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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

DEP15187

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ADDRESS CORRESPONDENCE TO ATTENTION OF

ADDRESS CHANGES TO BE NOTED ABOVE

CHUCK BOWMAN 304-558-2157

ENVIRONMENTAL PROTECTION

TYPE NAME/ADDRESS HERE DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV 25304 304-926-0499 DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS

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CHUCK BOWMAN <u> 1304-558-2157</u>

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ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV 25304 304-926-0499

FREIGHT TERMS F.O.B. SHIP VIA TERMS OF SALE DATE PRINTED 09/23/2010 BID OPENING DATE: 01:30PM OPENING TIME 10/19/2010 CAT AMOUNT ITEM NUMBER UNIT PRICE UOP QUANTITY LINE UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT. RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS. CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN. OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANS-PORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.) QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN. SEE REVERSE SIDE FOR TERMS AND CONDITIONS DATE TELEPHONE SIGNATURE



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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for REGIONAL DEPT. 5.1

CHUCK BOWMAN 1304-558-2157

ADDRESS:CORRESPONDENCE TO A FIENTION OF

ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV 25304

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Request for Quotation

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ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV 25304 304-926-0499

FREIGHT TERMS TERMS OF SALE SHIP VIA F.O.B DATE PRINTED 0 9 / 23 / 2010 BID OPENING DATE: 10/19, OPENING TIME 01:30PM ÇAT NO AMOUNT UNIT PRICE LINE QUANTITY UOP ITEM NUMBER ALL OF THE ITEMS CHECKED BELOW WILL BE A REQUIREMENT OF THIS CONTRACT: (XX) INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO CONTRACT. ISSUANCE OF UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$250,000. (XX) BONDS: A BID BOND IN THE AMOUNT OF \$5,000.00, PAYABLE TO THE STATE OF WEST VIRGINIA, SHALL BE SUBMITTED WITH EACH BID AS A BID BOND. BID BONDS MAY BE PROVIDED IN THE FORM OF A CERTIFIED CHECK OR AN IRREVOCABLE LETTER OF CREDIT. EXHIBIT 7 DOMESTIC ALUMINUM, GLASS & STEEL IN PUBLIC WORKS PROJECTS IN ACCORDANCE WITH WEST VIRGINIA CODE 5-19-1 ET., SEQ., EVERY CONTRACT FOR CONSTRUCTION, RECONSTRUCTION, REPAIR, IMPROVEMENT OR MAINTENANCE OF ALTERATION, PUBLIC WORKS, WHERE THE COST IS MORE THAN \$50,000 AND, IN THE CASE OF STEEL ONLY, WHERE THE COST OF STEEL IS MORE THAN \$50,000 OR WHERE MORE THAN 10,000 POUNDS OF STEEL ARE REQUIRED, THE STATE WILL ACCEPT ONLY ALUMINUM GLASS, OR STEEL PRODUCTS PRODUCED IN THE UNITED STATES. IN ADDITION, ITEMS OF MACHINERY OR EQUIPMENT PURCHASED FOR USE AT THE SITE OF PUBLIC WORKS SHALL BE MADE OF DOMESTIC ALUMINUM, GLASS OR STEEL, UNLESS THE COST OF THE PRODUCT IS LESS THAN \$50,000 OR LESS THAN 10,000 POUNDS OF STEEL ARE USED IN PUBLIC WORKS PROJECTS. FOREIGN MADE ALUMINUM NUM | GLASS OR STEEL PRODU SEE REVERSE SIDE FOR TERMS AND CONDITIONS GLASS PRODUCTS MAY BE TELEPHONE DATE SIGNATURE



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CHUCK BOWMAN 304 558 2157

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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HUCK	BOWMAN	

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ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV 25304

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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CHUCK BOWMAN

ADDRESS:CORRESPONDENCE TO A TEENTION OF

ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV 25304

304-558-2157

304-926-0499

ADDRESS CHANGES TO BE NOTED ABOVE

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FEIN

CONTRACT

FOR

ABANDONED MINE LAND SITES

MAINTENANCE SERVICES

NORTHERN COUNTIES

ISSUING OFFICE

WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTECTION OFFICE OF ABANDONED MINE LANDS & RECLAMATION 601 57th STREET CHARLESTON, WV 25304 TELEPHONE 304-926-0485

This is an Open End Contract and

Maximum Project Expenditures
Shall not exceed \$25,000 per project

CONTRACTURAL INFORMATION & REQUIREMENTS

Article 1 – Statement of Work

The Contractor shall furnish all personnel, facilities, equipment, material, supplies and services for all of the scope of work required in this contract.

