

## SOLE SOURCE DETERMINATION

The Purchasing Division has been requested to approve a sole source purchase for the commodity or service described below. Pursuant to West Virginia Code 5A-3-10c, the Purchasing Division is attempting to determine whether the commodity or service is a sole source procurement. If you believe your company meets the required experience and qualification criteria stated below, please e-mail the Purchasing Division Buyer at [Frank.M.Whittaker@wv.gov](mailto:Frank.M.Whittaker@wv.gov) with a copy to [Krista.S.Ferrell@wv.gov](mailto:Krista.S.Ferrell@wv.gov) to express your interest in the project. Please forward any and all information that will support your company's compliance with required qualification and eligibility criteria along with any other pertinent information relative to this project to the Purchasing Division no later than 1:30 pm on October 20, 2010.

Requisition Number:DEV1091 Department/Agency: Development Office

Detailed Description of Project: The program is designed to promote the preservation of downtown business districts. The program provides technical assistance to the State's Main Street Program, 12 towns and cities throughout the State, as well as 16 currently designated WV ON TRAC communities.

Proposed Sole-Source Vendor: National Trust for Historic Preservation

Specific Eligibility Criteria:

The vendor must meet the following mandatory requirements:

- Be able to provide consulting and financing services to cities and states undertaking "Main Street" programs;
- Be able to serve as a clearinghouse for information, technical assistance, research, and advocacy on preservation-based commercial development ;
- Be able to fully integrate into the current "Main Street" program and support current local communities participating in the program to achieve and maintain their current status as a "Main Street" community.

Specific Qualification Criteria:

- Must be able to certify and designate participating communities as "Main Street" Communities.