

SOLE SOURCE DETERMINATION

The Purchasing Division has been requested to approve a sole source purchase for the commodity or service described below. Pursuant to West Virginia Code 5A-3-10c, the Purchasing Division is attempting to determine whether the commodity or service is a sole source procurement. If you believe your company meets the required experience and qualification criteria stated below, please e-mail the Purchasing Division Buyer at Tara.L.Lyle@wv.gov with a copy to Michael.W.Sheets@wv.gov to express your interest in the project. Please forward any and all information that will support your company's compliance with required qualification and eligibility criteria along with any other pertinent information relative to this project to the Purchasing Division no later than 1:30 PM on 05/30/2011 .

Requisition Number: CJH201137

Department/Agency: WV Division of Justice and Community Services
1204 Kanawha Boulevard, East
Charleston, West Virginia 25301
Phone: (304) 558-8814
Fax: (304) 558-0391
Web Presence: <http://www.dics.wv.gov>

Detailed Description of Project: The West Virginia Division of Justice and Community Services (DJCS) is preparing to implement time sensitive, mission critical statewide efforts to standardize a risk and need assessments in our state through the use of an **online** Level of Service/Case Management Inventory system. The LS/CMI is a validated offender risk and need assessment instrument rooted in Risk-Need-Responsivity (RNR) principles. The LS/CMI is an assessment that measures the risk and need factors of late adolescent and adult offenders. The LS/CMI is also a fully functioning case management tool. This single application provides all the essential tools needed to aid West Virginia's professionals in the treatment planning and management of offenders in justice, forensic, correctional, prevention and related agencies.

Proposed Sole Source Vendor: Multi-Health Systems, Inc.

Specific Eligibility Criteria: The instrument utilized must have a foundation rooted in the RNR principles and must be web-based. Additionally, the instrument must (1) include a quality assurance training program; (2) offer an online data collection system that includes assessments, case management protocols, and reporting features; (3) is peer-reviewed and has studies done by those other than the authors (to date); (4) is valid indicator of risk for all offender types (e.g., race, gender, age) and correctional contexts (e.g., probation, parole, institutions); (5) has a train-the-trainer model to reduce costs; (6) includes a large number of dynamic items making it ideal for assessing change; and (7) is normed on a large sample offenders.

Specific Qualification Criteria: N/A