Article 2 – Location of Work – North

The area of work shall include the Northern Counties of West Virginia. The counties listed below are the coal producing counties and those in parenthesis represent where most of the work required in this contract is located.

1.	(Hancock)	14.	(Grant)
2.	(Brooke)	15.	(Tucker)
3.	(Ohio)	16.	(Barbour)
4.	Marshall	17.	(Lewis)
5.	Wetzel	18.	(Braxton)
6.	Tyler	19.	(Upshur)
7.	(Monongalia)	20.	Pocahontas
8.	(Preston)	21.	(Randolph)
9.	(Marion)	22.	Pendleton
10.	Doddridge	23.	(Gilmer)
11.	(Harrison)	24.	Calhoun
12.	(Taylor)	25.	Jackson
13.	Mineral		

Article 3 – Definitions

- A. The words "Owner", "The State", "DEP" or "Office of Abandoned Mine Lands & Reclamation (AML&R)" are used herein to refer to the West Virginia Department of Environmental Protection, Office of Abandoned Mine Lands & Reclamation.
- B. The word "offeror" refers to the person or company offering to furnish the services called for in this request for proposal.
- C. The word "Contract" is used to refer to the agreement or purchase order requested by the owner and accepted by the Contractor together with all the provisions of this request for proposal and all parts of said agreement of purchase order.
- D. The word "Contractor" refers to the person or company contracting with the State to furnish the "services" called for by the contract.
- E. The words "services" or "work" is used to mean and include all labor, supervision, materials, machinery, equipment, tools, supplies, and facilities called for in the work directives issued within the contract.

F. The word "Chief' is used to mean the Chief of the Office of Abandoned Mine Lands and Reclamation, Department of Environmental Protection and shall be considered to be the State's authorized representative.

Article 4 – Ordering Procedures

- A. This is an open-end quantity contract for the services specified in the statement of work and for the period set forth herein. Delivery or performance shall be made in accordance with the provisions of this contract. Work shall be commenced within seven (7) days of issuance of the Notice to Proceed.
- B. Work will be ordered by the Chief or his representative for the Office of Abandoned Mine Lands & Reclamation, Department of Environmental Protection, by issuance of a Notice to Proceed, which shall include the name of the project site, and the cost estimate (quantity of work to be done). The Contractor shall acknowledge receipt by signing, dating and forwarding back to the Chief the cost estimate for the work requested. The cost estimate shall be in accordance with the unit prices provided in the response to this proposal. It should be noted, that the final cost for each Notice to Proceed could be slightly higher or lower than the estimate. No work shall be performed until a Notice to Proceed has been issued by the State.

Article 5 - Delivery

- A. The Contractor shall complete the specified maintenance work in accordance with each Notice to Proceed. The Contractor shall give an invoice (form provided by AML&R) to the Chief or his representative upon completion of each Notice to Proceed. Notices to Proceed will be issued in numeric order. The Contractor shall provide documentation for hours worked, materials and wages paid.
- B. Final inspection of each Notice to Proceed (project) will be made by the Chief or his authorized representative and will be held approximately one (1) month after receiving the completion notification from the Contractor.
- C. Acceptance criteria will be based on all work being completed as requested in the notice to proceed. In addition, where revegetation is specified, a hardy stand of vegetation must be present. Items not completed as specified shall be completed before payment will be made.

Article 6 - General Conditions

- A. The Contractor shall be responsible for paying and/or securing all taxes, permits, fees, insurance liability, compensations, and any other items necessary to render the owner free and harmless from all claims arising from services performed under this contract.
- B. The Contractor shall take steps required to ensure equal opportunity for employment in accordance with policies promulgated by the Presidents Committee on Equal Opportunity.
- C. The State shall be responsible for obtaining all rights of entry for each project.

- D. The work and services to be performed under this contract shall be subject to continual monitoring and inspection by the State's authorized representative, such inspection will, among other things ensure technical compliance.
- E. In accomplishment of services to fulfill the requirements of the Notice to Proceed, neither Contractor nor his SubContractor shall create any adverse environmental effects and shall be responsible for compliance with all applicable local, state and federal environmental and occupational health and safety regulations pertinent to the work.

