

## SOLE SOURCE DETERMINATION

The Purchasing Division has been requested to approve a sole source purchase for the commodity or service described below. Pursuant to West Virginia Code 5A-3-10c, the Purchasing Division is attempting to determine whether the commodity or service is a sole source procurement. If you believe your company meets the required experience and qualification criteria stated below, please e-mail the Purchasing Division Buyer at [shelly.l.murray@wv.gov](mailto:shelly.l.murray@wv.gov) with a copy to [w.michael.sheets@wv.gov](mailto:w.michael.sheets@wv.gov) to express your interest in the project. Please forward any and all information that will support your company's compliance with required qualification and eligibility criteria along with any other pertinent information relative to this project to the Purchasing Division no later than 1:30 PM on 03/25/2011.

**Requisition Number:** DCH11078

**Department/Agency:**  
Division of Culture and History

### **Detailed Description of Project:**

Cast Aluminum Markers per the following:

1. Markers shall match the over 1,000 markers currently in place throughout the state of WV in size, shape, style, and font.
2. Material of Marker: Shall be controlled formula aluminum alloy of virgin ingot of Aloca #43 (ANSI/AA C443.0) or equal corrosion resistant aluminum. No junk or remelted metal to be used. A certified analysis of aluminum used shall be furnished to the West Virginia Division of Culture and History on all metals used in the markers.

Markers shall be aluminum of 3/16" web in background thickness and not less than 1" at extreme borders edges. Borders shall be raised approximately 1/8" above background, cast clean, and/or cased in good workmanlike manner prior to finishing. Adequate steps to be taken to eliminate strains between thick and thin section of all casings. The outside rail to be smooth finish and the bottom of the Marker to be leatherette texture.

3. Lettering: Lettering to be cast integrally with plaques, in letter 1/16" or 1/8" thick depending on the size of the lettering quoted shall give the differential between "copy alike on both sides" or "copy different on each side". Letter faces to be milled to a common flat surface and machined to a horizontal plane after casting. Blow holes and other such imperfections to be removed or filled in such manner as to be permanent and not show in the finished plaques or marker.

Below the text on all plaques (on both sides) shall be the signature line: WV Division of Culture and History (date).

4. Finishing: Marker shall be finished in approved Vinsynite primer baked on after the plaques or markers are completely degreased by standard approved methods and least four (4) coats of appropriate color applied in weatherproof vinyl baking enamel, third and fourth coats or long oil alkyd enamel baked in standard oven of approved design and under approved conditions.
5. Colors: White vinyl background and jet black letters and borders.

**Proposed Sole Source Vendor:** Sewah Studios Inc.

**Specific Eligibility Criteria:**

1. Markers produced shall match the over 1,000 markers currently in place throughout the state of WV in size, shape, style, and font.
2. Firm shall have been in operation for a minimum of Fifty (50) years.
3. Upon awarding of the contract, the firm must be immediately available to fulfill orders. Initial order is estimated to be approximately fifty (50) markers with additional orders to immediately follow.

**Specific Qualification Criteria:**

1. Markers produced shall match the over 1,000 markers currently in place throughout the state of WV in size, shape, style, and font.
2. Firm shall have been in operation for a minimum of Fifty (50) years.
3. Upon awarding of the contract, the firm must be immediately available to fulfill orders. Initial order is estimated to be approximately fifty (50) markers with additional orders to immediately follow.
4. The Firm shall provide to Div. of Culture and History a certified analysis of aluminum used for the fabrication of the markers.