IF APPLICABLE)

ADDRESS: \_\_\_\_\_

END OF BID FORM

Pre-Bid Conference  
**SIGN IN SHEET**  
(Please Print)

Request for Proposal No.: DJS010330 Date: 04/11/2011

Company: Wolfe Run Excavating Phone: 304-698-4977  
Mailing Address: 110 Wolfe Run Rd Tunnelton WV 26444 Fax: 304-892-3514  
Representative Name: Edward Wolfe  
E-mail \_\_\_\_\_

Company: ORANGE CONSTRUCTION CORP. Phone: (304) 291-6765  
Mailing Address: 170 OLD CHEAT RD, MORRANTOWN, WV Fax: (304) 291-6975  
26508  
Representative Name: DAVID WADE  
E-mail ORANGECONST@AOL.COM

Company: Solo CRANE INC. Phone: 304-328-5880  
Mailing Address: 194 West Park Ave Fax: 304-530-5052  
Weston, WV 26501  
Representative Name: Steve Solomon  
E-mail Solomon sue ann @ Aol.com

Company: TRIPLE H Const Phone: 304 636 1194  
Mailing Address: PO BOX 176 BEDFORD, WV Fax: 304 636 3680  
26253  
Representative Name: HOWARD HARPER  
E-mail \_\_\_\_\_

Company: BVA Heating + Cooling Phone: 304-454-9714  
Mailing Address: 13972 Orange whiting lane road Fax: 304-454-9716  
Reedsburg, WV 26425  
Representative Name: Robert Ayersman  
E-mail bobayersman@yahoo.com

Pre-Bid Conference  
**SIGN IN SHEET**  
*(Please Print)*

Request for Proposal No.: DJS010330 Date: 04/11/2011

Company: Mankin Corp Phone: 1-412-670-2230  
1-412-306-0534  
Mailing Address: 2075 Greentree Rd Fax: 1-412-306-0535  
Pittsburgh Pa 15229  
Representative Name: Rob Ayermond / Bryan Scott  
E-mail \_\_\_\_\_

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Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
Representative Name: \_\_\_\_\_  
E-mail \_\_\_\_\_

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Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
Representative Name: \_\_\_\_\_  
E-mail \_\_\_\_\_

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Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
Representative Name: \_\_\_\_\_  
E-mail \_\_\_\_\_

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Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
Representative Name: \_\_\_\_\_  
E-mail \_\_\_\_\_

EXHIBIT 10

REQUISITION NO.: .....

ADDENDUM ACKNOWLEDGEMENT

I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED  
ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY  
PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.

ADDENDUM NO.'S:

NO. 1 .....

NO. 2 .....

NO. 3 .....

NO. 4 .....

NO. 5 .....

I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE  
ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS. VENDOR  
MUST CLEARLY UNDERSTAND THAT ANY VERBAL  
REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY  
ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES  
AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE  
INFORMATION ISSUED IN WRITING AND ADDED TO THE  
SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.

.....  
SIGNATURE

.....  
COMPANY

.....  
DATE