<u>Article 7 – Costs and Payments</u>

- A. Payment to the contract will be made on the following basis:
 - 1. Unit Pricing

<u>Item</u> – As directed by the State in specific Notice to Proceed.

Quantity – As agreed to prior to issuing a Notice to Proceed.

The quantity of hours shall be the actual hours the equipment is operated on the project.

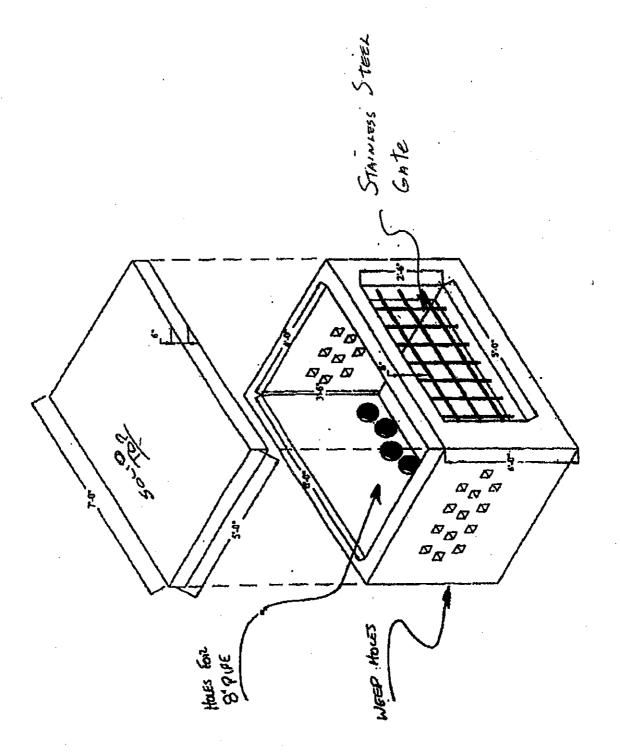
Unit Price - As provided by the Offeror in the proposal.

B. The Contractor shall invoice (in numeric order) the division after completion of work specified in the Notice to Proceed; final inspection has been made; and the work is accepted by the division. All invoices shall show the quantities and unit prices approved in the cost estimate for the Notice to Proceed. It should be noted, that the final cost for each Notice to Proceed could be slightly higher or lower than the estimate.

Article 8 – Changes in the Contract

- A. The State, without invalidating the contract, may order changes in the work within the general scope of the contract consisting of additions, deletions or other revisions, all such changes in the work shall be authorized by a change order, a change order signed by both the State and Offeror indicates their agreement to an adjustment to the contract. The cost or credit to the State resulting from a change in the work shall be determined in one or more of the following ways:
 - 1) By mutual acceptance of a lump sum properly documented (itemized)
 - 2) By unit prices (negotiated)

