



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PTR10037

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
FRANK WHITTAKER
304-558-2316

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF PUBLIC TRANSIT
 BUILDING 5, ROOM 906
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0432 304-558-0428

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
06/02/2010				

BID OPENING DATE: **06/30/2010** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO. 2 *****						
THIS ADDENDUM IS ISSUED TO PROVIDE THE ATTACHED SPECIFICATIONS INADVERTANTLY OMITTED FROM THE ORIGINAL RFQ, EXTEND THE DEADLINE FOR TECHNICAL QUESTIONS, AND TO EXTEND THE BID OPENING DATE.						
DEADLINE FOR TECHNICAL QUESTIONS IS CHANGED TO: 06/09/10 AT 5:00 PM						
BID OPENING DATE CHANGED TO: 06/30/10 AT 1:30 PM						
***** END ADDENDUM NO. 2 *****						
0001	1	LS		075-19		
				PORTABLE BUS WASH		
***** THIS IS THE END OF RFQ PTR10037 ***** TOTAL: _____						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

Technical Specifications
For The Procurement Of
Portable Power Brush Washing System

SCOPE:

The technical specifications establish requirements for portable power bus washing system with rinse and detergent dispensing unit.

The vendor shall comply with all applicable federal and state regulations in the manufacturing of the each unit and the attached federal terms and conditions.

All units or parts not specified shall be manufacturer's best quality and shall conform in material, design or workmanship to the best practice known. All parts shall be new. No parts will be accepted if used, reconditioned or obsolete.

GENERAL SPECIFICATIONS:

The power bus wash system shall be an ACC Eco-Power Brush, or Equal.

Dimensions:

Height: not to exceed 13'
Width: maximum 42" x 48"

Electrical:

Motor: 230V- 3 phase, minimum, 2.0hp.
Controls: Controls for operator to be full unobstructed visibility for working the unit with a 24-volt safety button on each operating side.
Integrated timing relay to prevent motor overload and subsequent damage when reversing the motor.

Mechanical:

The unit shall be equipped with a tilt mechanism operated by water powered cylinder with magnetic valves, which shall be push button controlled from both operating sides.

The unit shall be capable of continuous tilting throughout the entire wash cycle. When in a tilted position, the shield, nozzles and brush are to be in alignment at a correct distance from vehicle surface to avoid overspray and incorrect rinsing. All water nozzles must continually supply water flow directly to the entire surface of the rotating brush throughout the tilt cycle, to eliminate the possibility of dry brushes.

Construction Frame Material:

The unit base and frame shall be manufactured of stainless steel or aluminum and be void of all corrosion prone materials. All painted (powder coated) surfaces shall also be stainless steel. The frame chassis shall have a lifetime warranty against corrosion or weld failure.

Detergents/Soap:

The vehicle wash shall be able to remove all visible, heavy dirt accumulation and most of the road film from the owner's vehicles when they are driven thru the washer at 50 feet/min with using only alkaline detergents. The amount of detergent used per vehicle to remove road film shall not exceed 0.20 gallons.

Brush:

Brush Fiber Type: Diamond/Star shaped, designed to channel water, to reduce friction and eliminate scratching. Diameter will be min. of 0.8 m/m . Brush fibers shall be feathered at the ends.

Brush Fiber assembly will be on a corrosion proof main shaft, riveted in replaceable segments max 12" high, in order to allow minimal replacement cost in case of partial damage.

Rinse:

The unit shall have two (2) steel water pipes with brass nozzles capable of executing a 180 degree spray pattern.

Dual and single spray switch that is a water consumption reducer switch. This reduces the water consumption from five (5) gpm to three (3) gpm. When on single spray, the operating spray pipe will automatically switch sides, when direction of the brush unit is reversed. When the unit is stopped, the water shall instantly and automatically stop. One additional set of safety distance wheels. Automatic Dual Valve Assembly (installed) to allow user to operate EPB with two (2) different water sources, recycled water for the wash direction, clean water for the rinse direction.

The bidder is requested to submit description, warranty information and complete literature information of the product with bid.

IDENTIFICATION NUMBER:

Each unit shall have an I.D. Number securely attached in the manner that it cannot be removed for the purpose of inventory and record keeping.

WARRANTY:

Each unit shall have a minimum of a written three-year warranty against all defects of the product. **The vendor is requested to supply the warranty information and local service centers with the bid.**

MANUALS:

The vendor shall supply an operations and maintenance manual for each unit ordered. **The vendor is requested to supply a copy with bid.**

TRAINING:

The vendor shall have at its own expense one or more qualified factory instructor(s) who shall be available at the Recipient Agency(ies) property for a single day training session to conduct a complete training session on the usage of the complete system. The training shall be conducted within 3 days of complete installation of the equipment.

Assemble and Delivery:

Each unit shall be completely assemble and delivered at each property by the vendor when ordered in West Virginia.

The vendor shall include in the bid all travel, transportation, shipping and handling of each unit to each site. The vendor will be responsible for providing the complete electrical end/plug from the bus washer to the proper outlet. The electrical outlet will be provided by the transit systems. No additional fees will be paid by the Division of Public Transit or any system other than the bid price for each unit. All additional cost will be the responsibility of the bidder or any subs that the bidder contracts with to supply any part of this bid.