



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
7011EC12

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
BUYER 33
304-558-2402

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF HIGHWAYS  
 EQUIPMENT DIVISION  
 ROUTE 33  
 BRUSHY FORK ROAD  
 BUCKHANNON, WV  
 26201 304-472-1750

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/01/2011				

BID OPENING DATE: 03/09/2011 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				THIS ADDENDUM IS ISSUED TO:		
				1.) ADDRESS SPECIFICATION CHANGES PER THE ATTACHED.		
				2.) PROVIDE A COPY OF THE MANDATORY PRE-BID ATTENDEES LIST.		
				3.) BID OPENING REMAINS 03/09/2011 AT 1:30 PM.		
				*****END ADDENDUM NO. 1*****		
0001	1	EA		070-53		
				TRUCK MOUNTED HYDRAULIC EXCAVATOR, SINGLE ENGINE		
				***** THIS IS THE END OF RFQ 7011EC12 ***** TOTAL:		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS**  
**REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
  2. The State may accept or reject in part, or in whole, any bid.
  3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
  4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
  5. Payment may only be made after the delivery and acceptance of goods or services.
  6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
  7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
  8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
  9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
  10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
  11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
  12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
  13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at [www.state.wv.us/admin/purchase/vrc/hipaa.htm](http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
  14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
  15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
  16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.
- I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

PREBID ADDENDUM #1  
7011EC12

TRUCK MOUNTED HYDRAULIC EXCAVATOR, SINGLE ENGINE

CHANGES TO SPECIFICATIONS:

FROM:

- 4.2 DELIVERY - 3<sup>rd</sup> Paragraph  
**A completed pilot model for inspection must be provided within 60 calendar days after receipt of the purchase agreement by the successful vendor.**

TO:

- 4.2 DELIVERY – 3<sup>rd</sup> Paragraph  
**A completed pilot model for inspection must be provided within 90 calendar days after receipt of the purchase agreement by the successful vendor.**

FROM:

- 7.2.3 The telescope section to be equipped with a two-position quick-change bucket adapter and telescope hydraulically through a distance of not less than 12 feet 6 inches.

TO:

- 7.2.3 The telescope section to be equipped with a one-position quick-change bucket adapter and telescope hydraulically through a distance of not less than 12 feet 6 inches.

FROM:

- 7.4.6 **The controls shall be self-centering deadman type consisting of two (2) hydraulic joysticks mounted on armrests and one (1) rocker switch for all upperstructure movements.**

TO:

- 7.4.6 **The controls shall be self-centering deadman type consisting of two (2) electronic joysticks mounted on armrests and one (1) rocker switch for all upperstructure movements.**

**DELETE:**

- 7.4.11 **There shall be a rocker switch on the control panel to select high or low speed for the remote travel.**

**FROM:**

**7.6.1 The carrier shall be powered by a turbo charged after cooled diesel engine**

**TO:**

**7.6.1 The carrier shall be powered by a Tier 4 turbo charged after cooled diesel engine**

**FROM:**

**7.6.5 The electrical system to be 12 volt**

**TO:**

**7.6.5 The electrical system to be 24 volt**

**FROM:**

**7.7.1 The carrier to be equipped with a 9-speed transmission Fuller RTX14609B or equal**

**TO:**

**7.7.1 The carrier to be equipped with a 6-speed automatic transmission Allison 3500RDS or Equal**

**DELETE:**

**7.8 Clutch:**

**7.8.1 The clutch shall be a minimum of 14 inches two-plate, pull type**

**FROM:**

**7.11.2 The front tires shall be single 15.00 x 22.5 16 PR with highway tread.**

**TO:**

**7.11.2 The front tires shall be single 38565Rx22.5 18 ply on/off highway tread.**

**FROM:**

**7.11.3 The eight (8) rear tires shall be 10.00 x 20 14 PR with traction tread.**

**TO:**

**7.11.3 The eight (8) rear tires shall be 11R x 24.5 16 ply with traction tread**

PREBID ADDENDUM #1  
7011EC12

TRUCK MOUNTED HYDRAULIC EXCAVATOR, SINGLE ENGINE

CHANGES TO BIDDER'S EVALUATION REPORT

FROM:

X4.2 DELIVERY:

X4.2.1 Delivery date of completed representative unit: \_\_\_ Calendar Days After Receipt of  
Purchase Agreement

X4.2.2 Delivery date of balance of completed units: \_\_\_ Calendar Days After Receipt of  
Purchase Agreement

TO:

X4.2 DELIVERY:

X4.2.1 Delivery date of completed pilot unit: \_\_\_\_\_ Calendar Days After Receipt of  
Purchase Agreement

X4.2.2 Delivery date of balance of completed units: \_\_\_\_\_ Calendar Days After Receipt of  
Purchase Agreement