#DEP15187



Northern Maintenance DEP15187

Contractor's Bid Sheet

TOTAL					
ITEM NO.	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
XXXXXX	WWW.WWW	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	DESCRIPTION	WWW.	AMOUNI
1	500	mile	Mobilization & Demobilization**	***************************************	***************************************
$\frac{1}{2}$	100				· · · · · · · · · · · · · · · · · · ·
3		hour	D-3 Catepillar Dozer or equal D-6 Catepillar Dozer or equal		
	100	hour	- · · · · · · · · · · · · · · · · · · ·		
5	100	hour hour	John Deere 510 Backhoe/Loader or equal	-	
6	20	hour	215 Catepillar Excavator/Backhoe or equal Cat 303 mini excavator or equal		
$\left \frac{6}{7} \right $	····		Skid Steerer (Bobcat) or equal		····
8		hour	· · · · · · · · · · · · · · · · · · ·		
9		hour	Tandem Dump Truck (10 cy capacity)*1		
10	20 50	hour	Single Axel Dump (10 ton capacity) Sewer Cleaning Truck*2		· · · · · · · · · · · · · · · · · · ·
10	30	hour	Sewer Cleaning Truck*2		
11	70	cubic yard	Grout (1 part cement & 3 parts sand + water for consistency)		
	:		Seed Mixture-per acre rate (15 lbs. Annual ryegrass-40 lbs.		
			Orchard Grass-15 lbs. Birdsfoot Trefoil (Substitute 15 lbs.		
12	20	acre	Crown Vetch in steep or slide prone areas)		
			Yard Mix Seed Mixture45 lb. Red Fescue90 lb.		
			Kentucky Bluegrass70 lb. Merlon Bluegrass20 lb.		
			Annual Rye*(use annual rye only in mixtures seeded after		
13	5,000	square foot	August 1 and before May 15).		
14	100	ton	Agriculture Lime		
15	20	ton	Fertilizer 10-20-10		
16	20	ton	Straw Mulch***		
17	500	linear foot	Straw Bales		
18	10	ton	Wood Cellulose Fiber Mulch		
19	200	ton	Limestone Sand*** ₁		
20	200	ton	18" RipRap (Sandstone or Limestone)		
21	200	ton	#57 River Gravel/Sandstone		
22	200	ton	1-1/2" Crusher Run Stone		
23	200	linear foot	8" ADS Pipe (Perforated or Solid)		
24	200	linear foot	8" SDR 35 PVC Pipe		
25	100	linear foot	12" SDR 35 PVC Pipe		
26	100	linear foot	15" SDR 35 PVC Pipe		
27	500	linear foot	18" Hancor HI-Q Sur-Lok pipe or equal		
28	500	linear foot	24" Hancor Hi-Q Sur-Lok pipe or equal		
29	500	linear foot	36" Hancor HI-Q Sur-Lok pipe or equal		
30	200	linear foot	Temporary Pipe		
31	200	square yard	Filter Fabric - Dupont Typar 3401 or equal		
32	100	linear foot	Permanent Fencing		
33	3	each	Access Gate - 16 foot heavy gauge round tubular farm gate		
34	6	linear height	Type "A" Manhole - As per DOH Standard Detail Ref Sheet DR7-A.		
			Type "G" Drop Inlet with grate - As per DOH Standard		
35	3	each	Detail Ref Sheet DR6-G.		
36	5	each	8" SDR 35 PVC Pipe Clean-out		
37	5	each	12" SDR 35 PVC Pipe Clean-out		
37	5	each	12" SDR 35 PVC Pipe Clean-out		

Northern Maintenance (Cont.) DEP15187

Contractor's Bid Sheet-Continuation

	Contractor s Did Succi-Continuation					

38	50	hour	Vacuum Truck*****			
39	10	each	Gabions (3'x3'x6' zinc-coated basket)			
40	1	each	Concrete Mine Seal Box			
41	10	cubic yard	3000 psi Structural Concrete			
42	10	bag	Soda Ash Briquette 50# bags			
43	20	hour	2" Water Pump			
44	20	hour	6" Water Pump			
45	40	hour	Small Jetter******			
46	20	hour	Chain Saw (20" bar)			
47	20	hour	Weed Eater with Brush Blade			
48	5	gallon	Roundup Vegetation Killer			
49	50	square yard	Asphalt Wearing Course Material			
50	20	hour	Hydraulic Excavator Hammer (4000#)			
51	20	hour	Laborer I****			
52	20	hour	Laborer II****			
53	20	hour	Laborer III****			
			SOIL ANALYSIS TESTING****			
54A	5	each	Acid Base Count	-		
54B	10	each	Nutrients			
54C	10	each	pH (field)			
54D	10	each	pH (lab)			
55	100	hour	UTV/ATV 700 cc With Bed			
56	100	hour	6" Diesel Water Pump			
57	100	hour	Agricultural Tractor 4 x 4 w/Front Loader			
58	100	ton	1 Ton 4 x 4 Truck			
59	150	су	Topsoil			

			TOTAL			

Bid Schedule Clarifications

- * The quantities are applied for bidding purposes only; actual quantities shall be based on work performed and may be more or less depending on the necessity for maintenance work.
- *1 Trucks are for on-site haulage only. No payment will be made for truck hours used hauling materials to the site. Delivery costs should be included in the unit cost associated with the materials.
- *2 The sewer cleaning truck shall be capable of delivering 55 GPM at 2000 PSI. The truck shall have a minimum of 500 feet of one inch I.D. hose capable of operating at 2000 PSI with a burst pressure of 5000 pounds.
- ** This item is intended for mobilization and demobilization of equipment only; all other costs will be incidental to the other items.
- *** Straw mulch unit rate shall also include the application of 100 gallons/acre of asphalt emulsion or equal, to anchor the mulch.
- ***₁ Limestone sand shall be 97% CaCO₃ 16 Mesh Limestone (Glass Factory Limestone) 0% shall be retained on No. 12 Mesh screen 20% maximum retained on No. 20 mesh screen and 20% maximum passing a No. 170 mesh screen. Price shall include delivery to the site.
- **** Soil Analysis Testing shall be performed by a qualified West Virginia Lab.
- ****

 Laborer item for handwork only. The minimum of \$25.00 is all that is acceptable.

