

RFQ COPY

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

DEFK11029

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ADDRESS CORRESPONDENCE TO ATTENTION OF

TARA LYLE 304-558-2544

OH-P

DIV ENGINEERING & FACILITIES ARMORY BOARD SECTION

1707 COONSKIN DRIVE CHARLESTON, WV

25311-1099 304-341-6368

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.

3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.

- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



April 1, 2011

ADDENDUM NO. 1

RE:

Morgantown Readiness Center West Virginia Army National Guard Morgantown, West Virginia Architect's Project No. 0616

TO:

Prospective Bidders

FROM: ZMM, Inc. Architects And Engineers

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents.

ATTACH THIS ADDENDUM TO THE FRONT COVER OF THE PROJECT MANUAL AND ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE BID FORM.

PART 1 - PRE-BID CONFERENCE ATTENDANCE SHEETS ARE ATTACHED TO THIS ADDENDUM.

PART 2 - CLARIFICATIONS

A. Site inspection is scheduled for Tuesday and Wednesday, April 5th and 6th ,2011 from 8;00 a.m. until 4:00 pm. You must call Mr. Kennith Myers at (304) 376-2555 to schedule a visit.

PART 3 - CHANGES TO SPECIFICATIONS

- A. Reference Table Of Contents: DELETE reference to the following:
 - 1. Section 15121 Pipe Expansion Loops.
 - 2. Section 15182 Hydronic Distribution.
- B. Reference Geotechnical Engineering Report Test Borings and Location Map as attached to this Addendum.
- C. Bid Form Section II, Bid List Revise Bid Item No. 13, "Unclassified Excavation" as follows:
 - Change Quantity to "1".
 - 2. Change Unit Of Measure to "Lump Sum".

ZMM, Inc. 222 Lee Street West • Charleston, West Virginia 25302 304.342.0159 voice • 304.345.8144 fax zmm.com



- D. Bid Form Section III, Description Of Bid Items Make the following revisions:
 - 1. Revisions to Bid Item #1, "Readiness Center": Add "up to 40 cubic yards of lean concrete backfill" to sentence #4 in the second paragraph of the description.
 - 2. Revisions to Bid Item #13, "Unclassified Excavation" as follows:
 - a. Replace Unit with "Lump Sum".
 - b. Replace **Measurement** with "There will be no direct measurement of materials, labor, and services provided by the contractor in completing this item".
 - c. Replace Payment with "Payment shall be made at the contract unit price per lump sum".
 - 3. Revisions to Alternate Bid Item #14, "Grouting": Replace the second sentence with "10 LF of drilling per cubic yard of grout, 1,500 psi grout, grout pumping and grout testing in accordance with Specification Section 02751".
- E. Revisions to Specification Section 01501, "Airport Operations Requirements" Paragraph 3.2.B.2 as follows:
 - 1. Add the following sentences: "At the contractor's option, a new section of AOA fence may be installed to eliminate the project access from within the AOA. This is optional and is not included in any of the bid quantities for fencing. The fence must meet all requirements of the Morgantown Municipal Airport and be accepted by the Owner prior to elimination of escort and security requirements at the existing AOA fence crossing points."
 - Exhibit "A" and "B" are provided to aid with fence installation. The fence must meet all requirements for Bid Item "10, "AOA Fencing" – but it is not included in any fencing bid item.
- F. Revisions to Specification Section 01501, "Airport Operations Requirements" Paragraph 3.2.C.3 as follows:
 - 1. Add the following sentences: "Crane use will be restricted to ensure safety of approaching or departing aircraft. Hours of use and maximum height of crane is dependent on location of crane on the project site."

Attachments: Pre-Bio	d Conference Attendance Sheets	7 pages
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End Of Addendum

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FREE	MORGANTOWN INU 26501	Rep: OTT MISALE
PHONE (304) 296-753)	302 DENTS ROWN Rd	Company: LAURICA NC.
FAX 740-769-2069		Email Address: Vinker Cobstitution of Court & Com
FREE	Dillowunde Ohio 43717	Rep. DAVE Wodes K,O
PHONE 740-769-2362	2141 StRt 150	Company: Co/AMNNI GAST TNC.
FAX	15313	Email Address: RCANNON @ RYCONING CON
FREE	PITTS BURGH PA	REP. RICHARD CAUNON JR
PHONE 412-392-2525	INC 2,525 UBERTY AVE	COMPANY: RYCON CONSTRUCTION I
FAX 304 672 7099	COM	Email Address: FW AGNEY (2) 1BEW 596. COM
FREE	Clarkaburg WV 26301	RED. TOOGRA WU CO AGNOS
PHONE 304-622-0151	1001 A 17th St	Company: IBEW LOCAL 594
FAX 717- 263-8498	mex. Com	Email Address: H Shipp@ Brechbilland Helmax. Com
TOLL	Chamby PA 17201	Rep: Harold Shipp
PHONE 717-263-4621	11/5 Sheller Ave	Company: Brechbill & Helman Const
TELEPHONE & FAX	MAILING ADDRESS	FIRM & REPRESENTATIVE NAME

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PHONE 304) 363-4560	COMPANY: 6,A BOOKS & SON TWO. 215 MILL STREET
FAX (304) 291 - 6975	Email Address: ORANGE CONSTR @ AOL. CON
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PHONE (304) 241-6765	Company: ORANGE CONST. CORP NO OLD CHEAT RD.
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PHONE 304-941-3980	Company: WV State Building Trades/ACT Familier 606 Leon Sullivan Wing
FAX 724 935 - 6510	Email Address: A CURRY (2) PAHOBULDUCTOR
FREE	RED: JAMES C. MARKS WEXTORDIA ISONO
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PHONE 304, 594, 3545	299 BALLES RIDGE RD	Company: ALCON/JF ALLEN CO.
FAX 301. 729.0163		Email Address: asterne@thebeltgroup.com
TOLL FREE	CHAREGIAND MARYUND 21502	Rep: ADAM STERME
PHONE 301.729.8303	P.O. Box 358 1	Company: HARBEL CONSTRUCTION
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FREE	RHSburgh PA 15205	Rep: Anthony Malasos
PHONE 412 923-2255	429 Campbille Run RuaD	Company: Musikes Const. Company
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