FROM:

X7.2.3 Is telescope section equipped with a two-position quick-change bucket adapter/telescope  
hydraulic through a distance of not less than 12 feet 6 inches \_\_YES\_\_NO

TO:

X7.2.3 Is telescope section equipped with a one-position quick-change bucket adapter/telescope  
hydraulic through a distance of not less than 12 feet 6 inches \_\_\_\_\_YES\_\_\_\_NO

FROM:

X7.4.6 Are controls self-centering deadman type consisting of 2 hydraulic joysticks  
mounted on armrest/1 rocker switch for all upperstructure movement \_\_YES\_\_NO

TO:

X7.4.6 Are controls self-centering deadman type consisting of 2 electronic joysticks  
mounted on armrest/1 rocker switch for all upperstructure movement  
\_\_\_\_\_YES\_\_\_\_NO

DELETE:

X7.4.11 Does unit have a rocker switch on the control panel to select high/low speed for the  
remove travel \_\_YES\_\_NO

**FROM:**

**X7.6.1 Will carrier be powered by turbo charged after cooled diesel engine**  YES  NO

**TO:**

**X7.6.1 Will carrier be powered by Tier 4 turbo charged after cooled diesel engine**  
 YES  NO

**FROM:**

**X7.6.5 Will unit electrical system be 12 volt?**  YES  NO

**TO:**

**X7.6.5 Will unit electrical system be 24 volt?**  YES  NO

**FROM:**

**X7.7.1 Manufacturer:**  **Model:**   
 Will carrier be equipped with a 9 speed transmission  YES  NO

**TO:**

**X7.7.1 Manufacturer:** \_\_\_\_\_ **Model:** \_\_\_\_\_  
 Will carrier be equipped with a 6 speed automatic transmission  YES  NO

**DELETE:**

**X7.8 Clutch:**

**X7.8.1 Size:**  inch 2 plate pull type  YES  NO

**FROM:**

**X7.11.2 Front Tires**  
**Size:**  highway tread  YES  NO

**TO:**

**X7.11.2 Front Tires**  
**Size:** \_\_\_\_\_ on/off highway tread  YES  NO

**NO CHANGE REQUIRED:**

**X7.11.3 Size eight (8) rear tires:** \_\_\_\_\_ traction tread  YES  NO

**SIGN IN SHEET**

Request for Quotation Number: 7011EC12

Date: 2/17/2011

**Hydraulic Excavator, Single Engine, Truck Mounted**

Project Description:

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>WEST VIRGINIA TRACTOR</u>
Firm Address:	<u>P.O. BOX 473 CHARLESTON, WV 25322</u>
Representative Attending:	<u>GARY W. GRADY</u>
Phone Number:	<u>304-346-5301</u>
Fax Number:	<u>304-346-5305</u>
Email Address:	<u>wtractor@wvsn.com</u>

Firm Name:	<u>Anderson Equipment Co.</u>
Firm Address:	<u>1 Andy's Way Charleston, WV 25309-8102</u>
Representative Attending:	<u>Todd S. Mortimer</u>
Phone Number:	<u>304-756-2800</u>
Fax Number:	<u>304-756-2799</u>
Email Address:	<u>tmortimer@andersonequip.com</u>

Firm Name:	<u>Anderson Equipment Co.</u>
Firm Address:	<u>2007 Ruskin DR Pleasant Valley, WV. 26554</u>
Representative Attending:	<u>Bert R. Smith</u>
Phone Number:	<u>304-614-5811</u>
Fax Number:	<u>304-366-7214</u>
Email Address:	<u>bsmith@andersonequip.com</u>

Firm Name:	<u>Kana Coal</u>
Firm Address:	<u>Dott</u>
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	<u>GRADALL IND INC</u>
Firm Address:	<u>406 Mill AVE S.W. New Philadelphia OH 44663</u>
Representative Attending:	<u>JOHN BRIDGEMAN</u>
Phone Number:	<u>330 316 4873</u>
Fax Number:	<u>330 339 4864</u>
Email Address:	<u>JPBRIDGEMAN@GMAIL.COM</u>

Firm Name:	<u>Maria Lee</u>
Firm Address:	<u>Dott</u>
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

PRE-BID CONFERENCE  
SIGN IN SHEET

7011EC12

Request for Quotation Number:

2/17/2011

Date:

**Hydraulic Excavator, Single Engine, Truck Mounted**

Project Description:

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<i>Angie Moorman</i>
Firm Address:	<i>DOH</i>
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	<i>Kevin Kelly</i>
Firm Address:	<i>WUDOH</i>
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	<i>Shari Stone</i>
Firm Address:	<i>DOH - Purchasing</i>
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	