 Note: Certified payroll submittal for each worker must reflect prevailing wage rate for that classification as per the specific county of the affected project.

An equipment list shall be submitted and approved prior to any work taking place. All equipment used must be in good operable condition and be readily available.

All materials must have approval from a DEP representative.

Labor for operating equipment and installing materials shall be incidental to each item.

Labor – The Contractor shall pay the West Virginia State Department of Labor Wage Rates as established in the county in which the work is being performed. Code 21-5A-1 ET SEQ.

Certified Payrolls will be submitted to the WVDEP on each work directive.

GABIONS: Gabion shall consist of double-twisted wire mesh manufactured from zinc-coated steel wire conforming to ASTM A 641 Class 3 coating, soft tempter, which is zinc-coated before double twisted into mesh. Tensile strength of wire used for double twisted mesh, lacing wire and stiffeners when tested in accordance with ASTM A 370 shall be in accordance with the requirements of ASTM A 641, A 809 and A 856/A 856M for soft tempter wire. The tensile strength of zinc-coated steel wire used for fasteners shall be in accordance with the requirements for ASTM A 764, Type A, B or C Table 2 or 3.

Bid Schedule Clarifications

The bid per each of gabion shall include the basket and all related materials, gabion rock, and labor to install the gabions.

PERMANENT FENCING: Permanent fencing shall consist of metal posts. Posts shall be a minimum of five feet in height. Non-electric fence shall use five (5) strands of barbed wire anchored to metal posts set fifteen (15) foot on centers. Price per foot shall include cost of materials and labor.

CONCRETE MINE SEAL BOX: The cost will include the manufacturing and delivery of the mine box to the job site.

STRUCTURAL CONCRETE: The cost per cubic yard shall include all labor costs for forming and all concrete mason costs for finishing the concrete.

ASPHALT: The asphalt shall conform to the general requirements of Section 401 of the VDOT-DOH Standard Specifications – Roads and Bridges. The asphalt to be used is "Wearing 1".

MINI EXCAVATOR: Mini excavator shall include rubber tracks and dirt blade. The hourly rate shall include the equipment and operator.

EQUIPMENT HOURLY RATES: All equipment hourly rates shall include the operator rates that apply to that piece of equipment. The only exception to this will be hand held equipment, which will be for the rate of the equipment only (chainsaw, weed eater, etc.).

CONCRETE MINE SEAL BOX: See attached drawing.

UTV/ATV_700 cc WITH BED: To carry herbicide for sprayer & other tools needed on job location – 700 cc all wheel drive with 30 gallon capacity sprayer with boom and hand nozzle to apply round-up. Also, assist jetter truck pulling hose up steep grades.

6" DIESEL WATER PUMP: To handle high volume AMD water.

LANDFILL TIPPING FEES: Lots of debris – manmade to be hauled to certified disposal area.

AGRICULTURAL TRACTOR WITH FRONT LOADER: Minimum 60 hp, PTO, 4 WD. Also, will be used with lime spreader & brushhog.

1 TON 4 X 4 TRUCK: To assist in directive that do not necessarily require heavy equipment (Roundup/Clearing Directives).

BUSINESS & OCCUPATION (B & O) TAX: Cities that charge 2% tax to contractors are – Thomas, Weston, Clarksburg, Nutter Fort, Stonewood, Fairmont, Mannington, Morgantown and Wheeling.

	Agency REQ.P.O#
	BID BOND
KNOW ALL MEN BY THESE PRESENTS, That we	we, the undersigned,
	as Principal, and
of,	, a corporation organized and existing under the laws of the State of
with its principal office in the City of	as Surety, are held and firmly bound unto the State
of West Virginia, as Obligee, in the penal sum of	(\$) for the payment of which,
well and truly to be made, we jointly and severally bind ou	rselves, our heirs, administrators, executors, successors and assigns.
Department of Administration a certain bid or proposal, att	at whereas the Principal has submitted to the Purchasing Section of the tached hereto and made a part hereof, to enter into a contract in writing for
NOW THEREFORE,	
agreement created by the acceptance of said bid, then the force and effect. It is expressly understood and agreed the exceed the penal amount of this obligation as herein state. The Surety, for the value received, hereby stipul	equired by the bid or proposal, and shall in all other respects perform the als obligation shall be null and void, otherwise this obligation shall remain in full nat the liability of the Surety for any and all claims hereunder shall, in no event, ad. lates and agrees that the obligations of said Surety and its bond shall be in no hin which the Obligee may accept such bid, and said Surety does hereby
IN WITNESS WHEREOF, Principal and Surety	have hereunto set their hands and seals, and such of them as are corporations
•	and these presents to be signed by their proper officers, this
day of, 20	
Principal Corporate Seal	
, ,	(Name of Principal)
	Ву
	(Must be President or Vice President)
	(Title)
Surety Corporate Seal	(Name of Surety)
	Attorney-in-Fact

IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals must be affixed, a power of attorney must be attached.

(A)

AGENCY

BID BOND PREPARATION INSTRUCTIONS

(A)

(C)

(D)

(E)

(F)

(G)

(H)

(I)

(J) (K)

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(M)

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(V)

(W)

NOTE:

•				KFQ/KFP#(B)
	•	Wat 2 Wh.		
THE CO. A. A.	WNOW ATT N	Bid Be		P. That are the state of
WV State Agency		of		S, That we, the undersigned,
(Stated on Page 1 "Spending Unit")	as Principal, and			
Request for Quotation Number (upper	as rinicipal, and	n corneration	organizad	and existing under the laws
right corner of page #1) Your Company Name	of the State of(]	, a corporation	te principa	I office in the City of
City, Location of your Company				irmly bound unto The State
State, Location of your Company	of West Virginia, as Obl			
Surety Corporate Name				h, well and truly to be made,
City, Location of Surety	we jointly and severally			
State, Location of Surety	successors and assigns.	bind ourserves, o	ui nons, ac	ministrators, executors,
State of Surety Incorporation		of the above oblig	ration is su	ch that whereas the Principal
City of Surety Incorporation				rtment of Administration
Minimum amount of acceptable bid				part hereof to enter into a
bond is 5% of total bid. You may state	contract in writing for			, part 1.55 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5
"5% of bid" or a specific amount on	CONTRACT III WILLIAM XOT	(M)		
this line in words.			•	
Amount of bond in figures				
Brief Description of scope of work	NOW THERE	FORE.		
Day of the month		shall be rejected,	or	
Month				incipal shall enter into a
Year				hed hereto and shall furnish
Name of Corporation				r proposal, and shall in all
Raised Corporate Seal of Principal	other respects perform t	he agreement crea	ted by the	acceptance of said bid then
Signature of President or Vice	this obligation shall be a	null and void, other	erwise this	obligation shall remain in full
President				ed that the liability of the
Title of person signing	Surety for any and all c	laims hereunder sl	hall, in no	event, exceed the penal
Raised Corporate Seal of Surety	amount of this obligation	n as herein stated		
Corporate Name of Surety	The Surety for	r value received, l	rereby stip	ulates and agrees that the
Signature of Attorney in Fact of the	obligations of said Sure	ty and its bond sh	all be in n	o way impaired or affected by
Surety	any extension of time w	ithin which the O	bligee may	y accept such bid: and said
Dated, Power of Attorney with Raised	Surety does hereby wai	ve notice of any s	uch extens	ion.
Surety Seal must accompany this bid				Surety have hereunto set their
bond.	hands and seals, and su	ch of them as are	corporatio	ns have caused their corporate
	seals to be affixed here	to and these prese	nts to be si	gned by their proper officers,
	this (N) day of			
•	•			
	Principal Corporate Sea	al		(Q)
				(Name of Principal)
	(R)	•	Ву	(S)
				(Must be President or
				Vice President)
	•			(T)
				Title
	(U)			
	Surety Corporate Seal			(V)
	•			(Name of Surety)
			4	(W)
·		,		Attorney-in-Fact

IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised Corporate Seals must be affixed and a Power of Attorney must be attached.

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATURE

Vendor's Name:			
Authorized Signature:		_ Date:	
State of			
County of, to-wit:			
Taken, subscribed, and sworn to before me this	day of	, 20)
My Commission expires	, 20		
AFFIX SEAL HERE	NOTARY PUBLIC _		